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**URBAN TRAILS COMMITTEE AGENDA
CITY HALL AUDITORIUM, 250 N 5th STREET**

WEDNESDAY, NOVEMBER 10, 2021 @ 5:30 PM

Call to Order/Announcements

North Avenue Enhanced Corridor Study - UTC Focus Group during December Regular Meeting

North Avenue Enhanced Corridor Study - RTPo Open House **November 16 from 4-6pm** at the **Lincoln Park Barn**.

RTPo Grand Valley Safe Routes to School Committee

Approval of Minutes

Approval of October 13, 2021 minutes

Action Items

Elect new UTC Chair/Officers

Discussion Items

Review low-cost priority improvements. Link [HERE](#).

Updates

Other Business/Public Comment

Adjournment

UTC Minutes – 2021 – October 13, 2021 – DRAFT

Members in attendance: Shana Wade, Diana Rooney, Abe Herman, Athena Fouts, Andrew Gingerich, Ross Mittleman, and Stephen Meyer.

Staff in attendance: Trent Prall, Dani Acosta, Felix Landry and Kalli Savvas

Community members in attendance: None

Call to Order

Shana called the meeting to order at 5:42 PM

Approval of Minutes

Diana motioned to approve the September 8, 2021 minutes. Ross seconded. The motion passed 6-0.

Discussion Items

Low-Cost Improvement Priorities – Reminder for November Meeting

Low-cost improvement spreadsheet on the on Google Drive

Updates

Lincoln Park/Stocker Stadium

Trent updated UTC on the project's design and timeline.

Orchard Avenue Corridor Study

Trent attended the open house. Final design most likely to be buffered lanes. County will take it to 30%. Under construction in about 3 years.

4th/5th Street One Way to Two Way Conversion

Trent informed UTC that the survey was extended until Oct 8. Currently compiling information from survey – 160 respondents.

Upcoming schedule: DDA will hear presentation in November. City Council workshop on Oct 18th.

2022 Bike & Ped Plan

Dani informed the UTC that the City has begun discussions about developing an RFP.

CDOT I-70B Phase 6 Conceptual Design Revisions

Trent provided an update of the CDOT Phase 6 design.

Trent looking for UTC support. UTC voted to support the new design 6-0.

Other Business/Public Comment

Agenda items for next month: 1) Chairs/Officers up for vote 2) Tee up low-cost improvements list and review.

Abe announced upcoming City Council public outreach on Oct 19 at 5 pm at the Lunch Loops.

Abe updated UTC about the Breezeway barrier.

Adjournment

Shana motioned to adjourn. Diana seconded. The motion passed and the meeting adjourned at 7:13 pm.

**CITY OF GRAND JUNCTION, COLORADO
RESOLUTION NO. 32-17**

A RESOLUTION AMENDING THE URBAN TRAILS COMMITTEE BYLAWS

RECITALS.

The Urban Trails Committee (UTC) was re-established in December of 2014 as an advisory board to the City Council on matters pertaining to the safe, convenient and efficient movement of pedestrians and bicyclists of all ages and abilities. Since then, the Urban Trails Committee has been working on a number of initiatives to make the community a better place for pedestrians and bicyclists. The bylaws established for UTC allow for 7-9 members and, thus far, the committee has been operating with 7 members, which includes representation from Mesa County Public Health and the Regional Transportation Planning Office. UTC has found having representation from those two organizations to be invaluable to the work of the committee. Recognizing that, UTC is recommending that the bylaws be amended to have the makeup of the committee include a representative from both Mesa County Public Health and the Regional Transportation Office, if possible. Further, UTC would like to see the full 9 members be appointed.

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Grand Junction does hereby adopt the attached (Exhibit A) amended Urban Trails Committee Bylaws.

Adopted and approved this 7th day of June, 2017.



J. Merrick Taggart
President of the Council

ATTEST:



Stephanie Tuin
City Clerk



GRAND JUNCTION URBAN TRAILS COMMITTEE
BYLAWS

Article 1. Purpose. Committee. Place of Business.

- (a) The purpose of the Urban Trails Committee is to plan and promote the City Council's goals for an interconnected network of sidewalks, paths and routes for active transportation and recreation throughout the Grand Junction urbanized area. The Urban Trails Committee will act in an advisory capacity to the Grand Junction City Council on matters pertaining to the safe, convenient and efficient movement of pedestrians and bicyclists of all ages and abilities throughout the community, as well as other forms of transit.
- (b) The business and affairs of the Committee shall be managed by its members, comprised of seven (7) to nine (9) persons appointed by the Grand Junction City Council, consistently with the rules and these bylaws adopted by said City Council for such Committee.
- (c) The place of business of the Grand Junction Urban Trails Committee shall be in Grand Junction, Colorado with a mailing address of 250 N. 5th Street, 81501

Article 2. Ethical Conduct.

Committee members shall comply with City of Grand Junction Resolution No. 79-06 (and as amended by Resolution No. 46-13) which establishes ethical standards for members of the City's boards, commissions and similar groups.

Article 3. Appointment of Members.

- (a) The Urban Trails Committee shall consist of seven (7) to nine (9) members.
- (b) Composition and selection:
 - 1. The members of the Committee shall be appointed by the Grand Junction City Council for individual terms of three (3) years.
 - 2. Members shall be selected without regard to race, color, religion, sex, age, sexual orientation, national origin, marital status, or physical handicap.
 - 3. Qualifications shall include either (1) residence within the city limits of the City of Grand Junction; or (2) employed in a business that operates within the city limits of the City of Grand Junction.
 - 4. One member should be a representative of Mesa County Public Health and one member should be a representative of the Regional Transportation Office, if possible.
- (c) If requested by the Grand Junction City Council, the Committee shall make a recommendation to the appointing body as to the expertise needed. The appointing body may consider this recommendation when making appointments.

