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**GRAND JUNCTION CITY COUNCIL
MONDAY, JUNE 29, 2020**

**PRE-MEETING (DINNER) 5:00 PM
WORKSHOP, 5:30 PM
CITY HALL AUDITORIUM
250 N. 5TH STREET**

To become the most livable community west of the Rockies by 2025

1. Discussion Topics

- a. 2020 Program Year Community Development Block Grant (CDBG) Funding Requests
- b. De-Brucing Discussion
- c. Tobacco & Vaping Discussion

2. City Council Communication

An unstructured time for Councilmembers to discuss current matters, share ideas for possible future consideration by Council, and provide information from board & commission participation.

3. Next Workshop Topics

4. Other Business

What is the purpose of a Workshop?

The purpose of the Workshop is to facilitate City Council discussion through analyzing information, studying issues, and clarifying problems. The less formal setting of the Workshop promotes conversation regarding items and topics that may be considered at a future City Council meeting.

How can I provide my input about a topic on tonight's Workshop agenda?

Individuals wishing to provide input about Workshop topics can:

1. Send an email (addresses found here www.gjcity.org/city-government/) or call one or more members of City Council (970-244-1504);
 2. Provide information to the City Manager (citymanager@gjcity.org) for dissemination to the City Council. If your information is submitted prior to 3 p.m. on the date of the Workshop, copies will be provided to Council that evening. Information provided after 3 p.m. will be disseminated the next business day.
 3. Attend a Regular Council Meeting (generally held the 1st and 3rd Wednesdays of each month at 6 p.m. at City Hall) and provide comments during "Citizen Comments."
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Grand Junction City Council

Workshop Session

Item #1.a.

Meeting Date: June 29, 2020

Presented By: Kristen Ashbeck, Principal Planner/CDBG Admin

Department: Community Development

Submitted By: Kristen Ashbeck

Information

SUBJECT:

2020 Program Year Community Development Block Grant (CDBG) Funding Requests

EXECUTIVE SUMMARY:

Consider requests to fund qualified activities and programs as part of the Community Development Block Grant 2020 Program Year. The City's allocation is \$469,134 for the 2020 CDBG Program Year that will begin once the 2020 Annual Action Plan has been completed and funds have been released by the Department of Housing and Urban Development (HUD) in October-November 2020.

BACKGROUND OR DETAILED INFORMATION:

BACKGROUND

Community Development Block Grant (CDBG) funds are an entitlement grant to the City of Grand Junction which became eligible for the funding in 1996. The 2020 Program Year, which will begin September 1, 2020, marks the City's 25th year of eligibility. Applications for funding were solicited and received by the City on May 22nd after the due date having been extended at City Council's request. The purpose of the City Council workshop is to establish a work plan for the 2020 CDBG Program Year by recommending which projects should be funded. The final funding decision is scheduled to be made by the City Council at its meeting on July 15, 2020 with adoption of the Annual Action Plan occurring at the August 19, 2020 meeting.

2020 CDBG Project Funding

The City has received grant requests of \$655,867 from outside agencies and has identified nine City capital improvements projects totaling \$1,028,595 that would be

eligible for CDBG funding for a total of \$1,684,462 in grant requests (excluding \$75,000 administration funding requested). The City's allocation is \$469,134 for the CDBG 2020 Program Year. The purpose of the June 29, 2020 workshop is to establish a work plan for the 2020 CDBG Program Year by recommending which projects should be funded. The applications for 2020 funding are summarized in Attachment 1 and tabulated in the Attachment 2 worksheet. The complete applications for each project are included as Attachment 6.

HUD CDBG Guidelines and Evaluation Criteria

The CDBG program has several funding criteria that are important to consider when evaluating which projects the City can fund with its 2020 allocation, as follows:

- 1) Administration activities may not exceed 20% of Program Year allocation
- 2) Human Services activities may not exceed 15% of Program Year less the amount of outstanding obligated funds
- 3) Applications for CDBG funding will be judged by the criteria below:
 - A) Proposed project meets National Objectives:
 - Benefits low and moderate income persons;
 - Eliminates or prevents slum or blight; or
 - Addresses an urgent community need (usually a natural disaster)
 - B) Proposed project is eligible and meets the City's Five Year Consolidated Plan Goals:
 - Need for non-housing community development infrastructure
 - Need for affordable housing
 - Needs of the homeless
 - Needs of special needs populations and other human services
 - C) Ability of the applicant to complete the project: Agency capacity, history of performance, staff level and experience, financial stability
 - D) Amount requested is consistent with agency needs

FISCAL IMPACT:

The 2020 CDBG appropriation is \$469,134. These funds are received from HUD for the sole purpose of expenditure on CDBG-qualified projects.

SUGGESTED ACTION:

Consider the applications for grant funding and forward activities and program funding

recommendations to be incorporated into the City's 2020 Annual Action Plan.

Attachments

1. 2020 CDBG Applications Summary
2. 2020 Worksheet Final
3. 2020 CDBG Schedule City Council
4. CDBG PROJECTS BY PROGRAM YEAR 2015 to 2019
5. 2019 CDBG Funded Activities
6. 2020 CDBG Applications

SUMMARY OF 2020 FUNDING REQUESTS

PROGRAM ADMINISTRATION – Cannot Exceed 20% of Allocation (\$93,826)

1: City CDBG Administration

The City allocated \$25,000 2019 CDBG funds for general administration of the program which will be expended by September 2020. The 2020 program year will incur additional staff time and expense to complete the required of 5-Year Consolidated Plan and Analysis of Impediments to Fair Housing report (both adopted by July 2021).

Funds Requested: \$75,000

Funds Leveraged: \$0

SERVICES PROJECTS – Cannot Exceed \$70,370

2: Counseling and Education Center (CEC) - Low Income Counseling Services

CEC provides counseling to individuals in crisis or those dealing with difficult emotional issues and ensures access to professional counseling, regardless of income or ability to pay. CDBG funds would provide 165 more sessions of counseling for an estimated 11 more clients seeking care. CEC has received multiple grants for the same purpose with the most recent being 2019 funds (\$4,000) which have been expended and the project closed out.

Funds Requested: \$10,000

Minimum Request: \$7,000

Total Project Cost: \$474,698

Funds Leveraged: \$464,698

FUNDING CONCERNS: None

3: HomewardBound of the Grand Valley – Homeless Shelter Bunk Beds and Storage

The HomewardBound Community Homeless Shelter provides homeless individuals and families with short-term shelter and meals with support services for transitioning to stable housing, community integration and independence. CDBG funds would be used to purchase of 20 metal bunk beds to replace remaining wooden beds and under bed storage for 120 beds. HomewardBound has received multiple grants in the past with the most recent being two 2018 grants of \$22,300 for services and \$26,000 for construction of which \$11,700 have not been expended.

Funds Requested: \$41,700

Minimum Request: \$20,000

Total Project Cost: \$61,700

Funds Leveraged: \$0

FUNDING CONCERNS: None

4: HopeWest Children's Grief Program

HopeWest is a community resource focused on changing the way our communities experience aging, illness and grief. The HopeWest Kids program helps approximately

400 youth and their families deal with a death loss annually. CDBG funds will be used to provide books, supplies and transportation for youth grief counseling in schools and at day camps. HopeWest has received numerous grants in the past including for this use. All funds have been expended and projects closed out.

Funds Requested: \$6,201
Minimum Request: \$6,201
Total Project Cost: \$15,125
Funds Leveraged: \$8,924

FUNDING CONCERNS: Applicant will need to determine household income and whether client lives in City limits.

5: Marillac Clinic Inc – Dental Equipment for Mesa County Human Services Clinic

Marillac offers low income residents affordable health care including medical, dental, mental health and optical care. Which has expanded to satellite locations including one at the Mesa County Human Services building on 29-1/2 Road. CDBG funds will be used to purchase dental diagnostic equipment for the satellite clinic. The grant request is based on the percentage of Marillac clients that live in the City limits. Marillac received 2019 CDBG funds (\$8,661) for exam room upgrades at its main clinic. All funds have been expended and the project closed out.

Funds Requested: \$6,201
Minimum Request: \$6,201
Total Project Cost: \$15,125
Funds Leveraged: \$8,924

FUNDING CONCERNS: None

6: Hilltop Community Resources, Inc. Latimer House Transportation

Hilltop's Latimer House provides survivors of domestic violence in Mesa County with confidential and free services including 24-hour crisis line, emergency safehouse, case management and support groups. Transportation assistance provides families additional safety and includes driving families to the safehouse after a crisis, to and from medical other appointments, court appearances, pick-up and return for group sessions and other community service appointments. CDBG funds will be used to purchase a vehicle. The request is for 70% of the vehicle cost since 70% of Latimer House clients are City residents. Hilltop has received numerous grants in the past, most recently a 2018 grant of \$20,000 to remodel the entry of the Resource Center. All funds have been expended and the project closed out.

Funds Requested: \$21,350
Minimum Request: \$13,000
Total Project Cost: \$30,500
Funds Leveraged: \$9,150

FUNDING CONCERNS: None

7: Center for Independence Purchase Wheelchair Van

CFI provides case management and training services for people with disabilities across 12 counties of the Western Slope. CDBG funds would be used to purchase a wheelchair van with a conversion kit to transport elderly and disabled clients to appointments, programs at CFI and other community events. CFI provided 6,845 units of service in Grand Junction last year. CFI has received numerous grants in the past, most recently a \$4,000 grant in 2018 for construction of accessible gardens. The funds have not yet been expended.

Funds Requested: \$22,000

Minimum Request: \$10,000

Total Project Cost: \$25,425

Funds Leveraged: \$3,425

FUNDING CONCERNS: Difficult to determine how much transportation is provided to City residents.

8. Mesa County Partners Purchase Vehicle for Western Colorado Conservation Corps (WCCC)

WCCC is a career-readiness and employment program for young adults. Crews complete conservation projects on public lands while earning AmeriCorps Education funds. CDBG funds will be used to purchase a vehicle to transport crews to job sites. Partners has received multiple grants in the past, most recently a 2019 grant for \$35,000 for remodel of its main program office. 50% of the funds have been expended.

Funds Requested: \$25,000

Minimum Request: \$20,000

Total Project Cost: \$30,000

Funds Leveraged: \$5,000

FUNDING CONCERNS: None

CAPITAL IMPROVEMENTS PROJECTS

9: HomewardBound of the Grand Valley Homeless Remodel

The HomewardBound Community Homeless Shelter provides homeless individuals and families with short-term shelter and meals with support services for transitioning to stable housing, community integration and independence. CDBG funds would be used to install access control at entry doors and heaters and controls, lighting and remote gate opening for the exterior Day Program area. HomewardBound has received multiple grants in the past with the most recent being two 2018 grants of \$22,300 for services and \$26,000 for construction of which \$11,700 have not been expended.

Funds Requested: \$28,100

Minimum Request: \$12,000

Total Project Cost: \$28,100

Funds Leveraged: \$0

FUNDING CONCERNS: None

10: Eureka! McConnell Science Museum Accessibility Improvements

The mission of the Eureka! McConnell Science Museum serves as a hub for onsite and outreach science to inspire a passion and respect for math and science in the community. CDBG funds would be used to provide accessibility to all at the Pre-K building (church) to meet ADA requirements.

Funds Requested: \$12,000
Minimum Request: \$12,000
Total Project Cost: \$12,000
Funds Leveraged: \$0

FUNDING CONCERNS: Eureka! does not own the building which HUD generally considers ineligible.

11: STRiVE Remodel Shop and Group Homes

STRiVE provides supports for individuals representing the broad spectrum of intellectual/developmental disabilities and their families. CDBG funds would be used to provide new HVAC at the Wood Shop which provides employment for clients and the kitchens for 3 group homes. STRiVE has received numerous grants in the past, most recently a 2019 grant \$7,500 grant for its Audyssey Autism Clinic which has been fully expended and the project closed out.

Funds Requested: \$20,559
Minimum Request: Any Amount
Total Project Cost: \$20,559
Funds Leveraged: \$0

FUNDING CONCERNS: None

12: Grand Junction Housing Authority (GJHA) Linden Pointe Housing Rehabilitation

Building D (8 affordable housing units) in the Linden Pointe complex has experienced foundation issues due to leakage from an adjacent irrigation ditch. The ditch was piped in March 2020 but the foundation work needs to be completed. GJHA most recently received a 2018 grant for \$20,000 for predevelopment costs of its apartment complex under construction at 2814 Patterson Road. All funds have been expended and the project closed out.

Funds Requested: \$66,016
Minimum Request: \$54,000
Total Project Cost: \$96,239
Funds Leveraged: \$30,223

FUNDING CONCERNS: None

13: Community Food Bank Roof Replacement

The Community Food Bank is in process of purchasing a new warehouse for its operations located at 476 28-1/2 Road. The building is need of a roofing replacement. The Community Food Bank estimates 70% of its persons served live in the City limits so

CDBG can be used for up to 70% of the project costs. The Community Food Bank has not received CDBG funds in the past.

Funds Requested: \$15,000
Minimum Request: \$11,000
Total Project Cost: \$165,000
Funds Leveraged: \$150,000

FUNDING CONCERNS: None

14: Karis Inc. Housing Rehabilitations

Karis, Inc. provides services and housing to homeless youth ages 13-24. Matthew's and Benni's Houses are two facilities that Karis is proposing to purchase (one property already owned by Karis), remodel and add a unit for this purpose. CDBG funds will be used to remodel the houses located at 215 Independent Avenue (Matthew's) after it is acquired by the end of 2020 and 2045 North 7th Street (Benni's) to include rewiring, window replacement, and kitchen remodel. Karis has received many grants in the past, most recently a 2019 grant for \$22,100 to purchase appliances for its 38-unit apartment building under construction. The funds have not yet been expended.

Funds Requested: \$80,000
Minimum Request: \$10,000
Total Project Cost: \$375,210
Funds Leveraged: \$295,210

FUNDING CONCERNS: Both houses are historic which will require additional environmental review to include the State Historic Preservation Office (SHPO) review and approval.

15: Housing Resources of Western Colorado Emergency Repair for Mobile Homes

The Single-Family Owner-Occupied Housing Rehabilitation Program removes deficiencies or health and safety hazards, corrects substandard conditions or code violations, improves accessibility and energy efficiency. CDBG funds would be used for emergency repair loans for 5 owner-occupied manufactured homes on rented sites. Maximum loan amount is based on value of the home. Such loans will improve the community blighted housing stock and reduces the chance an owner would become homeless due to a substandard unit. Housing Resources has received many grants in the past, most recently a 2019 grant for \$97,274 for window replacement at Garden Village Apartments. 50% of the funds have been expended.

Funds Requested: \$50,000
Minimum Request: \$25,000
Total Project Cost: \$50,000
Funds Leveraged: \$0

FUNDING CONCERNS: None

16: Western Colorado Business Development Corporation (Incubator) COVID-19 Responder Revolving Loan Fund

The requested CDBG funding will allow the Revolving Loan Fund of Mesa County to supply expedited business capital loans to companies located in Grand Junction City limits that need funding to purchase equipment, inventory and resources in response to the COVID-19 crisis. There are numerous requests for funding from companies that will manufacture products for vital emergency needs such as PPE or services such as community food production and distribution, and social and medical care services. Although not specifically for this purpose, the City has provided CDBG funds to the Business Incubator for its revolving loan fund in the past.

Funds Requested: \$250,000
Minimum Request: \$250,000
Total Project Cost: \$250,000
Funds Leveraged: \$0

17: City of Grand Junction – Elm Avenue Safe Routes to School

430 feet of sidewalk completes the sidewalk between 28 Road and 28 1/4 Road on the south side of the road. 3rd priority for Urban Trails Committee.

Funds Requested: \$120,000
Total Project Cost: \$120,000
Funds Leveraged: \$0

FUNDING CONCERNS: None

18: City of Grand Junction – Linden Avenue Safe Routes to School

1300 feet Shared Use Paths or sidewalks for North South connection from Unaweeep to Highway 50. Not prioritized by Urban Trails Committee.

Funds Requested: \$195,000
Total Project Cost: \$195,000
Funds Leveraged: \$0

FUNDING CONCERNS: None

19: City of Grand Junction – 27 Road Safe Routes to School

1800 feet - Shared Use Paths or sidewalks for North South connection from Unaweeep to Highway 50. Not prioritized by Urban Trails Committee.

Funds Requested: \$285,000
Total Project Cost: \$285,000
Funds Leveraged: \$0

FUNDING CONCERNS: None

20: City of Grand Junction – 3rd Street and Grand Avenue

The project would provide a protected median at the 3rd Street and Grand Avenue intersection for a safe north-south multimodal crossing. 2nd priority for Urban Trails Committee.

Funds Requested: \$70,000

Total Project Cost: \$70,000
Funds Leveraged: \$0

FUNDING CONCERNS: Project may be premature waiting for CDOT project at 1st Street and Grand Avenue to be completed. The south side of the intersection is not in a CDBG-eligible neighborhood.

21: City of Grand Junction – 12th Street Near Wellington Avenue Pedestrian Crossing

Enhance GVT Route 1 access with a crosswalk with flasher similar to CMU campus area on the north side of the canal crossing. First priority for Urban Trails Committee.

Funds Requested: \$80,000
Total Project Cost: \$80,000
Funds Leveraged: \$0

FUNDING CONCERNS: May be premature until property on southeast corner of Wellington Avenue and 12th Street develops.

22: City of Grand Junction – Tree Canopy Protection and Restoration in Hawthorne and Emerson Parks and Neighborhoods

Restoration of tree canopy in underserved neighborhoods to include replacement of lost park and street trees; pruning of declining trees to increase public safety and improve tree health; and protect the health of mature high-value ash trees through trunk injections. Emerson and Hawthorne Parks are in CDBG-eligible neighborhoods.

