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**HISTORIC PRESERVATION BOARD AGENDA
CITY HALL AUDITORIUM, 250 NORTH 5TH STREET
TUESDAY, APRIL 5, 2022 - 4:00 PM**

Call to Order/Announcements

Approval of Minutes

1. See attached minutes from March 1, 2022 meeting.

Discussion Items

1. Historic Preservation Day

Updates

Other Business/Public Comment

Adjournment

Historic Preservation Board Meeting

Minutes – March 1, 2022

Board Members Present: Priscilla Mangnall, Mikhail Blosser, Troy Reynolds, Vida Jaber, Sidney Wood and Dave Fishell

Board Members Not Present: Ron Parron

Others in Attendance: Kristen Ashbeck, Principal Planner; Randall Reitz, City Council Liaison; Sandra Nunez Currier, Community Engagement Coordinator; Arlo Dicristina, Elysium Studios

CALL TO ORDER/ANNOUNCEMENTS

The meeting was virtually called to order at 4:02 pm by Chairman Troy Reynolds.

Vida Jaber announced the Museum was hosting a Speakeasy on March 12th and passed out fliers on the event.

Priscilla Magnall announced a book of the articles she has written over the years is on sale.

APPROVAL OF MINUTES

Vida Jaber moved to approve the minutes of the February 1, 2022 meeting. Mikhail Blosser seconded and the motion passed 6-0.

DISCUSSION ITEMS

Historic Preservation Day

The Board discussed Historic Preservation Day which will be held at 535 North 7th Street (former First Church of Christ, Scientist) from 11:00 am to 3:00 pm. The owner of the church building, Arlo Dicristina was in attendance. Kristen stated the Board does not have a budget but will look into fundraising possibilities and other City funds. If fundraising/finding sponsors is possible, Mikhail will coordinate.

- Kristen/Sandra will secure microphone for presentations, emcee, etc.
- Historic Preservation Awards – Tope Elementary Second Graders (Vida help coordinate) and First Church of Christ, Scientist
- Band (Ron, Arlo, Sandra) – 2 hours. Travelling DJ may be an option as well
- Food Truck / Drinks
- Tours (Vida, Sidney, Dave and Priscilla) – 3 tours are anticipated: 7th Street Historic District, Saints and Sinners (Churches and other buildings), and Downtown Legends Sculptures. Vida will coordinate sub-committee meeting(s) as needed

- Kids/Family Activities (Kris, Sandra, Arlo) – temporary tattoos, art gallery and building tours inside Church, scavenger hunt, sidewalk chalk (draw something with historic theme)

Other Historic Preservation Month Activities

- May 19th Oral History at Central Library – Vida Jaber
- Museum Events

Kristen will coordinate a press release of all events for Historic Preservation Month

Priscilla announced that the Avalon is planning a celebration of the 100th anniversary of the theater which will be January 5, 2023.

Adjournment

On a motion by Randall Reitz and second by Troy Reynolds, the meeting was adjourned at 5:18 PM.

HISTORIC PRESERVATION DAY MAY 14, 2022 11:00 am - 3:00 pm				Board Member(s) Assigned
10:00	Set up			
11:00	Welcome/Presentation of Historic Preservation Awards			
11:30			DJ Music	
12:00	Tour 1 - Downtown Including Churches and Downtown	Ice Cream	11:30-1:30	
12:30		Activities in Church		
1:00	Tour 2 - 7th Street Homes	Outdoor Activities		
1:30		Other Ideas ??		
2:00				
2:30				
3:00	Close/Take Down			
		BUDGET		
		DJ Music	257.5	
		Ice Cream	400 - TBD	
		Family Activity Supplies	35	
		Postage for Invitation	200	
		Bottled Water	20	
		Prizes/Gift Cards	100	
		Total	612.5	

HISTORIC PRESERVATION DAY DISCUSSION

Discuss logistics for Historic Preservation Day - Saturday May 14, 2022 11:00 am - 3:00 pm

- 1) See attached schedule
- 2) Assign an emcee - preferably one of the chairs (Troy or Ron) that will at least present Historic Preservation Awards, announce when tours are gathering, etc.. Have reserved a microphone from Parks Department
- 3) Assign tours to Board members - suggest separate meeting to work out logistics, discuss sign-up (if needed), etc.
 - Tour 1 - Churches, Downtown and Legends (Dave to lead 12:00 pm)
 - Tour 2 - 7th Street Historic District (Priscilla to lead 1:00 pm)
 - Assign at least 1 helper to each tour
- 4) Assign Shifts to Board Members
 - 2 Board members per shift (see schedule)
 - Kristen will be there all day but will need help setting up, running activities, talking to people, taking down.
- 5) DJ will play music 11:30-1:30. Needs electricity and shade structure.
- 6) PR - Vida is doing a flyer. City will mail to surrounding neighborhood. Kristen will do a press release. Other ideas?
- 7) Food - Bottled Water and pre-purchased ice cream servings (free) until gone
- 8) Family Activities (Outdoor)
 - The Block Party Trailer is available that day. Will be towed to site on Friday afternoon, picked up on Monday morning.
 - Scavenger Hunt
 - Design a (paper) stained glass window
 - Sidewalk chalk drawings - fill out entry for drawing. Prize ideas - downtown gift cards?
 - Block Party Trailer Lawn Games
 - Need a couple people to go look at space / layout diagram for trailer, DJ location, tables, chairs, etc.
- 9) Elysium Activities (Indoor) - art tour, building tour, henna tattoos (maybe outdoor?)

QUESTIONS:

Is restroom available inside Church or do we need to rent a Sanolet?

Electricity from Church for DJ? Kristen and/or Priscilla to get shade structure for DJ

What are we forgetting?