Article 4. Terms. Conditions.

- (a) The term of each individual committee member shall be three (3) years and the terms shall be staggered. No Committee member shall be appointed for more than two (2) consecutive full terms, unless City Council deems it necessary for

representation from Mesa County Public Health and the Regional Transportation Planning Office.

- (b) Members shall hold office until their successors have been appointed and qualified, unless the member is no longer a city resident or employed within the city limits. A member may be appointed for one or more terms subject to any term limitations as cited in Article 3 and 4(a). An appointment to fill a partial term shall only be for the remainder of the full term.

Article 5. Vacancies

In the event of death, resignation, or removal of any member, his/her successor shall be appointed in the manner prescribed in Article 3 above, for the duration of the unexpired term.

Article 6. Removal

- (a) The Committee may petition to the City Council, by formal two-thirds vote of the membership, to remove any member who is failing to fulfill the duties and responsibilities of office, provided the individual is notified of such action and is given the opportunity to address the Committee prior to tendering of such petition for removal to the Council for consideration.
- (b) Failure to attend two-thirds (2/3) of the regularly scheduled Committee meetings within any twelve (12) month period shall result in a recommendation to the City Council for removal of the member.

Article 7. Officers

- (a) The officers of the Committee shall be Chair and Vice Chair, elected annually in October by the members.
- (b) The Chair shall preside at meetings of the Committee, serve as ex-officio member of all committees, serve as the official spokesperson for the Committee, work with the City Community Development staff to develop meeting agendas and serve as the Committee liaison to the City.
- (c) No member shall serve more than two consecutive years as Chair or Vice Chair.
- (d) In the absence of the Chair, the Vice Chair shall assume the duties of the Chair.
- (e) The Vice Chair shall be assigned other specific duties by the Chair as required to assure efficient operation of administrative functions of the Committee.

Article 8. Meetings. Notice. Open Meetings.

- (a) Regular meetings shall be held the second Tuesday of each month at 5:30 p.m. and shall go no later than 7:00 p.m. unless agreed to by a majority of members present.
- (b) The Committee shall conduct all meetings in accordance with generally accepted parliamentary procedures.
- (c) Notice of any meeting of the Committee, including the purpose thereof, shall be given to each member by mail, facsimile, e-mail or in an equivalent manner at

least 72 hours before the scheduled meeting. Attendance by a member at any meeting of the Committee shall be a waiver of notice by him/her of the time and place thereof. Any lawful business of the Committee may be transacted at any meeting for which proper notice has been given.

- (d) Any meeting, or member participation, may be held by telephone or video conference call.
- (e) Meetings and affairs of the Committee shall be subject to the Open Meetings Act and the Open Records Acts, as amended, as though the Committee is a local government under those acts.
- (f) Minutes of each meeting shall be recorded and retained in accordance with the City's record retention policy.
- (g) Notice of meetings shall be posted at City Hall at least 24 hours in advance of the meeting.

Article 9. Conflicts. Compensation. Expenses.

- (a) No compensation shall be paid to any member of the Committee for their services. The Committee shall not enter into any contract with any member nor pay or authorize any remuneration to any member. The rules and requirements of the City Charter and state law that apply to members of the City Council regarding conflicts of interest, disclosure, gifts and appearances of impropriety shall likewise apply to each member of the Committee.
- (b) In accordance with the rules and requirements of the City, a member may be reimbursed for his/her reasonable expenses incurred in the performance of his/her duties as a member, provided however that all such expenses are approved in advance by the City and shall be paid by the finance director of the City.

Article 10. Quorum.

A majority of the authorized number of members of the Committee shall constitute a quorum for the transaction of business. However, if at any meeting a quorum is no longer present whether due to conflict of interest or otherwise, a majority of those present may adjourn the meeting. The act of a majority of the members present at a meeting in which a quorum is present shall be the act of the Committee.

Article 11. Action of Members without a Meeting.

Any action that could have occurred at a meeting of the members can also be accomplished without a meeting if all of the members entitled to vote with respect to the subject matter thereof sign a written consent or provide an electronic proxy specifying the action.

Article 12. Ex-Officio Members. Support.

- (a) The City Manager, or designee(s), shall be ex-officio, non-voting members of the Committee.

- (b) The City Manager's designee(s) shall provide support services for the Committee as needed, to include keeping a full and accurate account and record of all meetings of the Committee, correspondence, files and records.

Article 13. Amendment of Bylaws.

The Committee may, by the affirmative vote of a majority of its members, recommend amendments to these Bylaws. Proposed amendments approved by the Committee must be considered and approved by the City Council.

Adopted by the City Council this 7th day of June, 2014 by Resolution No. 32-17.



President of the City Council

Attest:




City Clerk

Note: The City's insurance provides coverage for its volunteers and will defend members of the Committee against losses, costs and expenses, including legal counsel fees, reasonably incurred by reason of his/her being or having been a member of the Committee, so long as the member does not act or has not acted maliciously, criminally, with deliberate intent to violate a law or regulation or with intent to injure. A committee member must immediately contact the City Attorney in the event a claim is made, and may contact the City Attorney if he or she has any questions or concerns about liability.

City Attorney: 244-1508, at City Hall, email johns@gjcity.org