Funds Requested: \$53,595
Total Project Cost: \$53,595
Funds Leveraged: \$0

FUNDING CONCERNS: None

23: City of Grand Junction – West Lake Park Improvements

Inadequate soil conditions in the park turf make it difficult to have a healthy stand of grass and trees, make maintenance challenging and the conditions are not inviting to neighborhood users. CDBG funds would be used to enhance the park including amendment to the soil, planting more appropriate turf for the use and plant more xeric and native plants including trees. The West Lake Park neighborhood is CDBG-eligible. \$55,000 landscape and turf improvements, plus \$125,000 if playground replacement is included.

Funds Requested: \$180,000
Total Project Cost: \$180,000
Funds Leveraged: \$0

FUNDING CONCERNS: None

24: City of Grand Junction – Phase 1 Historic Preservation of Water Plant

Stabilize and secure historic water treatment plant building (Phase 1 of restoration) until future phases for rehabilitation and reuse can be determined. Historic Preservation is a CDBG-eligible activity.

Funds Requested: \$13,560

Total Project Cost: \$13,560

Funds Leveraged: \$0

FUNDING CONCERNS: None

25: City of Grand Junction – Phase 1 Historic Preservation of Water Plant

Phase 3 of property owner incentive program to replace customer-owned portion of the lead service line. Owners must qualify as low and moderate income. Costs per property are approximately \$4,000. With 2018 and 2019 funds, replacement of lines to 7 homes will be completed. 2020 funds would be used for the line replacements at 5 additional properties. The City Utilities Department received 2018 and 2019 grants for a total of \$40,000 for this project, \$18,000 of which has been expended for upgrades on 3 homes.

Funds Requested: \$13,560

Total Project Cost: \$13,560

Funds Leveraged: \$0

FUNDING CONCERNS: None

2020 COMMUNITY DEVELOPMENT BLOCK GRANT								Total	
		2020 FUNDING ALLOCATION		\$469,134		\$469,134		Maximum Administration Allocation (20%) - \$93,826	
								Max Svcs Allocation 15% \$70,370	
1 2020 Admin	City of Grand Junction Administration	Program Administration	\$75,000			\$75,000		General program administration, fair housing activities, annual reports to HUD including completion of 5-Year Consolidated Plan and Analysis of Impediments to Fair Housing report (both adopted by July 2021).	\$ 75,000
			\$75,000					SUBTOTAL ADMINISTRATION REQUESTS	\$ 75,000
				\$394,134				2020 Funds Remaining for Allocation	\$394,134
	AGENCY	PROJECT NAME	REQUEST	MIN REQUEST	LEVERAGE	2019 FUNDING	CDBG-CV	NOTES	STAFF CONSIDERATIONS
2 Services	Counseling and Education Center	Low Income Counseling Program	\$10,000	\$7,000	\$464,698	\$10,000 40% expended	\$7,463	CEC provides counseling to individuals in crisis or those dealing with difficult emotional issues and ensures access to professional counseling, regardless of income or ability to pay. CDBG funds would provide 165 more sessions of counseling for an estimated 11 more clients seeking care.	\$ 10,000
3 Services	HomewardBound of the Grand Valley	Homeless Shelter Bunk Beds and Storage	\$41,700	\$20,000	\$0	\$22,300 for services 100% expended	\$0	The HomewardBound Community Homeless Shelter provides homeless individuals and families with short-term shelter and meals with support services for transitioning to stable housing, community integration and independence. CDBG funds would be used to purchase 20 metal bunk beds to replace remaining wooden beds and 120 under bed storage.	\$ 25,000
4 Services	HopeWest	Children's Grief Program	\$15,000	\$15,000	\$449,768	\$0	\$0	HopeWest is a community resource focused on changing the way our communities experience aging, illness and grief. The HopeWest Kids program helps approximately 400 youth and their families deal with a death loss annually. CDBG funds will be used to provide books, supplies and transportation for youth grief counseling in schools and at day camps. Applicant will need to determine household income and whether client lives in City limits.	\$ 10,000
5 Services	Marillac Clinic Inc.	Dental Equipment for Mesa County Human Services Clinic	\$6,201	\$6,201	\$8,924	\$8,661 100% expended	\$7,425	Marillac offers low income residents affordable health care including medical, dental, mental health and optical care. Which has expanded to satellite locations including one at the Mesa County Human Services building on 29-1/2 Road. CDBG funds will be used to purchase dental diagnostic equipment for the satellite clinic. The grant request is based on the percentage of Marillac clients that live in the City limits.	\$ 6,201

6 Services	Hilltop Community Resources, Inc.	Latimer House Transporation	\$21,350	\$13,000	\$9,150	\$0	\$35,000	Hilltop's Latimer House provides survivors of domestic violence in Mesa County with confidential and free services including 24-hour crisis line, emergency safehouse, case managmeent and support groups. Transportation assistance provides families additional safety and includes driving families to the safehouse after a crisis, to and from medical other appointments, court appearances, pick-up and return for group sessions and other community service appointments. CDBG funds will be used to purchase a vehicle. The request is for 70% of the vehicle cost since 70% of Latimer House clients are City residents.	\$ 13,000
7 Services	Center for Independence (CFI)	Purchase Wheelchair Van	\$14,941	\$14,940	\$59,763	\$0	\$0	CFI provides case management and training services for people with disabilities across 12 counties of the Western Slope. CDBG funds would be used to purchase a wheelchair van with a conversion kit to transport elderly and disabled clients to appointments, programs at CFI and other community events. provided 6,845 units of service in Grand Junction last year. Need to determine how many are actually in City limits.	\$ -
8 Services	Mesa County Partners	Purchase Vehicle for Western Colorado Conservation Corps (WCCC)	\$25,000	\$20,000	\$5,000	\$35,000 for Construction 50% Expended	\$0	WCCC is a career-readiness and employment program for young adults. Crews complete conservation projects on public lands while earning AmeriCorps Education funds. CDBG funds will be used to purchase a vehicle to transport crews to job sites.	\$ -
		TOTAL SERVICES REQUESTS	\$134,192	\$96,141				Services Project Cap - \$70,370 of 2020 CDBG Allocation	\$ 64,201
9 Facility Rehab	HomewardBound of the Grand Valley	Homeless Shelter Remodel	\$28,100	\$12,000	\$0	\$26,000 for construction 55% expended	\$0	The HomewardBound Community Homeless Shelter provides homeless individuals and families with short-term shelter and meals with support services for transitioning to stable housing, community integration and independence. CDBG funds would be used to install access control at entry doors and heaters and controls, lighting and remote gate opening for the exterior Day Program area.	
10 Facility Rehab	Eureka! McConnell Science Museum	Accessibility Improvements	\$12,000	\$12,000	\$0	\$0	\$7,500	The mission of the Eureka! McConnell Science Museum serves as a hub for onsite and outreach science to inspire a passion and respect for math and science in the community. CDBG funds would be used to provide accessibility to all at the Pre-K building (former church) to meet ADA requirements. Eureka! does not own the building - ineligible.	\$ -
11 Facility Rehab	STRiVE	Remodel Shop and Group Homes	\$20,559	\$1	\$0	\$7,500 for services 100% expended	\$10,000	STRiVE provides supports for individuals representing the broad spectrum of intellectual/developmental disabilities and their families. CDBG funds would be used to provide new HVAC at the Wood Shop which provides employment for clients and the kitchens for 4 group homes.	\$ 20,559

12 Housing Rehab	Grand Junction Housing Authority	Linden Pointe Housing Rehabilitation	\$66,016	\$54,000	\$30,223	\$0	\$123,653	Building D (8 affordable housing units) in the Linden Pointe complex has experienced foundation issues due to leakage from an adjacent irrigation ditch. The ditch was piped in March 2020 but the foundation work needs to be completed.	\$ 54,000
13 Facility Rehab	Community Food Bank	Roof Replacement on New Building	\$15,000	\$11,000	\$150,000	\$0	\$45,000	The Community Food Bank is in process of purchasing a new warehouse for its operations located at 476 28-1/2 Road. The building is need of a roofing replacement. Want to start in July, Complete in December 2020. Estimate 70% of persons served live in the City limits.	\$ 15,000
14 Housing Rehab	Karis, Inc.	Karis Housing Rehabilitations	\$80,000	\$10,000	\$295,210	\$22,100 Karis Apartments Appliances 0% expended	\$0	Karis, Inc. provides services and housing to homeless youth ages 13-24. Matthew's and Benni's Houses are two facilities that Karis is proposing to purchase (one property already owned by Karis), remodel and add a unit for this purpose. CDBG funds will be used to remodel the houses located at 215 Independent Avenue (Matthew's) after it is acquired by the end of 2020 and 2045 North 7th Street (Benni's) to include rewiring, window replacement, and kitchen remodel. Both houses are historic which will add the step of SHPO review and approval.	\$ 50,000
15 Housing Rehab	Housing Resources of Western Colorado	Emergency Repair for Mobile Homes	\$50,000	\$25,000	\$0	\$97,274 Windows for Garden Village Apartments 50% expended	\$0	The Single Family Owner Occupied Housing Rehabilitation Program removes deficiencies or health and safety hazards, corrects substandard conditions or code violations, improves accessibility and energy efficiency. CDBG funds would be used for emergency repair loans for 5 owner-occupied manufactured homes on rented sites. Maximum loan amount is based on value of the home. Such loans will improve the community blighted housing stock and reduces the chance an owner would become homeless due to a substandard unit.	\$ 25,000
16 Econ Dev	Western Colorado Business Development Corp (Incubator)	COVID-19 Responder Revolving Loan Fund	\$250,000	\$250,000	\$0	\$0	\$0	The requested CDBG funding will allow the Revolving Loan Fund of Mesa County to supply expedited business capital loans to companies located in Grand Junction City limits that need funding to purchase equipment, inventory and resources in response to the COVID-19 crisis. There are numerous requests for funding from companies that will manufacture products for vital emergency needs such as PPE or services such as community food production and distribution, and social and medical care services. Although not specifically for this purpose, the City has provided funds to the Business Incubator for its revolving loan fund in the past.	\$ -
SUBTOTAL NON-CITY CAPITAL REQUESTS			\$521,675						
17 Public	City of Grand Junction Public Works	Elm Ave from 28 to 28 1/4	\$120,000		\$0	SRTS & Other Ped Impr Completed Summer 2020	\$0	430 feet of sidewalk completes the sidewalk between 28 Road and 28 1/4 Road on the south side of the road. 3rd priority for Urban Trails Committee.	120,000

18 Public	City of Grand Junction Public Works	Linden Ave from UnawEEP to Hwy 50	\$195,000		\$0	SRTS/Ped Impr Summer 2020	\$0	1300 feet Shared Use Paths or sidewalks for North South connection from UnawEEP to Highway 50. Not prioritized by Urban Trails Committee.	-
19 Public	City of Grand Junction Public Works	27 Rd from UnawEEP to Hwy 50	\$285,000		\$0	SRTS/Ped Impr Summer 2020	\$0	1800 feet - Shared Use Paths or sidewalks for North South connection from UnawEEP to Highway 50. Not prioritized by Urban Trails Committee	-
20 Public	City of Grand Junction Public Works	3rd St and Grand Ave	\$70,000		\$0	SRTS/Ped Impr Summer 2020	\$0	3rd St and Grand Ave protected median for North/South multimodal crossing. May still be premature, waiting for CDOT project. 2nd priority for Urban Trails Committee. South side of intersection is not in CDBG-eligible neighborhood.	\$ -
21 Public	City of Grand Junction Public Works	12th Street near Wellington Ave	\$80,000		\$0	SRTS/Ped Impr Summer 2020	\$0	Important to GVT Route 1 access. First priority for Urban Trails Committee. May be premature until property on southeast corner of Wellington and 12th Street develops.	\$ -
22 Public	City of Grand Junction Parks and Rec	Tree Canopy Protection and Restoration Hawthorne and Emerson Parks and Neighborhoods	\$53,595		\$0	\$9,220 Park Safety Impr 70% expended	\$0	Restoration of tree canopy in underserved neighborhoods to include replacement of lost park and street trees; pruning of declining trees to increase public safety and improve tree health; and protect the health of mature high-value ash trees through trunk injections. Emerson and Hawthorne Parks are in CDBG-eligible neighborhoods.	\$ -
23 Public	City of Grand Junction Parks and Rec	West Lake Park Improvement	\$180,000		\$0	\$9,220 Park Safety Impr 100% expended	\$0	Inadequate soil conditions make it difficult for healthy grass and trees, make maintenance challenging and conditions not inviting to neighborhood users. CDBG funds would be used to enhance the park including soil amendment, more appropriate turf for the use and more xeric and native plants. The West Lake Park neighborhood is CDBG-eligible. \$55,000 Landscape and turf improvements, \$125,000 if Playground replacement is included.	\$ 45,374
24 Public	City Utilities	Phase 1 Historic Preservation of Water Plant	\$25,000		\$132,617 Pending State Historical Fund Grant	\$0	\$0	Stabilize and secure historic water treatment plant building (Phase 1 of restoration) until future phases for rehabilitation and reuse can be determined. Historic Preservation is a CDBG-eligible activity.	\$ -
25 Public	City Utilities	Phase 3 Replacement of Lead Water Lines	\$20,000		\$0	\$20,000 0% expended	\$0	Phase 3 of incentive program to replace customer-owned portion of the lead service line. Owners must qualify as low and moderate income. Costs per property are approximately \$4,000. With 2018 and 2019 funds, replacement of lines to 7 homes will be completed. 2020 funds would be used for the line replacements at 5 additional properties.	\$ -
		SUBTOTAL CITY CAPITAL REQUESTS	\$1,028,595	\$566,283					\$ 329,933

				\$329,933					
		\$1,684,462							
								Total Capital	\$ 329,933
								Total Services	\$ 64,201
								Total Administration	\$ 75,000
								Grand Total	\$ 469,134

CITY OF GRAND JUNCTION 2020 CDBG PROGRAM YEAR SCHEDULE

Monday February 10	2020 APPLICATION WORKSHOP Applications for 2020 CDBG Funding Requests Available
May 22 5:00 pm	RE-OPENED DEADLINE FOR 2020 CDBG APPLICATIONS
May 23 – June 12	Staff Review of Applications
June 17	Staff report summarizing applications and reviewing CDBG eligibility requirements of new applications available to City Council.
By June 22	Legal Ad to Sentinel re: July 15 City Council Meeting Publish June 28 (minimum 15 days prior to meeting)
June 28	Legal Ad Published
June 29	CITY COUNCIL WORKSHOP – Review applications and prioritize/make funding recommendations.
July 15	CITY COUNCIL PUBLIC HEARING City Council reviews recommendations and makes decision on project funding for Annual Action Plan
By July 27	Legal Ad to Daily Sentinel for August 19 City Council meeting (minimum 15-day prior required). Include in legal: 1) accepting the 2020 Action Plan and 2) plan will be available for a 30-day public comment period between August 3 and September 4.
August 2	Legal Ad Published
August 3 – September 4	30-DAY PUBLIC REVIEW PERIOD for 2020 ANNUAL ACTION PLAN
August 19	CITY COUNCIL PUBLIC HEARING Final Acceptance of 2020 Action Plan recommended by Council at July meeting
By September 11	SUBMIT 2020 Action Plan to HUD (45-day review required)
August - October	ENVIRONMENTAL REVIEW for 2020 Activities
August	Send Out Award Letters to 2020 Recipients
October 30	RECEIVE HUD APPROVAL – Begin Contracts with Subrecipients

CDBG PROJECTS BY PROGRAM YEAR 2015-2019

2015 Program Year – All Projects Completed

- CDBG Program Administration - \$43,000
- STRIVE Diagnostic Clinic - \$4,500
- Western Colorado Suicide Prevention Bridges Program - \$8,860
- Gray Gourmet Program - \$9,950
- Foster Grandparent Program - \$8,998
- Karis Asset House Improvements - \$10,200
- Housing Resources of Western Colorado Emergency Repair Program - \$22,500
- HomewardBound Homeless Shelter HVAC Energy Improvements - \$28,293
- Grand Valley Catholic Outreach Transitional Housing Rehabilitation - \$4,000
- STRIVE Group Home HVAC Replacement - \$27,210
- Partners Program Office Safety Improvements - \$27,500
- Orchard Avenue Elementary Safe Routes to School - \$55,551
- Westlake Park Neighborhood Pedestrian Safety Improvements - \$103,778

2016 Program Year – All Projects Completed

- CDBG Program Administration - \$43,000
- HopeWest PACE Center Therapy Equipment - \$10,000
- Marillac Clinic Replace Two Dental Operatories - \$19,832
- Western Colorado Suicide Prevention Public Outreach - \$5,874
- Senior Companion Program - \$8,000
- Foster Grandparent Program - \$8,000
- Counseling and Education Center Low Income Counseling - \$6,000
- Center for Independence Accessible Riser - \$18,750
- Phoenix Project – Rehabilitate Two Housing Units - \$7,750
- HopeWest PACE Center – Kitchen Equipment - \$28,000
- GJHA Nellie Bechtel Housing Rehabilitation - \$75,000
- Karis, Inc. Zoe House Acquisition - \$50,000
- Nisley Elementary School Safe Routes to School - \$90,000
- El Poso Neighborhood Pedestrian Improvements - \$45,000
- Downtown Senior Recreation Center Rehabilitation - \$87,373

2017 Program Year – All Projects Completed

- CDBG Program Administration - \$25,000
- Predevelopment Engineering Costs for Economic Development - \$50,000
- Karis, Inc. Integrated Mental Health Services - \$10,400
- HomewardBound of the Grand Valley Food Purchase - \$15,000
- St. Mary's Gray Gourmet Program Food Purchase - \$16,000
- Counseling and Education Center Low Income Counseling - \$6,000
- Marillac Clinic Purchase Dental Diagnostic Equipment – \$10,685
- Grand Valley Catholic Outreach Day Center Renovation - \$55,788
- Housing Resources Critical Home Repair Program - \$22,500
- Bookcliff MS/Community Center Pedestrian Improvements - \$42,000
- Nisley Elementary School Safe Routes to School - \$80,000

2018 Program Year – All Projects Completed Except as Noted

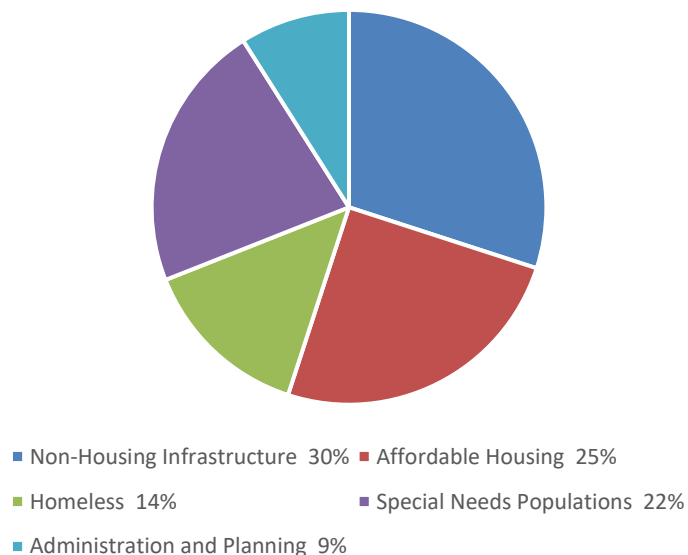
- CDBG Program Administration - \$25,000
- GJHA Predevelopment Engineering Costs - \$20,000
- Karis, Inc. Integrated Mental Health Services - \$8,547
- HopeWest PACE Center Accessible Exam Tables - \$7,000

- Partners Van Purchase - \$10,000
- St. Mary's Gray Gourmet Program Food Purchase - \$4,000
- Counseling and Education Center Low Income Counseling - \$4,000
- STRiVE Audyssey Autism Clinic - \$4,000
- Hilltop Bacon Campus Fire Safety - \$20,000
- HomewardBound Homeless Shelter Roof - \$39,371
- Partners WCCC Building Rehabilitation - \$3,800
- The Arc Program Office Accessibility Improvements – \$19,740
- Center for Independence Accessible Gardens - \$4,700 (underway)
- Riverside Park Improvements - \$25,000
- Grand Avenue at 9th and 10th Streets Improvements - \$60,000 (underway)
- Pinyon Avenue 13th to 15th Improvements - \$60,000 (underway)
- Downtown Residential – Replace Lead Water Lines - \$20,000 (underway)
- Karis, Inc. Purchase Youth Drop-In Day Center - \$14,370

2019 Program Year – All Projects Underway Except as Noted

- CDBG Program Administration - \$25,000
- CEC Low Income Counseling - \$10,000 (completed)
- HomewardBound Services Improvements - \$22,300 (completed)
- Marillac Clinic Medical Exam Room Upgrades - \$8,661 (completed)
- Riverside Educational Center Van Purchase - \$12,700 (completed)
- STRiVE Audyssey Autism Clinic - \$7,500 (completed)
- HomewardBound Exterior Client Space Improvements - \$26,000 (completed)
- Garden Village Apartments Window Replacement - \$97,274 (underway)
- Karis Inc. Appliances for The Home – \$22,100
- Partners Program Office Roof Replacement - \$35,000 (underway)
- Western Slope Center for Children Office Improvements - \$31,500 (completed)
- Downtown Residential – Replace Lead Water Lines - \$20,000
- Lighting Improvements in Neighborhood Parks - \$9,220 (completed)
- ADA Accessibility Improvements - \$24,000
- B Road / Mesa View Elementary Safe Routes to School - \$95,000
- B-1/2 and 27-1/2 Safe Neighborhood Route - \$40,000
- Lorey Drive from Westlake Park to 1st Street - \$75,000

CDBG FUNDS ALLOCATION



2019 CDBG PROJECT	FUNDING	LEVERAGE
Program Administration	\$25,000	-
CEC Low Income Counseling Progr	\$10,000	\$350,905
Homeless Shelter Service Improvements	\$22,300	-
Marillac Clinic Medical Exam Room Upgrades	\$8,661	\$14,747
Riverside Educational Center Transportation	\$12,700	\$12,725
STRiVE Audyssey Autism Clinic	\$7,500	\$118,120
HomewardBound Exterior Client Space Improvements	\$26,000	-
Garden Village Apartments Window Replacement	\$97,274	\$20,000
Karis, Inc. Purchase Appliances for Permanent Housing	\$22,100	\$9.4 million
Partners Program Office Roof Replacement	\$35,000	\$5,000
Western Slope Center for Children Office Improvements	\$31,500	-
Replace Lead Water Lines	\$20,000	-
Lighting Improvements in Neighborhood Parks	\$9,220	-
ADA Accessibility Improvements	\$24,000	-
B Road / Mesa View Elementary Safe Routes to School	\$95,000	-
B-1/2 and 27-1/2 Safe Neighborhood Route	\$40,000	-
Lorey Drive from Westlake Park to 1 st Street SRTS	\$75,000	-

TOTAL ALLOCATION: \$561,255

TOTAL FUNDS LEVERAGED: \$9.9 million



GRANT APPLICATION

Community Development Block Grant (CDBG) Program

The City of Grand Junction does not discriminate on the basis of race, color, religion, sex, national origin, age or disability in the admission, access or appointment to, or treatment or employment in, its programs or activities.

Applications and all attachments must be submitted to the City of Grand Junction electronically no later than 5:00 pm on Friday, March 20, 2020.

APPLICANT BACKGROUND

1. Organization Name: Counseling & Education Center
 2. Organization Address: 2708 Patterson Road, Grand Junction, Colorado 81506
 3. Organization DUNS Number (Data Universal Number System) (required):
14-944-5231
 4. Organization or Parent Organization EIN/TIN Number (required):
74-2232416
 5. Primary Contact Person: Christian Mueller, Executive Director
Phone: 970-243-9539 Email: chris@cecwecare.org
 6. Do you or your parent organization file OMB A-133 (Single Audit)?
☐ Yes ☒ No
 7. If yes, please attach a copy of the most recent A-133 and Form SF-SAC to your CDBG application. You will be prompted to add attachments as the final submission step.
 8. Your entity must be registered in the **System for Award Management (SAM)** prior to application. See example at the end of this application. Provide a copy of the registration confirmation with your application. You will be prompted to add attachments as the final submission step. *For more information, visit www.sam.gov/SAM*
- Is this agency an equal employment opportunity employer? ☒ Yes ☐ No

You will be prompted to attach a copy of the agency's affirmative action plan as a final submission step.

9. Provide a brief description of your organization - what do you do?.

The Counseling & Education Center (CEC) provides affordable, professional counseling for low-income and under/uninsured Mesa County residents. We offer our services on a sliding scale fee. Counseling is available for children, teens, couples and families needing help with an array of psychological and emotional obstacles: anxiety, trauma, depression, PTSD, loss, child behavior issues, divorce and family/work conflict.

Staff counselors are licensed mental health professionals and/or masters level psychotherapists with a wide range of therapeutic specialties. CEC uses Feedback-Informed Treatment (FIT), an assessment tool that provides evidence-based data on client and counselor progress, outcomes and therapeutic service quality.

10. Which describes your organization (check all that apply)?

- | | |
|--|---|
| ☒ A non-profit with 501(c)3 status | ☐ Housing Authority |
| ☐ Governmental Agency | ☐ Quasi-Governmental Agency |
| ☐ Faith based | ☐ Public Service / Human Services Provider |
| ☐ Public Organization | ☐ Other _____ |

11. Has the applicant received past CDBG funding from the City of Grand Junction? If so, please indicate the year received, the amount received, and the amount of CDBG and/or funds remaining to be spent at this time.

2013-received \$7,000/used; 2014-received \$3,000/used; 2015-received \$0; 2016-received \$6,000/used; 2017-received \$6,000/used; 2018 received \$7,000/used. 2019-received \$10,000, on target with full use.

12. Does any employee, board member or client have any past or present ownership or financial investment in the agency, organization or proposed project? If so, please describe.

Cathy Frederick, a member of our CEC Legacy Board, holds two mortgage loans on CEC's office property. CEC pays \$643.39/month on the first loan, with a current remaining balance of \$28,524.882 scheduled to be paid off in February 2025. CEC pays \$1,242.00/month on the second loan with a current remaining balance of \$16,846.12, with pay-off September 2021.

FUNDING REQUEST SUMMARY

1. Project Name: Low-income counseling for all ages
2. Project Address/Location: 2708 Patterson Road, Grand Junction, CO 81506
3. Amount of CDBG funds requested for the project: \$ 10,000
4. Funding leveraged from other sources for this project: \$ 464,698
5. Total Project Budget: \$ 474698
6. Minimum amount of CDBG funding to benefit your project: \$ 7,000

PROJECT ELIGIBILITY

1. Which CDBG national objective does this project meet? (Select one.)

- ☒ Benefits low/moderate income individuals/households
- ☐ Addresses the prevention or elimination of slums or blight
- ☐ Meets an urgent community need (usually a natural disaster)

2. Which City of Grand Junction CDBG Program Priority does this project meet? (Check all that apply.)

- ☐ Need for Non-Housing Community Development Infrastructure
- ☐ Need for Affordable Housing
- ☒ Needs of the Homeless or Special Needs Populations
- ☒ Other Human Service Needs
- ☐ Economic Opportunities

SPECIFIC PROJECT INFORMATION

1. **Project Description.** Give a brief description of the project for which you are requesting funds. How do you plan to spend the funds?

In our CEC office, and throughout Grand Junction, the need for counseling services continues to grow. We are unable to serve all the children, youth and adults who critically need counseling therapy. CEC is actively searching for a licensed counselor who speaks Spanish to help target an under-served population within the city.

Of the 346 clients we served in 2019, 88% were at 125% of the federal poverty level, or lower. The average amount paid by clients per session was \$24.67. Our break-even operating cost per session is \$85. CDBG funding helps fill this funding gap and will result in supporting 165 or more counseling sessions for at least 10 individuals. With fiscal impact from the Covid-19 pandemic, CDBG funds will be critical as a part of post-pandemic re-sustainability effort.

2. **Project Type.** Which of the following categories best describes your project? (Select only one.)

- ☒ Public or human service
- ☐ Capital construction, building rehabilitation or public facility improvement
- ☐ Home ownership activities
- ☐ Housing rehabilitation
- ☐ Economic development assistance
- ☐ Planning or predevelopment costs
- ☐ Acquisition or demolition of property

3. If this is a Human Service Project, is the service: ☐ New or ☒ On-going?

4. If funding an existing service, describe how the CDBG funds will support a measurable increase in that service (e.g. more families served or longer service period as compared to current operations).

CEC is projecting a need for program recovery due to the impact from the Covid-19 pandemic. At this time a continuity of services plan is being implemented. This will be followed by attempts to continue services through remote therapy performed by video. CEC will then initiate a financial sustainability plan. During the pandemic, CEC will continue services with a compromised and reduced flow of revenue. Another priority for the agency is retaining a licensed counselor who also speaks Spanish and can counsel in that second language.

5. **Demonstrated Need for Project.** Provide a brief summary of current statistical data documenting the need for the project. Include sources of information.

The Mesa County Community Health Needs Assessment 2018-2020 report provides summary and data on the health needs of the community. This report details as one of the more serious issues the high suicide rate (34.7 per 100,000), which exceeds the State rate (20.3 per 100,000) and far surpasses the national rate (13.4 per 100,000). The attempts in Mesa County are over double that of the state figures, and teens (15-19) account for a substantially higher rate than compared to state figures.

Mental health challenges are projected to climb in response to the Covid-19 pandemic. The impact of prevention measures is already demonstrating increased stress and potential adverse reactions. Specific data is not currently available, but concern regarding mental health access and public wellness has been presented in notifications from government

6. **Project Budget.** Provide a line item budget for this project and the total budget cost, including the request for City of Grand Junction CDBG funds, other secured funding and other pending applications for funding. If this is a rehabilitation, remodeling or construction project, be sure to include Davis-Bacon wage regulations and architectural, engineering and/or environmental review fees in determining your project budget. The Total Budget must match the number provided in Request Summary Item 5.

Budget Item	Amount	Funding Source	Award Date
Restricted/donations	\$85,804.00	Gifts from	2019 and 2020
Public Grants	\$103,349.00	Refer to budget	Pending
Misc. & Rentals	\$8,920.00	Rent & collections	Monthly
Client fees	\$221,552.00	Sliding fee & Medicaid	Monthly
Special Events	\$45,073.00	Education/United Way	Fall 2019
CDBG	\$10,000.00	City of GJ	September, 2020
Total Budget	\$474,698.00		

7. **Project Schedule.** What is the proposed project schedule if awarded the CDBG funds? Keep in mind funding will not be available until September of the current year, and must be expended within one year.

Start Date: October 1, 2020

Completion Date: September 30, 2021

If the project includes construction, are there plans/permits needed before the project can begin construction or has a construction schedule been identified?

☐ Yes, plans/permits completed; project is ready to begin.

☐ No, plans/permits still need to be completed.

8. **In-Kind Contributions.** What other resources (e.g. volunteers, in-kind donations, etc) will you be utilizing for this project? List all in-kind services, volunteer hours and goods you will bring to this project and determine a dollar value for all items listed.

Within the next year it is projected that CEC will again have one to two interns. CEC does not pay the interns, but we actually offer the supervision component at no charge to the students. Use of other volunteers with the counseling is not feasible or appropriate. CEC does invite other mental health professionals to teach Continuing Education programs to our current counseling staff and thus far all of that time has been "in-kind." One program is scheduled per month, and is intended to refresh or expand counselor skills. Accounting - \$1,000; Volunteer hours - 150 (\$1,800 at minimum wage); Clinical Supervision - \$1,800; Operating Support - \$3,500.

BENEFICIARY INFORMATION

1. **Total Persons Served.** How many total persons did this organization serve during the past year and how many total people does your organization expect to serve in the coming year?

For fiscal year 2019, CEC provided services to 346 individuals for a total of 4,023 counseling sessions. One hundred and ninety clients finished with therapy during the year, with our accumulative aggregate for planned termination from services being 33%.

2. **Persons Served by Project.** What percentage of total persons served by your organization live within the City limits? Provide an estimate of the number of persons who will benefit from the specific project that **live within the City limits of Grand Junction.**

Of the client total, 76% are from addresses that are located in Grand Junction zip codes. CEC will likely serve up to 400 individuals total in 2020, which will project to be 304 Grand Junction residents. Of that subset total, 10 clients, 165 sessions, will be supported by CDBG funding.

3. **Client Eligibility.** Will those served by this project be primarily (51% or more) of low and/or moderate income? ☒ Yes ☐ No

If you checked yes above, specify by checking all that apply to your project:

☒ The income of each household/person receiving assistance will be individually verified for eligibility.

☒ The types of households or persons served are of special need (presumed benefit) such as elderly, disabled, homeless, illiterate, or involve an abused spouse or child.

4. If the income will be verified, describe the organization's procedure for verification and how you will determine that a person is eligible for services.

CEC staff and the CEC application process asks questions about "household" income and will ask for information even from "non-traditional" households (e.g., a single parent who has their new partner living in the home but they are not legally married). The sliding fee scale considers family size as compared to the monthly household income. The scale is updated each year referencing the Federal poverty guidelines. We verify the client's zip code to confirm that they live within the city boundaries. We use the fee of \$35.00 per session, or below, as qualifying for the "low-income counseling" program. The amount of income can vary due to the impact of the family size, so monthly income is not used as the defining line until size of family is included. For example, a family of eight that has yearly income of \$54,790 would qualify as "low income," but for a family of only one, the income could be \$26,890.



COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

CDBG APPLICATION AND PRELIMINARY AGREEMENT

By signing below I certify that all of the information above and included with this application is true, and I understand that application for funds does not in any way guarantee funding. Additionally, the applicant understands and agrees that in the event the applicant receives approval from the City Council for a block grant fund allocation:

1. The applicant will not receive the block grant funds until:
 - a. HUD has approved the project and the City receives a letter of credit from HUD.
 - b. An Environmental Review has been completed and approved.
 - c. If applicable, a Request for Release of Funds and a Finding of No Significant Impact have been published for community comment and HUD has released funds for the project.
 - d. A contract between the City of Grand Junction and the sub-recipient is fully executed.
 - e. All labor standards have been met.
2. The applicant will submit a sub-recipient report with each request for reimbursement. The report will describe the progress of the project, the project beneficiaries, and other information required by HUD or the City. Invoices will accompany the report when indicated. Funds will not be released without this report.
3. The applicant will provide the City any other information required by HUD or by the City.
4. The applicant will comply with all other requirements set forth by the City and the U.S. Department of Housing and Urban Development.

Applicant: Christian Mueller

Title: Executive Director

Signature: _____

Date: 03/18/2020

SAM Search Results
List of records matching your search for :

Search Term :
Record Status: Active

ENTITY	NAME OF ENTITY	Status:Active
DUNS: 1 #	CAGE Code: 49B27	DoDAAC:
Expiration Date: Jul 22, 2015	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: City: GRAND JUNCTION ZIP Code: 81506-4099	State/Province: COLORADO Country: UNITED STATES	



GRANT APPLICATION

Community Development Block Grant (CDBG) Program

The City of Grand Junction does not discriminate on the basis of race, color, religion, sex, national origin, age or disability in the admission, access or appointment to, or treatment or employment in, its programs or activities.

Applications and all attachments must be submitted to the City of Grand Junction electronically no later than 5:00 pm on Friday, March 20, 2020.

APPLICANT BACKGROUND

1. Organization Name: HomewardBound of the Grand Valley, Inc.
 2. Organization Address: 2853 North Avenue
Grand Junction, CO 81501
 3. Organization DUNS Number (Data Universal Number System) (required):
141095500
 4. Organization or Parent Organization EIN/TIN Number (required):
26-0052916
 5. Primary Contact Person: Jesse Redmond
Phone: (970) 985-7422 Email: jredmond@hbgv.org
 6. Do you or your parent organization file OMB A-133 (Single Audit)?
☐ Yes ☒ No
 7. If yes, please attach a copy of the most recent A-133 and Form SF-SAC to your CDBG application. You will be prompted to add attachments as the final submission step.
 8. Your entity must be registered in the **System for Award Management (SAM)** prior to application. See example at the end of this application. Provide a copy of the registration confirmation with your application. You will be prompted to add attachments as the final submission step. *For more information, visit www.sam.gov/SAM*
- Is this agency an equal employment opportunity employer? ☒ Yes ☐ No

You will be prompted to attach a copy of the agency's affirmative action plan as a final submission step.

9. Provide a brief description of your organization - what do you do?.

For more than 20 years, HomewardBound has provided homeless individuals and families with short-term shelter and meals and with tools, support and encouragement for transitioning to stable housing, community (re)integration and independence. Incorporated in 2002, HomewardBound is the only year-round homeless shelter within a 200-mile radius of Grand Junction that accommodates families with children, single men and women, people with disabilities, senior citizens and military veterans.

HomewardBound is a vital player in Western Colorado's continuum of human services as the region's primary shelter. At the human level, the significance of this work is threefold: showing dignity and respect to each guest, ensuring that current basic needs are met and offering opportunity, resources and support for attainment and maintenance of permanent housing.

10. Which describes your organization (check all that apply)?

- | | |
|--|--|
| ☒ A non-profit with 501(c)3 status | ☐ Housing Authority |
| ☐ Governmental Agency | ☐ Quasi-Governmental Agency |
| ☐ Faith based | ☒ Public Service / Human Services Provider |
| ☒ Public Organization | ☐ Other _____ |

11. Has the applicant received past CDBG funding from the City of Grand Junction? If so, please indicate the year received, the amount received, and the amount of CDBG and/or funds remaining to be spent at this time.

Yes 2012 \$109,971 - property acquisition 2014 \$1,500 - shelter rehabilitation
2015 \$28,293 - HVAC replacement 2017 \$15,000 - food for shelter
2018 \$39,391 - shelter re-roofing and water heater repair All funds before 2019 spent
2019 \$26,000 capital - outdoor heaters, lighting and parking lot repairs 57% spent to date
2019 \$22,300 services - commercial, oven, mattresses 62% spent to date

12. Does any employee, board member or client have any past or present ownership or financial investment in the agency, organization or proposed project? If so, please describe.

No employee, board member or guest has any past or present ownership or financial investment in the agency, organization or proposed project.

FUNDING REQUEST SUMMARY

1. Project Name: Services Grant
2. Project Address/Location: 2853 North Avenue, Grand Junction 81501
3. Amount of CDBG funds requested for the project: \$ 41,700
4. Funding leveraged from other sources for this project: \$ 0
5. Total Project Budget: \$ 41700
6. Minimum amount of CDBG funding to benefit your project: \$ 20,000

PROJECT ELIGIBILITY

1. Which CDBG national objective does this project meet? (Select one.)

- ☒ Benefits low/moderate income individuals/households
- ☐ Addresses the prevention or elimination of slums or blight
- ☐ Meets an urgent community need (usually a natural disaster)

2. Which City of Grand Junction CDBG Program Priority does this project meet? (Check all that apply.)

- ☐ Need for Non-Housing Community Development Infrastructure
- ☐ Need for Affordable Housing
- ☒ Needs of the Homeless or Special Needs Populations
- ☐ Other Human Service Needs
- ☐ Economic Opportunities

SPECIFIC PROJECT INFORMATION

1. **Project Description.** Give a brief description of the project for which you are requesting funds. How do you plan to spend the funds?

The funds will be used to purchase the following items for the North Avenue Shelter:

\$10,500 Replace 20 wooden bunk beds with metal bunk beds (\$523 per bed)

\$31,200 Under bed storage for 120 beds (\$260 per bed)

\$41,700 Total

2. **Project Type.** Which of the following categories best describes your project? (Select only one.)

- ☐ Public or human service
- ☒ Capital construction, building rehabilitation or public facility improvement
- ☐ Home ownership activities
- ☐ Housing rehabilitation
- ☐ Economic development assistance
- ☐ Planning or predevelopment costs
- ☐ Acquisition or demolition of property

3. If this is a Human Service Project, is the service: ☐ New or ☒ On-going?

4. If funding an existing service, describe how the CDBG funds will support a measurable increase in that service (e.g. more families served or longer service period as compared to current operations).

This project will help HomewardBound continue with their goals to 1. create a welcoming culture and environment that promotes guest access to, cooperation with and growth resulting from HomewardBound supports and services; 2. grow guest services delivery and capacity and the necessary operational support to maximize the number of individuals and families assisted and 3. ensure infrastructural systems to maximize positive guest outcomes, staff/volunteer/financial efficiencies and organization sustainability.

5. **Demonstrated Need for Project.** Provide a brief summary of current statistical data documenting the need for the project. Include sources of information.

Replacing the remaining 20 wooden bunk beds with metal bunk beds is a safety issue since metal bunks are easier to clean, maintain and do not hold germs like wooden bunk beds which is a critical in this current pandemic.

Under bed storage would replace the lockers currently in use and result in more space in the North Avenue shelter once the lockers are removed. 120 under bed storage units would mean when the shelter is at maximum capacity, every guest would have their own individual storage unit.

6. **Project Budget.** Provide a line item budget for this project and the total budget cost, including the request for City of Grand Junction CDBG funds, other secured funding and other pending applications for funding. If this is a rehabilitation, remodeling or construction project, be sure to include Davis-Bacon wage regulations and architectural, engineering and/or environmental review fees in determining your project budget. The Total Budget must match the number provided in Request Summary Item 5.

Budget Item	Amount	Funding Source	Award Date
Metal Bunk Beds	\$10,500.00	CDBG	
Under bed storage	\$31,200.00	CDBG	
Total Budget	\$41,700.00		

7. **Project Schedule.** What is the proposed project schedule if awarded the CDBG funds? Keep in mind funding will not be available until September of the current year, and must be expended within one year.

Start Date: October 1, 2020

Completion Date: September 30, 2021

If the project includes construction, are there plans/permits needed before the project can begin construction or has a construction schedule been identified?

☐ Yes, plans/permits completed; project is ready to begin.

☐ No, plans/permits still need to be completed.

8. **In-Kind Contributions.** What other resources (e.g. volunteers, in-kind donations, etc) will you be utilizing for this project? List all in-kind services, volunteer hours and goods you will bring to this project and determine a dollar value for all items listed.

The replacement of the wooden bunk beds and under bed storage will be performed by volunteers. It is estimated that it will take 6 volunteers 8 hours each to replace the 20 wooden bunk beds. It is estimate that it will take 2 to 4 volunteers 8 hours each to install the under bed storage. If volunteer time is valued at \$12 per hour (current Colorado minimum wage), the dollar value of the volunteer time is at \$768 to \$960.

BENEFICIARY INFORMATION

1. **Total Persons Served.** How many total persons did this organization serve during the past year and how many total people does your organization expect to serve in the coming year?

During the past fiscal year, October 2018 through September 2019, HomewardBound provided 40, 514 bed nights and 95,397 meals for 3,181 unduplicated shelter guests. In the current fiscal year, HomewardBound expects to provide services to 3,820 unduplicated shelter guests.

2. **Persons Served by Project.** What percentage of total persons served by your organization live within the City limits? Provide an estimate of the number of persons who will benefit from the specific project that **live within the City limits of Grand Junction.**

All guest who arrive at the shelter are served. While all guests are currently located in Grand Junction, they may consider a different area as their home. Shelter guests primarily come from locations in western Colorado and eastern Utah.

3. **Client Eligibility.** Will those served by this project be primarily (51% or more) of low and/or moderate income? ☒ Yes ☐ No

If you checked yes above, specify by checking all that apply to your project:

☐ The income of each household/person receiving assistance will be individually verified for eligibility.

☒ The types of households or persons served are of special need (presumed benefit) such as elderly, disabled, homeless, illiterate, or involve an abused spouse or child.

4. If the income will be verified, describe the organization's procedure for verification and how you will determine that a person is eligible for services.

Guests checking in the shelter for the first time must complete the HMIS Intake Packet which includes a request for income information. HMIS data is updated every six months. The income information recorded is based on self-reporting. If a person is requesting emergency shelter, it is generally accepted that they are homeless and eligible for services.

HMIS: Homeless Management Information System which is a national databased developed by the U.S. Department of Housing and Urban Development (HUD). From the HUD website: "A Homeless Management Information System (HMIS) is a local information technology system used to collect client-level data and data on the provision of housing and services to homeless individuals and families and persons at risk of homelessness."



COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

CDBG APPLICATION AND PRELIMINARY AGREEMENT

By signing below I certify that all of the information above and included with this application is true, and I understand that application for funds does not in any way guarantee funding. Additionally, the applicant understands and agrees that in the event the applicant receives approval from the City Council for a block grant fund allocation:

1. The applicant will not receive the block grant funds until:
 - a. HUD has approved the project and the City receives a letter of credit from HUD.
 - b. An Environmental Review has been completed and approved.
 - c. If applicable, a Request for Release of Funds and a Finding of No Significant Impact have been published for community comment and HUD has released funds for the project.
 - d. A contract between the City of Grand Junction and the sub-recipient is fully executed.
 - e. All labor standards have been met.
2. The applicant will submit a sub-recipient report with each request for reimbursement. The report will describe the progress of the project, the project beneficiaries, and other information required by HUD or the City. Invoices will accompany the report when indicated. Funds will not be released without this report.
3. The applicant will provide the City any other information required by HUD or by the City.
4. The applicant will comply with all other requirements set forth by the City and the U.S. Department of Housing and Urban Development.

Applicant: Jesse Redmond

Title: Development Director

Signature:  _____
eSigned via SeamlessDocs.com
Key: e0232c3e47103a17f6d2baaf296427e5

Date: 03/20/2020

SAM Search Results
List of records matching your search for :

Search Term :
Record Status: Active

ENTITY	NAME OF ENTITY	Status:Active
DUNS: 1 #	CAGE Code: 49B27	DoDAAC:
Expiration Date: Jul 22, 2015	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: City: GRAND JUNCTION ZIP Code: 81506-4099	State/Province: COLORADO Country: UNITED STATES	



GRANT APPLICATION

Community Development Block Grant (CDBG) Program

The City of Grand Junction does not discriminate on the basis of race, color, religion, sex, national origin, age or disability in the admission, access or appointment to, or treatment or employment in, its programs or activities.

Applications and all attachments must be submitted to the City of Grand Junction electronically no later than 5:00 pm on Friday, March 20, 2020.

APPLICANT BACKGROUND

1. Organization Name: HopeWest
 2. Organization Address: 3090 N. 12th St. Unit B
Grand Junction CO 81506
 3. Organization DUNS Number (Data Universal Number System) (required):
836635169
 4. Organization or Parent Organization EIN/TIN Number (required):
84-1207388
 5. Primary Contact Person: Christy Whitney, RN, MSN, President & CEO
Phone: 970 257 2360 Email: cwhitney@hopewestco.org
 6. Do you or your parent organization file OMB A-133 (Single Audit)?
☐ Yes ☒ No
 7. If yes, please attach a copy of the most recent A-133 and Form SF-SAC to your CDBG application. You will be prompted to add attachments as the final submission step.
 8. Your entity must be registered in the **System for Award Management (SAM)** prior to application. See example at the end of this application. Provide a copy of the registration confirmation with your application. You will be prompted to add attachments as the final submission step. *For more information, visit www.sam.gov/SAM*
- Is this agency an equal employment opportunity employer? ☒ Yes ☐ No

You will be prompted to attach a copy of the agency's affirmative action plan as a final submission step.

9. Provide a brief description of your organization - what do you do?.

We are a trusted community resource focused on profoundly changing the way our communities experience aging, illness, and grief – one family at a time. We meet this mission through creativity, volunteerism, and philanthropy. Our programs include hospice, an acute hospice facility, palliative care, adult and children's grief, programs. Each of program requires philanthropy to break even. Several, including HopeWest Kids, are funded entirely by philanthropy. In Grand Junction, we help 400 youth and their families dealing with a death loss.

For over 27 years, when the crisis of age, critical illness, or the numbness of grief strikes a loved one, and the future looks frightening, our staff offers compassionate care, expert symptom, and pain management, emotional support, and hope that families won't walk this road alone. A wide array of programs assist persons of all ages.

10. Which describes your organization (check all that apply)?

- | | |
|--|---|
| ☒ A non-profit with 501(c)3 status | ☐ Housing Authority |
| ☐ Governmental Agency | ☐ Quasi-Governmental Agency |
| ☐ Faith based | ☐ Public Service / Human Services Provider |
| ☐ Public Organization | ☐ Other _____ |

11. Has the applicant received past CDBG funding from the City of Grand Junction? If so, please indicate the year received, the amount received, and the amount of CDBG and/or funds remaining to be spent at this time.

2019 - Applied; no funding received
2018 - HopeWest PACE Center Accessible Exam Table - \$7,000. Expended 4/19
2016 - HopeWest PACE Center Therapy Equipment - \$10,000. All funds expended.
2016 - HopeWest PACE Center - Kitchen Equipment - \$28,000. All funds expended.
2013 - Hospice Teen Grief Program - \$9,242.00. All funds expended.

12. Does any employee, board member or client have any past or present ownership or financial investment in the agency, organization or proposed project? If so, please describe.

No

FUNDING REQUEST SUMMARY

1. Project Name: HopeWest Kids - Counseling for Grieving GJ Children at Camp & in School
2. Project Address/Location: 3090 N. 12th St. Grand Junction, CO 81506
3. Amount of CDBG funds requested for the project: \$ 15,000
4. Funding leveraged from other sources for this project: \$ 449,767.95
5. Total Project Budget: \$ 464767.95
6. Minimum amount of CDBG funding to benefit your project: \$ 15,000

PROJECT ELIGIBILITY

1. Which CDBG national objective does this project meet? (Select one.)

- ☒ Benefits low/moderate income individuals/households
- ☐ Addresses the prevention or elimination of slums or blight
- ☐ Meets an urgent community need (usually a natural disaster)

2. Which City of Grand Junction CDBG Program Priority does this project meet? (Check all that apply.)

- ☐ Need for Non-Housing Community Development Infrastructure
- ☐ Need for Affordable Housing
- ☐ Needs of the Homeless or Special Needs Populations
- ☒ Other Human Service Needs
- ☐ Economic Opportunities

SPECIFIC PROJECT INFORMATION

1. **Project Description.** Give a brief description of the project for which you are requesting funds. How do you plan to spend the funds?

HopeWest Kids provided grief counseling to 12,000 Grand Junction youth over 27 years without a dollar from insurance companies. It costs \$1000 per year per child to receive the following services: Counseling & education/support groups in all District 51 schools at all levels during the school day, Camps (Good Grief for school-age, Itty Bitty for 4 to 6 years old, Summit for Teens. We offer equine therapy, family therapy/group support, individual counseling to parents and children. Without licensed counselors to discuss their struggles, grieving youth feel lost & unsupported. They may develop behavior problems, act out, & have difficulty at school. Teens can turn anger inward, experiencing depression that can lead to crime, early sexual activity, drug/alcohol abuse. Funds will support camps and school groups. Without funding, programs will shrink. We seek \$15,000 for GJ School Grief (books, art supplies/materials, snacks, mileage) and Camp (tuition scholarships & materials).

2. **Project Type.** Which of the following categories best describes your project? (Select only one.)

- ☒ Public or human service
- ☐ Capital construction, building rehabilitation or public facility improvement
- ☐ Home ownership activities
- ☐ Housing rehabilitation
- ☐ Economic development assistance
- ☐ Planning or predevelopment costs
- ☐ Acquisition or demolition of property

3. If this is a Human Service Project, is the service: ☐ New or ☒ On-going?

4. If funding an existing service, describe how the CDBG funds will support a measurable increase in that service (e.g. more families served or longer service period as compared to current operations).

Hopewest Kids is an existing service. Without the generosity of philanthropy – individual, business, foundation, and government support, fewer children will be served in 2020 – 21.

5. **Demonstrated Need for Project.** Provide a brief summary of current statistical data documenting the need for the project. Include sources of information.

Mesa County, which includes Grand Junction, has one of the most alarming suicide rates in the country – 55 in 2018. (Mesa County Coroner). Many of those death losses involve children– who are the forgotten mourners in a family. Other children suffer the loss of a 38-year-old mother and need specialized help to grow and cope through that loss. A Mesa County Health Department report studied teens and found 40% report feeling sad or hopeless every day for two weeks or more. 10% of all deaths were of adults of childbearing age in our community, and many more children are acutely impacted by the loss of a grandparent as well. It is estimated that 1/20 children lose one or both parents by age 15. (NIH.GOV) Statistics show that nearly 75 percent of incarcerated adults experience the death of a loved one before they were 20 years old.

6. **Project Budget.** Provide a line item budget for this project and the total budget cost, including the request for City of Grand Junction CDBG funds, other secured funding and other pending applications for funding. If this is a rehabilitation, remodeling or construction project, be sure to include Davis-Bacon wage regulations and architectural, engineering and/or environmental review fees in determining your project budget. The Total Budget must match the number provided in Request Summary Item 5.

Budget Item	Amount	Funding Source	Award Date
Personnel	\$357,557.92	Fundraising/Philanthro	2020
General Operating	\$92,210.03	Fundraising/Philanthro	2020
Camps/School Groups	\$15,000.00	GJ CDBG	October 2020
Total Budget	\$464,767.95		

7. **Project Schedule.** What is the proposed project schedule if awarded the CDBG funds? Keep in mind funding will not be available until September of the current year, and must be expended within one year.

Start Date: 10/31/2020

Completion Date: 10/31/2021

If the project includes construction, are there plans/permits needed before the project can begin construction or has a construction schedule been identified?

☐ Yes, plans/permits completed; project is ready to begin.

☐ No, plans/permits still need to be completed.

8. **In-Kind Contributions.** What other resources (e.g. volunteers, in-kind donations, etc) will you be utilizing for this project? List all in-kind services, volunteer hours and goods you will bring to this project and determine a dollar value for all items listed.

For our HopeWest Kids Camp and School Groups, we average 60 volunteers annually for a total of 1807 hours, which is dollar value (25.43/hour Independentsector.org) of \$45,952.

For HopeWest Kids Camps and School Groups, we receive the following in-kind services with an annual dollar value over \$50,000: School District 51 busses and transportation to camp, classroom space, and counselors for school group sessions, materials for camp memory blankets, supplies for camp (stickers paints, beads, books, balloons, etc.) and food for camp are donated, meals for Itty Bitty camp, storage space for camp supplies, photography services for camps, and stuffed animals are also contributed.

BENEFICIARY INFORMATION

1. **Total Persons Served.** How many total persons did this organization serve during the past year and how many total people does your organization expect to serve in the coming year?

HopeWest served over 2300 hospice and palliative care patients in 2019, over 400 Grand Junction children in partnership with School District 51, by providing school-based grief groups paid for by philanthropy. We assisted over 400 grieving youth in individual counseling, groups, and camps

2. **Persons Served by Project.** What percentage of total persons served by your organization live within the City limits? Provide an estimate of the number of persons who will benefit from the specific project that **live within the City limits of Grand Junction.**

The estimated number of HopeWest Kids participants that will benefit from camps and school groups that live with the city limits of Grand Junction is 450. 70% of the total persons served by our organization live within Grand Junction city limits.

3. **Client Eligibility.** Will those served by this project be primarily (51% or more) of low and/or moderate income? ☒ Yes ☐ No

If you checked yes above, specify by checking all that apply to your project:

☒ The income of each household/person receiving assistance will be individually verified for eligibility.

☒ The types of households or persons served are of special need (presumed benefit) such as elderly, disabled, homeless, illiterate, or involve an abused spouse or child.

4. If the income will be verified, describe the organization's procedure for verification and how you will determine that a person is eligible for services.

We interview families (intake form) to verify the income of beneficiaries for HopeWest Kids, including School Groups or Camp. At least 50% of the participants are below the poverty level in terms of family means. Families are in crisis, and we must eliminate any barriers to youth enrolled in HopeWest Kids. For that reason, School groups are without charge.

We often waive camp fees for our families. For example, Camp Good Grief, our overnight camp for school-age youth, the actual cost per child is \$275; HopeWest will charge each camper \$50. For families that express financial concerns, we waive the registration fee on their word. Fundraising (Annual Holiday Show, Golf Tournament, Spoons Under the Moon, Individual and Corporate Donations) and grant funding like United Way and CDBG, among others, make up the difference.



COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

CDBG APPLICATION AND PRELIMINARY AGREEMENT

By signing below I certify that all of the information above and included with this application is true, and I understand that application for funds does not in any way guarantee funding. Additionally, the applicant understands and agrees that in the event the applicant receives approval from the City Council for a block grant fund allocation:

1. The applicant will not receive the block grant funds until:
 - a. HUD has approved the project and the City receives a letter of credit from HUD.
 - b. An Environmental Review has been completed and approved.
 - c. If applicable, a Request for Release of Funds and a Finding of No Significant Impact have been published for community comment and HUD has released funds for the project.
 - d. A contract between the City of Grand Junction and the sub-recipient is fully executed.
 - e. All labor standards have been met.
2. The applicant will submit a sub-recipient report with each request for reimbursement. The report will describe the progress of the project, the project beneficiaries, and other information required by HUD or the City. Invoices will accompany the report when indicated. Funds will not be released without this report.
3. The applicant will provide the City any other information required by HUD or by the City.
4. The applicant will comply with all other requirements set forth by the City and the U.S. Department of Housing and Urban Development.

Applicant: Christy Whitney, RN, MSN

Title: President and CEO

Signature: _____

eSigned via SeamlessDocs.com
Key: e0232c3e47103a17f6d2baaf296427e5

Date: 03/20/2020

SAM Search Results
List of records matching your search for :

Search Term :
Record Status: Active

ENTITY	NAME OF ENTITY	Status:Active
DUNS: 1 #	CAGE Code: 49B27	DoDAAC:
Expiration Date: Jul 22, 2015	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: City: GRAND JUNCTION ZIP Code: 81506-4099	State/Province: COLORADO Country: UNITED STATES	



GRANT APPLICATION

Community Development Block Grant (CDBG) Program

The City of Grand Junction does not discriminate on the basis of race, color, religion, sex, national origin, age or disability in the admission, access or appointment to, or treatment or employment in, its programs or activities.

Applications and all attachments must be submitted to the City of Grand Junction electronically no later than 5:00 pm on Friday, March 20, 2020.

APPLICANT BACKGROUND

1. Organization Name: Marillac Clinic, Inc DBA MarillacHealth
 2. Organization Address: 2333 N. 6th Street
Grand Junction, CO 81501
 3. Organization DUNS Number (Data Universal Number System) (required):
627-508-641
 4. Organization or Parent Organization EIN/TIN Number (required):
84-1085822
 5. Primary Contact Person: Jacquelyn Pipe
Phone: 970.298.7766 Email: Jacque.pipe@scjhealth.org
 6. Do you or your parent organization file OMB A-133 (Single Audit)?
☒ Yes ☐ No
 7. If yes, please attach a copy of the most recent A-133 and Form SF-SAC to your CDBG application. You will be prompted to add attachments as the final submission step.
 8. Your entity must be registered in the **System for Award Management (SAM)** prior to application. See example at the end of this application. Provide a copy of the registration confirmation with your application. You will be prompted to add attachments as the final submission step. *For more information, visit www.sam.gov/SAM*
- Is this agency an equal employment opportunity employer? ☒ Yes ☐ No

You will be prompted to attach a copy of the agency's affirmative action plan as a final submission step.

9. Provide a brief description of your organization - what do you do?.

Marillac offers low income residents' affordable health care including medical, dental, mental health and optical care. Our target population is persons living within 200% of the Federal Poverty Level. MarillacHealth is not a free; our sliding fee scale enables patients to qualify for discounted care. These figures illustrate a remarkable 105% growth in service to city residents over the past four years: 2,165 city residents (2015), 3,552 (2016), 4,309 (2017) and 4,444 (2018), 5,128 (2019). In 2020 Marillac is undertaking two expansion projects: the opening of a school based health center and becoming the on-site medical provider at Homeward Bound's new facility, Pathways Family Shelter, where we will substantially expand service to the homeless. Coronavirus will substantially impact Marillac as locals lose employment & health insurance.

10. Which describes your organization (check all that apply)?

- | | |
|--|---|
| ☒ A non-profit with 501(c)3 status | ☐ Housing Authority |
| ☐ Governmental Agency | ☐ Quasi-Governmental Agency |
| ☐ Faith based | ☐ Public Service / Human Services Provider |
| ☐ Public Organization | ☐ Other _____ |

11. Has the applicant received past CDBG funding from the City of Grand Junction? If so, please indicate the year received, the amount received, and the amount of CDBG and/or funds remaining to be spent at this time.

The most recent CDBG grant for Marillac was approved in 2019 for \$8,661 which we will use by June, 2020 to purchase medical exam tables, side benches and medical diagnostic equipment. The equipment has been ordered but the grant has not yet been expensed.

12. Does any employee, board member or client have any past or present ownership or financial investment in the agency, organization or proposed project? If so, please describe.

No employee, board member or patient has any past or present ownership or financial investment in the agency, organization or proposed project for dental x-ray equipment.

FUNDING REQUEST SUMMARY

1. Project Name: Dental Imaging Equipment for Marillac/County
2. Project Address/Location: 510 29 1/2 Road Grand Junction, CO 81504
3. Amount of CDBG funds requested for the project: \$ 6201
4. Funding leveraged from other sources for this project: \$ 8924
5. Total Project Budget: \$ 15125
6. Minimum amount of CDBG funding to benefit your project: \$ 6201

PROJECT ELIGIBILITY

1. Which CDBG national objective does this project meet? (Select one.)

- ☒ Benefits low/moderate income individuals/households
- ☐ Addresses the prevention or elimination of slums or blight
- ☐ Meets an urgent community need (usually a natural disaster)

2. Which City of Grand Junction CDBG Program Priority does this project meet? (Check all that apply.)

- ☐ Need for Non-Housing Community Development Infrastructure
- ☐ Need for Affordable Housing
- ☒ Needs of the Homeless or Special Needs Populations
- ☐ Other Human Service Needs
- ☐ Economic Opportunities

SPECIFIC PROJECT INFORMATION

1. **Project Description.** Give a brief description of the project for which you are requesting funds. How do you plan to spend the funds?

The portable x-ray components described here will allow increased volume and efficiency in dental care at Marillac/County. The KaVo Nomad X-Ray Unit is known for its flexibility and efficiency as compared to wall-mount X-Rays. Safe, portable and easy to use, it produces high quality images with repeatable exposures. Its lead-impregnated shield protects the operator from direct and scatter radiation. The KaVo Rectangular Collimator reduces the amount of radiation a patient is exposed to during dental intraoral x-ray procedures by reducing scatter radiation. This also improves image quality. The KaVo Sensor is half the size of a business card. It is positioned within the inner cheek adjacent to the teeth and gums during the x-ray to produce extremely detailed, high resolution images of the patient's teeth, roots and surrounding gums.

2. **Project Type.** Which of the following categories best describes your project? (Select only one.)

- ☒ Public or human service
- ☐ Capital construction, building rehabilitation or public facility improvement
- ☐ Home ownership activities
- ☐ Housing rehabilitation
- ☐ Economic development assistance
- ☐ Planning or predevelopment costs
- ☐ Acquisition or demolition of property

3. If this is a Human Service Project, is the service: ☐ New or ☒ On-going?

4. If funding an existing service, describe how the CDBG funds will support a measurable increase in that service (e.g. more families served or longer service period as compared to current operations).

Over the past five years, Marillac has provided an average of 3638 oral exams each year. With the help of this new technology, Marillac will report a measurable increase of 262 more oral exams (a 3% increase in the course of the grant) – for a total of 3,900 exams. Furthermore, this level of growth will be sustained or further enhanced in subsequent years.

5. **Demonstrated Need for Project.** Provide a brief summary of current statistical data documenting the need for the project. Include sources of information.

Marillac uses state and community data to identify gaps, needs, opportunities. Mesa County ranks 39 of Colorado's 64 counties in health outcomes. Mesa County's poverty rate is 15% which exceeds the state, 11%. A 2012 CO Dept. of Public Health & Environment report concluded low income families bear disproportionate burden from oral disease; a 2018 CDPHE report echoed the same. In Mesa Co, only 62% report receiving dental care in the past year. Compared to Colorado, where 16.2% have fair-poor oral health, the percentage of residents with poor-fair oral health is 19.3%. Also:

- 43.3% of pregnant mothers (Mesa Co) received dental care during pregnancy compared to 52.1% (CO)
- 62.3% (Mesa) visited the dentist for any reason in the past year compared to 66.2% (CO)
- 43.3% of adults (Mesa) have lost any teeth due to decay or periodontal disease compared to

6. **Project Budget.** Provide a line item budget for this project and the total budget cost, including the request for City of Grand Junction CDBG funds, other secured funding and other pending applications for funding. If this is a rehabilitation, remodeling or construction project, be sure to include Davis-Bacon wage regulations and architectural, engineering and/or environmental review fees in determining your project budget. The Total Budget must match the number provided in Request Summary Item 5.

Budget Item	Amount	Funding Source	Award Date
3 equipment pieces	\$6,201.00	CDBG	Sept 2020
	\$8,924.00	Foundations, service	Sept 2020-Aug 2021
		clubs, MH donors	
Total Budget	\$15,125.00		

7. **Project Schedule.** What is the proposed project schedule if awarded the CDBG funds? Keep in mind funding will not be available until September of the current year, and must be expended within one year.

Start Date: 9/1/2020

Completion Date: 8/31/2021

If the project includes construction, are there plans/permits needed before the project can begin construction or has a construction schedule been identified?

☐ Yes, plans/permits completed; project is ready to begin.

☒ No, plans/permits still need to be completed.

8. **In-Kind Contributions.** What other resources (e.g. volunteers, in-kind donations, etc) will you be utilizing for this project? List all in-kind services, volunteer hours and goods you will bring to this project and determine a dollar value for all items listed.

The only potential in-kind associated with this project is that the vendors that we work with do not charge for training or technical support. If we need either, that service is built into the sale and company's commitment to customer service. It is unlikely we will need training or technical assistance.

BENEFICIARY INFORMATION

1. **Total Persons Served.** How many total persons did this organization serve during the past year and how many total people does your organization expect to serve in the coming year?

In 2019, 12,582 patients were served across Marillac's service lines (medical, dental, optical, behavioral). Our records show that 5,520 patients were served in dental.

2. **Persons Served by Project.** What percentage of total persons served by your organization live within the City limits? Provide an estimate of the number of persons who will benefit from the specific project that **live within the City limits of Grand Junction.**

Our UDS report reveals that 41% are Marillac patients reside within the City. Using this percentage, we can estimate that 2,139 of our 5,520 dental patients reside within the city. Planning a 3% increase, we will serve 5,686 dental patients during this grant; 2,331 city residents

3. **Client Eligibility.** Will those served by this project be primarily (51% or more) of low and/or moderate income? ☒ Yes ☐ No

If you checked yes above, specify by checking all that apply to your project:

☒ The income of each household/person receiving assistance will be individually verified for eligibility.

☐ The types of households or persons served are of special need (presumed benefit) such as elderly, disabled, homeless, illiterate, or involve an abused spouse or child.

4. If the income will be verified, describe the organization's procedure for verification and how you will determine that a person is eligible for services.

All patients who enroll at Marillac undergo a financial screening process. Patients are required to submit legal identification and financial information to verify their identity and income. The financial screening process helps determine if they are eligible for Medicaid or other government programs; it also helps assign their placement on Marillac's sliding fee schedule which determines their co-payment for each visit.

The household demographics we gather include household status, preferred language, veteran status, race, ethnicity and marital status. The financial information we request includes any insurance/type, income. Patient information is entered, maintained and safeguarded electronically. Marillac utilizes an Electronic Health Record called eClinicalWorks (eCW) and an Electronic Dental Record called Dentrix to manage records across Marillac's five service lines. When reporting to CDBG, patient data will be extracted



COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

CDBG APPLICATION AND PRELIMINARY AGREEMENT

By signing below I certify that all of the information above and included with this application is true, and I understand that application for funds does not in any way guarantee funding. Additionally, the applicant understands and agrees that in the event the applicant receives approval from the City Council for a block grant fund allocation:

1. The applicant will not receive the block grant funds until:
 - a. HUD has approved the project and the City receives a letter of credit from HUD.
 - b. An Environmental Review has been completed and approved.
 - c. If applicable, a Request for Release of Funds and a Finding of No Significant Impact have been published for community comment and HUD has released funds for the project.
 - d. A contract between the City of Grand Junction and the sub-recipient is fully executed.
 - e. All labor standards have been met.
2. The applicant will submit a sub-recipient report with each request for reimbursement. The report will describe the progress of the project, the project beneficiaries, and other information required by HUD or the City. Invoices will accompany the report when indicated. Funds will not be released without this report.
3. The applicant will provide the City any other information required by HUD or by the City.
4. The applicant will comply with all other requirements set forth by the City and the U.S. Department of Housing and Urban Development.

Applicant: Kay Ramachandran

Title: Chief Executive Officer

Signature:

eSigned via SeamlessDocs.com
Kay Ramachandran
Key: e0232c3e47103a17f6d2baaf296427e5

Date: 03/20/2020

SAM Search Results
List of records matching your search for :

Search Term :
Record Status: Active

ENTITY	NAME OF ENTITY	Status:Active
DUNS: 1 #	CAGE Code: 49B27	DoDAAC:
Expiration Date: Jul 22, 2015	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: City: GRAND JUNCTION ZIP Code: 81506-4099	State/Province: COLORADO Country: UNITED STATES	



GRANT APPLICATION

Community Development Block Grant (CDBG) Program

The City of Grand Junction does not discriminate on the basis of race, color, religion, sex, national origin, age or disability in the admission, access or appointment to, or treatment or employment in, its programs or activities.

Applications and all attachments must be submitted to the City of Grand Junction electronically no later than 5:00 pm on Friday, March 20, 2020.

APPLICANT BACKGROUND

1. Organization Name: Hilltop Community Resources, Inc.
 2. Organization Address: 1331 Hermosa Avenue, Grand Junction CO 81506
 3. Organization DUNS Number (Data Universal Number System) (required):
139504641
 4. Organization or Parent Organization EIN/TIN Number (required):
74-2321009
 5. Primary Contact Person: Janet Hollingsworth
Phone: 244-0421 Email: janeth@htop.org
 6. Do you or your parent organization file OMB A-133 (Single Audit)?
☒ Yes ☐ No
 7. If yes, please attach a copy of the most recent A-133 and Form SF-SAC to your CDBG application. You will be prompted to add attachments as the final submission step.
 8. Your entity must be registered in the **System for Award Management (SAM)** prior to application. See example at the end of this application. Provide a copy of the registration confirmation with your application. You will be prompted to add attachments as the final submission step. *For more information, visit www.sam.gov/SAM*
- Is this agency an equal employment opportunity employer? ☒ Yes ☐ No

You will be prompted to attach a copy of the agency's affirmative action plan as a final submission step.

9. Provide a brief description of your organization - what do you do?.

For 70 years, Mesa County has turned to Hilltop for compassionate and comprehensive human services. Our wide-ranging programs offer real world solutions designed to give people of all ages a chance at long lasting success.
Hilltop's mission - People First, Making a difference, one individual at a time is a statement we have lived over the years. Hilltop's 29 programs are dedicated to underserved populations while providing services and activities that are comprehensive, family-focused, and supported by community collaboration.

10. Which describes your organization (check all that apply)?

- | | |
|--|---|
| ☒ A non-profit with 501(c)3 status | ☐ Housing Authority |
| ☐ Governmental Agency | ☐ Quasi-Governmental Agency |
| ☐ Faith based | ☐ Public Service / Human Services Provider |
| ☐ Public Organization | ☐ Other _____ |

11. Has the applicant received past CDBG funding from the City of Grand Junction? If so, please indicate the year received, the amount received, and the amount of CDBG and/or funds remaining to be spent at this time.

Yes. Hilltop has received CDBG funding-and the funding has increased our ability to serve low-income and vulnerable populations.
2018 - Hilltop's Family Resource Center-completed Sept 2019- \$20,000
2014 - Latimer House program funding-\$10,000
2013 - The Resource Center HVAC project completed May 2014

12. Does any employee, board member or client have any past or present ownership or financial investment in the agency, organization or proposed project? If so, please describe.

No employee, board member or client has any past or present ownership or financial investment in the Latimer House program or Hilltop Community Resources.

FUNDING REQUEST SUMMARY

1. Project Name: Hilltop's Latimer House (vehicle purchase)
2. Project Address/Location: 1129 Colorado Avenue, Grand Junction, CO 81501
3. Amount of CDBG funds requested for the project: \$ 21,350
4. Funding leveraged from other sources for this project: \$ 9,150
5. Total Project Budget: \$ 30500
6. Minimum amount of CDBG funding to benefit your project: \$ 13,000

PROJECT ELIGIBILITY

1. Which CDBG national objective does this project meet? (Select one.)

- ☒ Benefits low/moderate income individuals/households
- ☐ Addresses the prevention or elimination of slums or blight
- ☐ Meets an urgent community need (usually a natural disaster)

2. Which City of Grand Junction CDBG Program Priority does this project meet? (Check all that apply.)

- ☐ Need for Non-Housing Community Development Infrastructure
- ☐ Need for Affordable Housing
- ☒ Needs of the Homeless or Special Needs Populations
- ☐ Other Human Service Needs
- ☐ Economic Opportunities

SPECIFIC PROJECT INFORMATION

1. **Project Description.** Give a brief description of the project for which you are requesting funds. How do you plan to spend the funds?

Since 1984, Latimer House has provided survivors of domestic violence in Mesa County with confidential and free services including 24-hour crisis line, emergency safehouse, case management, and support groups.
Hilltop's CDBG request is for a vehicle. Request is for 70% of vehicle costs as 70% of Latimer House clients are city of Grand Junction residents.
Latimer House staff assist emergency safehouse and non-residential clients with transportation needs. This includes driving families to the safehouse after a crisis, to and from medical and other appointments, court appearances, pick-up and return for group sessions, and other community service appointments.
Transportation assistance is more than a convenience, it provides families additional safety. Transportation to group sessions is often the only way a client feels comfortable attending. Staff are also able to assist families with outings to parks, help them get to work and school,

2. **Project Type.** Which of the following categories best describes your project? (Select only one.)

- ☒ Public or human service
- ☐ Capital construction, building rehabilitation or public facility improvement
- ☐ Home ownership activities
- ☐ Housing rehabilitation
- ☐ Economic development assistance
- ☐ Planning or predevelopment costs
- ☐ Acquisition or demolition of property

3. If this is a Human Service Project, is the service: ☐ New or ☒ On-going?

4. If funding an existing service, describe how the CDBG funds will support a measurable increase in that service (e.g. more families served or longer service period as compared to current operations).

The new vehicle would provide for increased transportation of clients. The current Latimer House van has been in and out for repairs which limits usage

5. **Demonstrated Need for Project.** Provide a brief summary of current statistical data documenting the need for the project. Include sources of information.

Domestic violence continues to deeply affect Mesa County. In 2019, the 21st Judicial District Attorney reported 869 domestic violence cases and 52 sex offense cases. As the only program serving victims of domestic violence, Hilltop's Latimer House recognizes that without our services, this vulnerable population would be left with nowhere to turn.

Latimer House has seen an increase in the number of victims presenting with co-occurring issues – substance abuse, unmet mental health needs and poverty. These individuals lack the resources to transition into independent living and require extended services. Hilltop's safehouse and case management services continue to be utilized at high rates.

The current Latimer House van is a 2003 – 17 years old with over 100,000 miles and is at the

6. **Project Budget.** Provide a line item budget for this project and the total budget cost, including the request for City of Grand Junction CDBG funds, other secured funding and other pending applications for funding. If this is a rehabilitation, remodeling or construction project, be sure to include Davis-Bacon wage regulations and architectural, engineering and/or environmental review fees in determining your project budget. The Total Budget must match the number provided in Request Summary Item 5.

Budget Item	Amount	Funding Source	Award Date
vehicle costs	\$5,500.00	Special Events	September 2020
vehicle costs	\$3,000.00	Waldeck Fund	September 2020
vehicle	\$650.00	Hilltop	September 2020
vehicle	\$21,350.00	CDBG request	October 2020
Total Budget	\$30,500.00		

7. **Project Schedule.** What is the proposed project schedule if awarded the CDBG funds? Keep in mind funding will not be available until September of the current year, and must be expended within one year.

Start Date: 10/1/2020

Completion Date: 6/30/2021

If the project includes construction, are there plans/permits needed before the project can begin construction or has a construction schedule been identified?

☒ Yes, plans/permits completed; project is ready to begin.

☐ No, plans/permits still need to be completed.

8. **In-Kind Contributions.** What other resources (e.g. volunteers, in-kind donations, etc) will you be utilizing for this project? List all in-kind services, volunteer hours and goods you will bring to this project and determine a dollar value for all items listed.

Volunteers are a central part of Latimer House's ability to provide safehouse, advocacy, and 24-hour crisis line. In 2019, 16 volunteers donated 5,294 hours to Latimer House. Volunteers provide coverage for the 24-hour crisis line during non-business hours and holidays, organize donations, and set up and attend outreach events. Latimer House receives numerous donations from individuals, businesses, and service groups. Donations include household items, clothing, quilts, food, and Christmas gifts.

BENEFICIARY INFORMATION

1. **Total Persons Served.** How many total persons did this organization serve during the past year and how many total people does your organization expect to serve in the coming year?

In 2019, Hilltop served over 18,000 individuals through Mesa County programs. Hilltop also operates program in Delta, Montrose, and Ouray counties serving an additional 3,000 individuals. Hilltop expects to serve a similar number of individuals in 2020.

2. **Persons Served by Project.** What percentage of total persons served by your organization live within the City limits? Provide an estimate of the number of persons who will benefit from the specific project that **live within the City limits of Grand Junction.**

In 2019 Latimer House served 407 individuals - 181 with emergency shelter & 226 non-residential. Of those 407 individuals, 289 or 71% live within the City limits of Grand Junction, 23% in Mesa County, and 6% from outside the county. Latimer House estimates serving a similar in

3. **Client Eligibility.** Will those served by this project be primarily (51% or more) of low and/or moderate income? ☒ Yes ☐ No

If you checked yes above, specify by checking all that apply to your project:

☒ The income of each household/person receiving assistance will be individually verified for eligibility.

☒ The types of households or persons served are of special need (presumed benefit) such as elderly, disabled, homeless, illiterate, or involve an abused spouse or child.

4. If the income will be verified, describe the organization's procedure for verification and how you will determine that a person is eligible for services.

Latimer House's intake process includes eligibility verification. Most women and children entering the shelter are homeless and with limited resources.
Hilltop's Latimer House and Family Resource Center are located in Census Tract 2.



COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

CDBG APPLICATION AND PRELIMINARY AGREEMENT

By signing below I certify that all of the information above and included with this application is true, and I understand that application for funds does not in any way guarantee funding. Additionally, the applicant understands and agrees that in the event the applicant receives approval from the City Council for a block grant fund allocation:

1. The applicant will not receive the block grant funds until:
 - a. HUD has approved the project and the City receives a letter of credit from HUD.
 - b. An Environmental Review has been completed and approved.
 - c. If applicable, a Request for Release of Funds and a Finding of No Significant Impact have been published for community comment and HUD has released funds for the project.
 - d. A contract between the City of Grand Junction and the sub-recipient is fully executed.
 - e. All labor standards have been met.
2. The applicant will submit a sub-recipient report with each request for reimbursement. The report will describe the progress of the project, the project beneficiaries, and other information required by HUD or the City. Invoices will accompany the report when indicated. Funds will not be released without this report.
3. The applicant will provide the City any other information required by HUD or by the City.
4. The applicant will comply with all other requirements set forth by the City and the U.S. Department of Housing and Urban Development.

Applicant: J. Michael Stahl

Title: Chief Executive Officer

Signature: _____

eSigned via SeamlessDocx.com
Key: e0232c3e47103a17f6d2baaf296427e5

Date: 03/13/2020

SAM Search Results
List of records matching your search for :

Search Term :
Record Status: Active

ENTITY	NAME OF ENTITY	Status:Active
DUNS: 1 #	CAGE Code: 49B27	DoDAAC:
Expiration Date: Jul 22, 2015	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: City: GRAND JUNCTION ZIP Code: 81506-4099	State/Province: COLORADO Country: UNITED STATES	



GRANT APPLICATION

Community Development Block Grant (CDBG) Program

The City of Grand Junction does not discriminate on the basis of race, color, religion, sex, national origin, age or disability in the admission, access or appointment to, or treatment or employment in, its programs or activities.

Applications and all attachments must be submitted to the City of Grand Junction electronically no later than 5:00 pm on Friday, March 20, 2020.

APPLICANT BACKGROUND

1. Organization Name: Center for Independence
 2. Organization Address: 740 Gunnison Ave
Grand Junction, CO 81501
 3. Organization DUNS Number (Data Universal Number System) (required):
14925489800
 4. Organization or Parent Organization EIN/TIN Number (required):
841090306
 5. Primary Contact Person: Linda Taylor
Phone: 970-241-0315 Email: ltaylor@cfigj.org
 6. Do you or your parent organization file OMB A-133 (Single Audit)?
☐ Yes ☒ No
 7. If yes, please attach a copy of the most recent A-133 and Form SF-SAC to your CDBG application. You will be prompted to add attachments as the final submission step.
 8. Your entity must be registered in the **System for Award Management (SAM)** prior to application. See example at the end of this application. Provide a copy of the registration confirmation with your application. You will be prompted to add attachments as the final submission step. *For more information, visit www.sam.gov/SAM*
- Is this agency an equal employment opportunity employer? ☒ Yes ☐ No

You will be prompted to attach a copy of the agency's affirmative action plan as a final submission step.

9. Provide a brief description of your organization - what do you do?.

CFI is a 501c (3) non-profit operating under a government mandate going back to 1978. We were started in Grand Junction in 1982 by 3 blind women who wanted to know how to live independently with their vision loss. Fast forward to today and we provide case management and training services for people with disabilities across 12 counties of the Western Slope. We do not charge for our services since we have block funding from Federal and State performance contracts underwriting our services. We are available for any age, any type of disability, or any income level. The only criteria is that you have a disability. This past fiscal year we opened goal service records for 677 Mesa County consumers, 292 consumers out of county, and 117 older blind adults. In addition, we helped refer 976 inquiries to other services in the community. Our programs cover a variety of topics to live independently.

10. Which describes your organization (check all that apply)?

- | | |
|--|--|
| ☒ A non-profit with 501(c)3 status | ☐ Housing Authority |
| ☐ Governmental Agency | ☐ Quasi-Governmental Agency |
| ☐ Faith based | ☒ Public Service / Human Services Provider |
| ☐ Public Organization | ☐ Other _____ |

11. Has the applicant received past CDBG funding from the City of Grand Junction? If so, please indicate the year received, the amount received, and the amount of CDBG and/or funds remaining to be spent at this time.

2004 Ford Startrans Coach Bus; 2009 Electrical and Gym lighting upgrades; 2010 5 Rooftop HVAC Units replaced; 2013 Kitchen Remodel; 2018 Incline wheelchair lift; 2019 Adaptive Garden still in progress. Funds remaining \$4500

12. Does any employee, board member or client have any past or present ownership or financial investment in the agency, organization or proposed project? If so, please describe.

None

FUNDING REQUEST SUMMARY

1. Project Name: Wheels of Progress
2. Project Address/Location: 740 Gunnison Ave. Grand Junction, CO 81501
3. Amount of CDBG funds requested for the project: \$ 14941
4. Funding leveraged from other sources for this project: \$ 59763
5. Total Project Budget: \$ 74704
6. Minimum amount of CDBG funding to benefit your project: \$ 14940

PROJECT ELIGIBILITY

1. Which CDBG national objective does this project meet? (Select one.)

- ☒ Benefits low/moderate income individuals/households
- ☐ Addresses the prevention or elimination of slums or blight
- ☐ Meets an urgent community need (usually a natural disaster)

2. Which City of Grand Junction CDBG Program Priority does this project meet? (Check all that apply.)

- ☐ Need for Non-Housing Community Development Infrastructure
- ☐ Need for Affordable Housing
- ☒ Needs of the Homeless or Special Needs Populations
- ☐ Other Human Service Needs
- ☐ Economic Opportunities

SPECIFIC PROJECT INFORMATION

1. **Project Description.** Give a brief description of the project for which you are requesting funds. How do you plan to spend the funds?

CFI would like to purchase a Toyota wheelchair van with a conversion kit to transport elderly and disabled consumers to appointments, programs at CFI, and other community events. We have a 16 passenger bus that is lift enabled which we use for large groups. We need a smaller more mobile and cost effective for single trips. We have listed our request with the Mesa County 2045 regional transportation Plan as part of CDOT's regional plan. Later this year, CDOT will announce the 2020 funds for regional use and CFI intends to apply for a wheelchair van under a special needs category called a 5310 project. It requires 20% matching funds from local sources. the total cost of this new van is \$74,704. The local share would be \$14,941 which is our CDBG request.

2. **Project Type.** Which of the following categories best describes your project? (Select only one.)

- ☒ Public or human service
- ☐ Capital construction, building rehabilitation or public facility improvement
- ☐ Home ownership activities
- ☐ Housing rehabilitation
- ☐ Economic development assistance
- ☐ Planning or predevelopment costs
- ☐ Acquisition or demolition of property

3. If this is a Human Service Project, is the service: ☐ New or ☒ On-going?

4. If funding an existing service, describe how the CDBG funds will support a measurable increase in that service (e.g. more families served or longer service period as compared to current operations).

Currently we transport consumers in our CFI cars to Social Security Appointments, Job interviews, DHS (Department of Human Services) appointments, DVR (Division of Vocational Rehabilitation) referrals, home to agency, community events, and other access places not covered by Medicaid. We do not charge or bill for this service so case managers drive our consumers. This works for everyone except those people that use mobility devices. They have to arrange their own transportation, usually para-transit. This makes efficient appointments difficult to arrange for us and them.

5. **Demonstrated Need for Project.** Provide a brief summary of current statistical data documenting the need for the project. Include sources of information.

Roughly 20% of the general population have a disability. In Mesa County this shows a potential of 31,000 consumers from a total population of 155,000. The 2020 Mesa County Coordinated Public Transit Plan results from the existing coordination activities listed the second highest priority "more on-demand transportation options". The public identified as the number one challenge, bus does not come frequently enough (35%), or bus does not go where I want to go (28%). Since so many people come to our building for services, we see public transit as a partner that does work well for many of our consumers. Those that use wheel chairs and scooters, though, have a more difficult time scheduling rides due to the huge demand for specialized transit and often wait longer for pick-up and delivery. Only a few private providers operate in Grand Junction and usually only for their clients.

6. **Project Budget.** Provide a line item budget for this project and the total budget cost, including the request for City of Grand Junction CDBG funds, other secured funding and other pending applications for funding. If this is a rehabilitation, remodeling or construction project, be sure to include Davis-Bacon wage regulations and architectural, engineering and/or environmental review fees in determining your project budget. The Total Budget must match the number provided in Request Summary Item 5.

Budget Item	Amount	Funding Source	Award Date
2020 Toyota Sienna	\$14,941.00	CDBG	Pending
	\$59,763.00	CDOT 5310	Pending
Total Budget	\$74,704.00		

7. **Project Schedule.** What is the proposed project schedule if awarded the CDBG funds? Keep in mind funding will not be available until September of the current year, and must be expended within one year.

Start Date: 10/01/2020

Completion Date: 9/30/2021

If the project includes construction, are there plans/permits needed before the project can begin construction or has a construction schedule been identified?

☐ Yes, plans/permits completed; project is ready to begin.

☐ No, plans/permits still need to be completed.

8. **In-Kind Contributions.** What other resources (e.g. volunteers, in-kind donations, etc) will you be utilizing for this project? List all in-kind services, volunteer hours and goods you will bring to this project and determine a dollar value for all items listed.

We utilize a few volunteers who support our transportation of consumers to and from the agency. Mostly we are using staff for direct services due to confidentiality and insurance liability. We use our state and federal contracts to provide all operational and staff coverage. Our budget for 2019-2020 is \$1,371,205.

BENEFICIARY INFORMATION

1. **Total Persons Served.** How many total persons did this organization serve during the past year and how many total people does your organization expect to serve in the coming year?

We served 1027 consumers in our last calendar year. Mesa County had 735 consumers of that number. We are growing at a rate of 13-20% a year. This coming year we expect to see additional consumers as the economy shrinks from Covid-19 effects. We do not know how this will be felt in 9 months

2. **Persons Served by Project.** What percentage of total persons served by your organization live within the City limits? Provide an estimate of the number of persons who will benefit from the specific project that **live within the City limits of Grand Junction.**

Last calendar year we provided 8606 units of service in Mesa county, 6845 in Grand Junction. 71% of our consumers are in Mesa County. Our consumers sorted by zip code number 367 from 81501, 15 in 81502, 85 in 81503, 182 in 81504, 38 in 81505, 50 in 81506, 30 in 81507 and 28 unknown zips

3. **Client Eligibility.** Will those served by this project be primarily (51% or more) of low and/or moderate income? ☒ Yes ☐ No

If you checked yes above, specify by checking all that apply to your project:

☐ The income of each household/person receiving assistance will be individually verified for eligibility.

☒ The types of households or persons served are of special need (presumed benefit) such as elderly, disabled, homeless, illiterate, or involve an abused spouse or child.

4. If the income will be verified, describe the organization's procedure for verification and how you will determine that a person is eligible for services.

As a federal contractor, we are required to collect demographic data on the consumer we serve. Only people with disabilities can be served under our contracts. We do not do any means testing so any person with a disability can request services. We collect other demographic information per our contract that gives the government trending data.



COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

CDBG APPLICATION AND PRELIMINARY AGREEMENT

By signing below I certify that all of the information above and included with this application is true, and I understand that application for funds does not in any way guarantee funding. Additionally, the applicant understands and agrees that in the event the applicant receives approval from the City Council for a block grant fund allocation:

1. The applicant will not receive the block grant funds until:
 - a. HUD has approved the project and the City receives a letter of credit from HUD.
 - b. An Environmental Review has been completed and approved.
 - c. If applicable, a Request for Release of Funds and a Finding of No Significant Impact have been published for community comment and HUD has released funds for the project.
 - d. A contract between the City of Grand Junction and the sub-recipient is fully executed.
 - e. All labor standards have been met.
2. The applicant will submit a sub-recipient report with each request for reimbursement. The report will describe the progress of the project, the project beneficiaries, and other information required by HUD or the City. Invoices will accompany the report when indicated. Funds will not be released without this report.
3. The applicant will provide the City any other information required by HUD or by the City.
4. The applicant will comply with all other requirements set forth by the City and the U.S. Department of Housing and Urban Development.

Applicant: Linda Taylor

Title: Executive Director

Signature:  _____
eSigned via SeamlessDocs.com
Key: e0232c3e47103a17f6d2baaf2964276b

Date: 03/20/2020

SAM Search Results
List of records matching your search for :

Search Term :
Record Status: Active

ENTITY	NAME OF ENTITY	Status:Active
DUNS: 1 #	CAGE Code: 49B27	DoDAAC:
Expiration Date: Jul 22, 2015	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: City: GRAND JUNCTION ZIP Code: 81506-4099	State/Province: COLORADO Country: UNITED STATES	



GRANT APPLICATION

Community Development Block Grant (CDBG) Program

The City of Grand Junction does not discriminate on the basis of race, color, religion, sex, national origin, age or disability in the admission, access or appointment to, or treatment or employment in, its programs or activities.

Applications and all attachments must be submitted to the City of Grand Junction electronically no later than 5:00 pm on Friday, March 20, 2020.

APPLICANT BACKGROUND

1. Organization Name: Mesa Youth Services, Inc. dba Mesa County Partners
 2. Organization Address: 1169 Colorado Ave
Grand Junction, CO 81501
 3. Organization DUNS Number (Data Universal Number System) (required):
052876864
 4. Organization or Parent Organization EIN/TIN Number (required):

 5. Primary Contact Person: Jill Derrieux
Phone: 970-245-5555 Email: jderrieux@mesapartners.org
 6. Do you or your parent organization file OMB A-133 (Single Audit)?
☐ Yes ☒ No
 7. If yes, please attach a copy of the most recent A-133 and Form SF-SAC to your CDBG application. You will be prompted to add attachments as the final submission step.
 8. Your entity must be registered in the **System for Award Management (SAM)** prior to application. See example at the end of this application. Provide a copy of the registration confirmation with your application. You will be prompted to add attachments as the final submission step. *For more information, visit www.sam.gov/SAM*
- Is this agency an equal employment opportunity employer? ☒ Yes ☐ No

You will be prompted to attach a copy of the agency's affirmative action plan as a final submission step.

9. Provide a brief description of your organization - what do you do?.

Mesa Youth Services, Inc. dba Mesa County Partners has been serving the young people ages 7-25 years of age.
We have 3 main programs: Mentoring, Restitution, and Western Colorado Conservation Corps. The Mentoring Program matches referred at-risk youth with an adult volunteer who agrees to spend at least three hours a week for a duration of a year.
The Restitution Program serves youth from the juvenile justice systems including the Grand Junction Municipal Court, Division of Youth Services, Mesa County and District Courts, as well as the District Attorney's Office. We provide case management and supervision to ensure the court ordered hours and compensation to victims are completed.
The Western Colorado Conservation Corps is a career-readiness and employment program. The crew complete conservation projects on public lands while earning AmeriCorps Education

10. Which describes your organization (check all that apply)?

- | | |
|--|---|
| ☒ A non-profit with 501(c)3 status | ☐ Housing Authority |
| ☐ Governmental Agency | ☐ Quasi-Governmental Agency |
| ☐ Faith based | ☐ Public Service / Human Services Provider |
| ☐ Public Organization | ☐ Other _____ |

11. Has the applicant received past CDBG funding from the City of Grand Junction? If so, please indicate the year received, the amount received, and the amount of CDBG and/or funds remaining to be spent at this time.

Our past funding includes:
2010-\$17,000 for WCCC Van, 2013- \$15,000 for Mentoring Van, 2015- \$27,500 for safety upgrades to our building, 2018- \$10,000 WCCC Van & \$3,800 WCCC building rehab, 2019-\$35,000 Building roof.

12. Does any employee, board member or client have any past or present ownership or financial investment in the agency, organization or proposed project? If so, please describe.

no

FUNDING REQUEST SUMMARY

1. Project Name: Western Colorado Conservation Corps Vehicle
2. Project Address/Location: 2818 1/2 North Avenue Grand Junction, CO 81501
3. Amount of CDBG funds requested for the project: \$ 25000
4. Funding leveraged from other sources for this project: \$ 5000
5. Total Project Budget: \$ 30000
6. Minimum amount of CDBG funding to benefit your project: \$ 20000

PROJECT ELIGIBILITY

1. Which CDBG national objective does this project meet? (Select one.)

- ☒ Benefits low/moderate income individuals/households
- ☐ Addresses the prevention or elimination of slums or blight
- ☐ Meets an urgent community need (usually a natural disaster)

2. Which City of Grand Junction CDBG Program Priority does this project meet? (Check all that apply.)

- ☐ Need for Non-Housing Community Development Infrastructure
- ☐ Need for Affordable Housing
- ☐ Needs of the Homeless or Special Needs Populations
- ☐ Other Human Service Needs
- ☒ Economic Opportunities

SPECIFIC PROJECT INFORMATION

1. **Project Description.** Give a brief description of the project for which you are requesting funds. How do you plan to spend the funds?

The funds will be used to purchase a vehicle for the Western Colorado Conservation Corps. We will use the truck to haul heavy equipment such as the gooseneck trailer, the chipper and the dump trailer with the Skidsteer or to haul firewood obtained from fire-fuel mitigation work. Many of our projects are in remote areas, and the current truck we use is a 2000 Ford F-350 with 175,000 miles. There are safety concerns with the current truck because it has so much play in the steering wheel that keeping the truck tracking straight ahead is difficult. Crew members report that it feels like the front end is ready to fall off. The power control for the driver's seat is broken. We had a crew member last year that had to use telephone books as a booster chair. The air conditioning system doesn't work. We are using a home-made, wood tail gate - the metal one was so bent out of shape as to be unusable. The engine doesn't put out power and is slow to get to hilly terrain.

2. **Project Type.** Which of the following categories best describes your project? (Select only one.)

- ☒ Public or human service
- ☐ Capital construction, building rehabilitation or public facility improvement
- ☐ Home ownership activities
- ☐ Housing rehabilitation
- ☐ Economic development assistance
- ☐ Planning or predevelopment costs
- ☐ Acquisition or demolition of property

3. If this is a Human Service Project, is the service: ☐ New or ☒ On-going?

4. If funding an existing service, describe how the CDBG funds will support a measurable increase in that service (e.g. more families served or longer service period as compared to current operations).

The Western Colorado Conservation Corps provides employment readiness and career training for low to moderate income young people. This training is provided by completing land management projects funded by agencies such as the Colorado National Monument, Forest Service, and Bureau of Land Management. Our current vehicle is so unreliable and unsafe, we may have to decline some of the project work. A new vehicle will not only improve the safety of our program, but will allow us to continue serving young people with unique opportunities on public lands.

5. **Demonstrated Need for Project.** Provide a brief summary of current statistical data documenting the need for the project. Include sources of information.

According to the February 14, 2018 report by The Corps Network, more than 6 million young adults are considered "disconnected", meaning they are neither working nor in school. Each disconnected youth costs taxpayers and society approximately \$750,000 in services and lost revenue over the course of his or her lifetime. Corps are an effective way to reengage youth, and provide them with critical education and in-demand business skills businesses want while accomplishing locally driven projects.

6. **Project Budget.** Provide a line item budget for this project and the total budget cost, including the request for City of Grand Junction CDBG funds, other secured funding and other pending applications for funding. If this is a rehabilitation, remodeling or construction project, be sure to include Davis-Bacon wage regulations and architectural, engineering and/or environmental review fees in determining your project budget. The Total Budget must match the number provided in Request Summary Item 5.

Budget Item	Amount	Funding Source	Award Date
Used full size truck	\$25,000.00	CDBG	proposed
	\$5,000.00	El Pomar Grant	proposed
Total Budget	\$30,000.00		

7. **Project Schedule.** What is the proposed project schedule if awarded the CDBG funds? Keep in mind funding will not be available until September of the current year, and must be expended within one year.

Start Date: 9/1/2020

Completion Date: 9/30/2020

If the project includes construction, are there plans/permits needed before the project can begin construction or has a construction schedule been identified?

☐ Yes, plans/permits completed; project is ready to begin.

☐ No, plans/permits still need to be completed.

8. **In-Kind Contributions.** What other resources (e.g. volunteers, in-kind donations, etc) will you be utilizing for this project? List all in-kind services, volunteer hours and goods you will bring to this project and determine a dollar value for all items listed.

n/a

BENEFICIARY INFORMATION

1. **Total Persons Served.** How many total persons did this organization serve during the past year and how many total people does your organization expect to serve in the coming year?

In 2019, Mesa Youth Services served 959 young people. We expect to serve nearly 1,000 in 2020.

2. **Persons Served by Project.** What percentage of total persons served by your organization live within the City limits? Provide an estimate of the number of persons who will benefit from the specific project that **live within the City limits of Grand Junction.**

This project will serve approximately 100 young people in 202, of which 70% will live within the city limits of Grand Junction.

3. **Client Eligibility.** Will those served by this project be primarily (51% or more) of low and/or moderate income? ☒ Yes ☐ No

If you checked yes above, specify by checking all that apply to your project:

☒ The income of each household/person receiving assistance will be individually verified for eligibility.

☐ The types of households or persons served are of special need (presumed benefit) such as elderly, disabled, homeless, illiterate, or involve an abused spouse or child.

4. If the income will be verified, describe the organization's procedure for verification and how you will determine that a person is eligible for services.

The Western Colorado Conservation Corps requires members to complete an intake questionnaire. This document includes an income range question and if the member has or is receiving public assistance.



COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

CDBG APPLICATION AND PRELIMINARY AGREEMENT

By signing below I certify that all of the information above and included with this application is true, and I understand that application for funds does not in any way guarantee funding. Additionally, the applicant understands and agrees that in the event the applicant receives approval from the City Council for a block grant fund allocation:

1. The applicant will not receive the block grant funds until:
 - a. HUD has approved the project and the City receives a letter of credit from HUD.
 - b. An Environmental Review has been completed and approved.
 - c. If applicable, a Request for Release of Funds and a Finding of No Significant Impact have been published for community comment and HUD has released funds for the project.
 - d. A contract between the City of Grand Junction and the sub-recipient is fully executed.
 - e. All labor standards have been met.
2. The applicant will submit a sub-recipient report with each request for reimbursement. The report will describe the progress of the project, the project beneficiaries, and other information required by HUD or the City. Invoices will accompany the report when indicated. Funds will not be released without this report.
3. The applicant will provide the City any other information required by HUD or by the City.
4. The applicant will comply with all other requirements set forth by the City and the U.S. Department of Housing and Urban Development.

Applicant: Jill Derrieux

Title: Executive Director

Signature: _____

eSigned via SeamlessDocs.com
Key: e0232c3e47103a17f6d2baaf296427e5

Date: 03/20/2020

SAM Search Results
List of records matching your search for :

Search Term :
Record Status: Active

ENTITY	NAME OF ENTITY	Status:Active
DUNS: 1 #	CAGE Code: 49B27	DoDAAC:
Expiration Date: Jul 22, 2015	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: City: GRAND JUNCTION ZIP Code: 81506-4099	State/Province: COLORADO Country: UNITED STATES	



GRANT APPLICATION

Community Development Block Grant (CDBG) Program

The City of Grand Junction does not discriminate on the basis of race, color, religion, sex, national origin, age or disability in the admission, access or appointment to, or treatment or employment in, its programs or activities.

Applications and all attachments must be submitted to the City of Grand Junction electronically no later than 5:00 pm on Friday, March 20, 2020.

APPLICANT BACKGROUND

1. Organization Name: HomewardBound of the Grand Valley, Inc.
 2. Organization Address: 2853 North Avenue
Grand Junction, CO 81501
 3. Organization DUNS Number (Data Universal Number System) (required):
141095500
 4. Organization or Parent Organization EIN/TIN Number (required):
26-0052916
 5. Primary Contact Person: Jesse Redmond
Phone: (970) 985-7422 Email: jredmond@hbgv.org
 6. Do you or your parent organization file OMB A-133 (Single Audit)?
☐ Yes ☒ No
 7. If yes, please attach a copy of the most recent A-133 and Form SF-SAC to your CDBG application. You will be prompted to add attachments as the final submission step.
 8. Your entity must be registered in the **System for Award Management (SAM)** prior to application. See example at the end of this application. Provide a copy of the registration confirmation with your application. You will be prompted to add attachments as the final submission step. *For more information, visit www.sam.gov/SAM*
- Is this agency an equal employment opportunity employer? ☒ Yes ☐ No

You will be prompted to attach a copy of the agency's affirmative action plan as a final submission step.

9. Provide a brief description of your organization - what do you do?.

For more than 20 years, HomewardBound has provided homeless individuals and families with short-term shelter and meals and with tools, support and encouragement for transitioning to stable housing, community (re)integration and independence. Incorporated in 2002, HomewardBound is the only year-round homeless shelter within a 200-mile radius of Grand Junction that accommodates families with children, single men and women, people with disabilities, senior citizens and military veterans.

HomewardBound is a vital player in Western Colorado's continuum of human services as the region's primary shelter. At the human level, the significance of this work is threefold: showing dignity and respect to each guest, ensuring that current basic needs are met and offering opportunity, resources and support for attainment and maintenance of permanent housing.

10. Which describes your organization (check all that apply)?

- | | |
|--|--|
| ☒ A non-profit with 501(c)3 status | ☐ Housing Authority |
| ☐ Governmental Agency | ☐ Quasi-Governmental Agency |
| ☐ Faith based | ☒ Public Service / Human Services Provider |
| ☒ Public Organization | ☐ Other _____ |

11. Has the applicant received past CDBG funding from the City of Grand Junction? If so, please indicate the year received, the amount received, and the amount of CDBG and/or funds remaining to be spent at this time.

Yes, 2019 \$26,000 capital - outdoor heaters, lighting and parking lot repairs 57% spent to date
2019 \$22,300 services - commercial oven, mattresses 62% spent to date
All funds before 2019 spent 2018 \$39,391 - shelter re-roofing and water heater repair
2017 \$15,000 - food for shelter 2015 \$28,293 - HVAC replacement
2014 \$1,500 - shelter rehabilitation 2012 \$109,971 - property acquisition

12. Does any employee, board member or client have any past or present ownership or financial investment in the agency, organization or proposed project? If so, please describe.

No employee, board member or guest has any past or present ownership or financial investment in the agency, organization or proposed project.

FUNDING REQUEST SUMMARY

1. Project Name: Capital Grant - revised
2. Project Address/Location: 2853 North Avenue, Grand Junction 81501
3. Amount of CDBG funds requested for the project: \$ 28,100
4. Funding leveraged from other sources for this project: \$ 0
5. Total Project Budget: \$ 28100
6. Minimum amount of CDBG funding to benefit your project: \$ 12,000

PROJECT ELIGIBILITY

1. Which CDBG national objective does this project meet? (Select one.)

- ☒ Benefits low/moderate income individuals/households
- ☐ Addresses the prevention or elimination of slums or blight
- ☐ Meets an urgent community need (usually a natural disaster)

2. Which City of Grand Junction CDBG Program Priority does this project meet? (Check all that apply.)

- ☐ Need for Non-Housing Community Development Infrastructure
- ☐ Need for Affordable Housing
- ☒ Needs of the Homeless or Special Needs Populations
- ☐ Other Human Service Needs
- ☐ Economic Opportunities

SPECIFIC PROJECT INFORMATION

1. **Project Description.** Give a brief description of the project for which you are requesting funds. How do you plan to spend the funds?

The funds will be used to purchase the following items for the North Avenue shelter and Day Program:

\$13,900 Access Control for North Avenue shelter doors

\$14,200 Installation of heaters and controls, wiring of flood lighting and remote gate access from inside the building for the Day Program

\$28,100 Total

2. **Project Type.** Which of the following categories best describes your project? (Select only one.)

- ☐ Public or human service
- ☒ Capital construction, building rehabilitation or public facility improvement
- ☐ Home ownership activities
- ☐ Housing rehabilitation
- ☐ Economic development assistance
- ☐ Planning or predevelopment costs
- ☐ Acquisition or demolition of property

3. If this is a Human Service Project, is the service: ☐ New or ☒ On-going?

4. If funding an existing service, describe how the CDBG funds will support a measurable increase in that service (e.g. more families served or longer service period as compared to current operations).

This project will help HomewardBound continue with its goals to 1. create a welcoming culture and environment that promotes guest access to, cooperation with and growth resulting from HomewardBound supports and services; 2. grow guest services delivery and capacity, as well as the necessary operational support to maximize the number of individuals and families assisted and 3. ensure infrastructural systems to maximize positive guest outcomes, staff/volunteer/financial efficiencies and organizational sustainability.

5. **Demonstrated Need for Project.** Provide a brief summary of current statistical data documenting the need for the project. Include sources of information.

Access Control for the North Avenue shelter will allow individuals to have access to specific areas via a key card. This is a safety issue for staff and volunteers who will have access the areas necessary to their work. This is also a safety issue for guests since HomewardBound can assure only certain people can access (for example) the kitchen which is critical in the current pandemic situation.

The Day Program commenced in July 2019 and provides guests a safe place to stay during the daytime. The estimated number of guests who accessed this program between July 2019 and December 31, 2019 exceeded 20,000. Adding heaters and lighting will further benefit guests who utilize the Day Program by making the accommodations more comfortable during inclement weather. The remote gate access will benefit HomewardBound staff and volunteers

6. **Project Budget.** Provide a line item budget for this project and the total budget cost, including the request for City of Grand Junction CDBG funds, other secured funding and other pending applications for funding. If this is a rehabilitation, remodeling or construction project, be sure to include Davis-Bacon wage regulations and architectural, engineering and/or environmental review fees in determining your project budget. The Total Budget must match the number provided in Request Summary Item 5.

Budget Item	Amount	Funding Source	Award Date
Access Control	\$13,900.00	CDBG	
Day Program	\$14,200.00	CDBG	
Total Budget	\$28,100.00		

7. **Project Schedule.** What is the proposed project schedule if awarded the CDBG funds? Keep in mind funding will not be available until September of the current year, and must be expended within one year.

Start Date: October 1, 2020

Completion Date: September 30, 2021

If the project includes construction, are there plans/permits needed before the project can begin construction or has a construction schedule been identified?

☐ Yes, plans/permits completed; project is ready to begin.

☐ No, plans/permits still need to be completed.

8. **In-Kind Contributions.** What other resources (e.g. volunteers, in-kind donations, etc) will you be utilizing for this project? List all in-kind services, volunteer hours and goods you will bring to this project and determine a dollar value for all items listed.

The installation of the Access Control as well as the upgrades for the Day Program are included in the cost. Therefore, no additional in-kind contributions or volunteer hours will be needed to complete this project.

BENEFICIARY INFORMATION

1. **Total Persons Served.** How many total persons did this organization serve during the past year and how many total people does your organization expect to serve in the coming year?

During the past fiscal year, October 2018 through September 2019, HomewardBound provided 40,514 bed nights and 95,397 meals for 3,181 unduplicated shelter guests. In the current fiscal year, HomewardBound expects to provide services to 3,820 unduplicated shelter guests.

2. **Persons Served by Project.** What percentage of total persons served by your organization live within the City limits? Provide an estimate of the number of persons who will benefit from the specific project that **live within the City limits of Grand Junction.**

All guests who arrive at the shelter are served. While all guests are currently located in Grand Junction, they may consider a different area as their home. Shelter guests primarily come from locations in western Colorado and eastern Utah.

3. **Client Eligibility.** Will those served by this project be primarily (51% or more) of low and/or moderate income? ☒ Yes ☐ No

If you checked yes above, specify by checking all that apply to your project:

☐ The income of each household/person receiving assistance will be individually verified for eligibility.

☒ The types of households or persons served are of special need (presumed benefit) such as elderly, disabled, homeless, illiterate, or involve an abused spouse or child.

4. If the income will be verified, describe the organization's procedure for verification and how you will determine that a person is eligible for services.

If a person is requesting emergency shelter, it is generally accepted that s/he is homeless and eligible for services. A guest checking into the shelter for the first time must complete the HMIS Intake Packet, which includes a request for income information. HMIS data is updated every six months using this self-reported income information.

HMIS: Homeless Management Information System is a national database developed by the U.S. Department of Housing and Urban Development (HUD). From the HUD website "A Homeless Management Information System (HMIS) is a local information technology system used to collect client-level data and data on the provision of housing and services to homeless individuals and families and persons at risk of homelessness."



COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

CDBG APPLICATION AND PRELIMINARY AGREEMENT

By signing below I certify that all of the information above and included with this application is true, and I understand that application for funds does not in any way guarantee funding. Additionally, the applicant understands and agrees that in the event the applicant receives approval from the City Council for a block grant fund allocation:

1. The applicant will not receive the block grant funds until:
 - a. HUD has approved the project and the City receives a letter of credit from HUD.
 - b. An Environmental Review has been completed and approved.
 - c. If applicable, a Request for Release of Funds and a Finding of No Significant Impact have been published for community comment and HUD has released funds for the project.
 - d. A contract between the City of Grand Junction and the sub-recipient is fully executed.
 - e. All labor standards have been met.
2. The applicant will submit a sub-recipient report with each request for reimbursement. The report will describe the progress of the project, the project beneficiaries, and other information required by HUD or the City. Invoices will accompany the report when indicated. Funds will not be released without this report.
3. The applicant will provide the City any other information required by HUD or by the City.
4. The applicant will comply with all other requirements set forth by the City and the U.S. Department of Housing and Urban Development.

Applicant: Jesse Redmond

Title: Development Director

Signature: _____

eSigned via SeamlessDocs.com
Key: e0232c3e47103a17f6d2baaf296427e5

Date: 03/20/2020

SAM Search Results
List of records matching your search for :

Search Term :
Record Status: Active

ENTITY	NAME OF ENTITY	Status:Active
DUNS: 1 #	CAGE Code: 49B27	DoDAAC:
Expiration Date: Jul 22, 2015	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: City: GRAND JUNCTION ZIP Code: 81506-4099	State/Province: COLORADO Country: UNITED STATES	



GRANT APPLICATION

Community Development Block Grant (CDBG) Program

The City of Grand Junction does not discriminate on the basis of race, color, religion, sex, national origin, age or disability in the admission, access or appointment to, or treatment or employment in, its programs or activities.

Applications and all attachments must be submitted to the City of Grand Junction electronically no later than 5:00 pm on Friday, March 20, 2020.

APPLICANT BACKGROUND

1. Organization Name: EUREKA! McConnell Science Museum
 2. Organization Address: 1400 N 7th St.
 3. Organization DUNS Number (Data Universal Number System) (required):
012157063
 4. Organization or Parent Organization EIN/TIN Number (required):
20-1641549
 5. Primary Contact Person: Phaedra Howe
Phone: 970-248-2128 Email: phowe@eurekasciencemuseum.org
 6. Do you or your parent organization file OMB A-133 (Single Audit)?
☐ Yes ☒ No
 7. If yes, please attach a copy of the most recent A-133 and Form SF-SAC to your CDBG application. You will be prompted to add attachments as the final submission step.
 8. Your entity must be registered in the **System for Award Management (SAM)** prior to application. See example at the end of this application. Provide a copy of the registration confirmation with your application. You will be prompted to add attachments as the final submission step. *For more information, visit www.sam.gov/SAM*
- Is this agency an equal employment opportunity employer? ☒ Yes ☐ No

You will be prompted to attach a copy of the agency's affirmative action plan as a final submission step.

9. Provide a brief description of your organization - what do you do?.

Our mission is to inspire a passion and respect for math and science in our communities. The EUREKA! McConnell Science Museum serves as a hub for onsite and outreach science, technology, engineering, arts, and math (STEAM) education programs to connect with community members from ages 3 to 93. Of the 25,106 total learners we reached in 2019, 13,921 were visitors to the museum exhibit hall, 7,597 were students visiting in organized school field trips, 182 students enrolled in after school programs, and 3,415 enrolled in day and week-long STEAM programs throughout the year. EUREKA!'s organized school field trips, after school, day, and week-long programs offer students hands-on learning of topics ranging from engineering and coding, to geology, hydrology, and anatomy that provided over 311,000 hours of STEAM learning in 2019.

10. Which describes your organization (check all that apply)?

- | | |
|--|---|
| ☒ A non-profit with 501(c)3 status | ☐ Housing Authority |
| ☐ Governmental Agency | ☐ Quasi-Governmental Agency |
| ☐ Faith based | ☐ Public Service / Human Services Provider |
| ☐ Public Organization | ☐ Other _____ |

11. Has the applicant received past CDBG funding from the City of Grand Junction? If so, please indicate the year received, the amount received, and the amount of CDBG and/or funds remaining to be spent at this time.

EUREKA! has not received funding from the City of Grand Junction.

12. Does any employee, board member or client have any past or present ownership or financial investment in the agency, organization or proposed project? If so, please describe.

EUREKA! employees, board members, or clients do not have any past or present ownership or financial investment in the proposed project.

FUNDING REQUEST SUMMARY

1. Project Name: Pre-K Access For All
2. Project Address/Location: 1350 N 7th St. Grand Junction, CO 81501
3. Amount of CDBG funds requested for the project: \$ \$12,000
4. Funding leveraged from other sources for this project: \$ 0
5. Total Project Budget: \$ 12000
6. Minimum amount of CDBG funding to benefit your project: \$ \$12,000

PROJECT ELIGIBILITY

1. Which CDBG national objective does this project meet? (Select one.)

- ☒ Benefits low/moderate income individuals/households
- ☐ Addresses the prevention or elimination of slums or blight
- ☐ Meets an urgent community need (usually a natural disaster)

2. Which City of Grand Junction CDBG Program Priority does this project meet? (Check all that apply.)

- ☒ Need for Non-Housing Community Development Infrastructure
- ☐ Need for Affordable Housing
- ☐ Needs of the Homeless or Special Needs Populations
- ☒ Other Human Service Needs
- ☐ Economic Opportunities

SPECIFIC PROJECT INFORMATION

1. **Project Description.** Give a brief description of the project for which you are requesting funds. How do you plan to spend the funds?

EUREKA! is one of the largest youth-serving organizations on the Western Slope and has recently applied to become a licensed childcare center, and is exploring the development of a STEM-based preschool. The first year in our new facility on the Colorado Mesa University (CMU) campus, EUREKA! exceeded maximum capacity for organized school field trips and day and week-long STEAM programs during school breaks and summer. We utilize our community partnerships to share space for programs, and will be returning to the New Life Church across the street from the museum for our summer programs in 2020. These funds will be used to construct and update the church to meet ADA requirements for EUREKA! to meet licensing requirements with the state, expand programming options to reach more Western Slope youth, and increase access for disabled youth and families.

2. **Project Type.** Which of the following categories best describes your project? (Select only one.)

- ☐ Public or human service
- ☒ Capital construction, building rehabilitation or public facility improvement
- ☐ Home ownership activities
- ☐ Housing rehabilitation
- ☐ Economic development assistance
- ☐ Planning or predevelopment costs
- ☐ Acquisition or demolition of property

3. If this is a Human Service Project, is the service: ☐ New or ☐ On-going?

4. If funding an existing service, describe how the CDBG funds will support a measurable increase in that service (e.g. more families served or longer service period as compared to current operations).

5. **Demonstrated Need for Project.** Provide a brief summary of current statistical data documenting the need for the project. Include sources of information.

As one of the largest youth-serving organizations on the Western Slope, EUREKA! is committed to being part of the solution to support early childhood development in Mesa County. Licensed childcare facilities in Mesa County only have the capacity to serve 14% of children 0-5 years old, and 85% of the population eligible for the Colorado Child Care Assistance program (CCAP) is not enrolled. Only 34% of children (3-4) years old are enrolled in preschool. EUREKA!'s priorities are to provide programs that promote science learning in our communities and support equal access to these opportunities for disadvantaged and disabled populations. Without this ADA ramp at our off-site location, EUREKA! may not be approved for licensure and will be at risk for future closure from the state.

6. **Project Budget.** Provide a line item budget for this project and the total budget cost, including the request for City of Grand Junction CDBG funds, other secured funding and other pending applications for funding. If this is a rehabilitation, remodeling or construction project, be sure to include Davis-Bacon wage regulations and architectural, engineering and/or environmental review fees in determining your project budget. The Total Budget must match the number provided in Request Summary Item 5.

Budget Item	Amount	Funding Source	Award Date
Construction	\$8,000.00		
Installation	\$2,000.00		
Davis-Bacon	\$2,000.00		
Total Budget	\$12,000.00		

7. **Project Schedule.** What is the proposed project schedule if awarded the CDBG funds? Keep in mind funding will not be available until September of the current year, and must be expended within one year.

Start Date: 9/15/2020 Completion Date: 12/15/2020

If the project includes construction, are there plans/permits needed before the project can begin construction or has a construction schedule been identified?

☐ Yes, plans/permits completed; project is ready to begin.

☒ No, plans/permits still need to be completed.

8. **In-Kind Contributions.** What other resources (e.g. volunteers, in-kind donations, etc) will you be utilizing for this project? List all in-kind services, volunteer hours and goods you will bring to this project and determine a dollar value for all items listed.

This project will not require in-kind services or volunteer hours to complete.

BENEFICIARY INFORMATION

1. **Total Persons Served.** How many total persons did this organization serve during the past year and how many total people does your organization expect to serve in the coming year?

The EUREKA! McConnell Science Museum serves over 25,000 learners annually, 17,000 of which are youth under age 18. We host over 1,000 toddlers in early childhood development programs, and expect between 165-200 Pre-K students to use this renovated secondary space in 2020-2021.

2. **Persons Served by Project.** What percentage of total persons served by your organization live within the City limits? Provide an estimate of the number of persons who will benefit from the specific project that **live within the City limits of Grand Junction.**

Of the 3,000 youth enrolled in our day and week-long educational programs in 2019, approximately 45% (1,350 youth) are from within Grand Junction city limits. We anticipate this new project will increase enrollment in our programs to 1,500 youth from within Grand Junction city limits.

3. **Client Eligibility.** Will those served by this project be primarily (51% or more) of low and/or moderate income? ☐ Yes ☒ No

If you checked yes above, specify by checking all that apply to your project:

☐ The income of each household/person receiving assistance will be individually verified for eligibility.

☒ The types of households or persons served are of special need (presumed benefit) such as elderly, disabled, homeless, illiterate, or involve an abused spouse or child.

4. If the income will be verified, describe the organization's procedure for verification and how you will determine that a person is eligible for services.

We do not validate income for all participants in all of our programs, though we do for low-income-specific opportunities. We provide scholarships for youth enrolling in our programs based on income qualifications that we verify by requiring families to provide current information regarding their enrollment and eligibility for Medicaid/CHP+ benefits, Marillac Clinic, or the free/reduced price school lunch program. We also verify participant income for our STEAM and physical activity-based after school programs that provide 20 students at 5 Title I schools 2 hours of science learning and physical activity 5 days per week for all 36 weeks of the school year, totaling 36,000 learning hours for low-income students per year. We do not require income-verifying information for registration in our programs unless a family is utilizing the youth scholarship program, or applying for a grant-funded low-income Pre-K family membership to the science museum.



COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

CDBG APPLICATION AND PRELIMINARY AGREEMENT

By signing below I certify that all of the information above and included with this application is true, and I understand that application for funds does not in any way guarantee funding. Additionally, the applicant understands and agrees that in the event the applicant receives approval from the City Council for a block grant fund allocation:

1. The applicant will not receive the block grant funds until:
 - a. HUD has approved the project and the City receives a letter of credit from HUD.
 - b. An Environmental Review has been completed and approved.
 - c. If applicable, a Request for Release of Funds and a Finding of No Significant Impact have been published for community comment and HUD has released funds for the project.
 - d. A contract between the City of Grand Junction and the sub-recipient is fully executed.
 - e. All labor standards have been met.
2. The applicant will submit a sub-recipient report with each request for reimbursement. The report will describe the progress of the project, the project beneficiaries, and other information required by HUD or the City. Invoices will accompany the report when indicated. Funds will not be released without this report.
3. The applicant will provide the City any other information required by HUD or by the City.
4. The applicant will comply with all other requirements set forth by the City and the U.S. Department of Housing and Urban Development.

Applicant: Phaedra Howe

Title: Development & Communications Coordinator

Signature: 
eSigned via SeamlessDocs.com
Key: e0232c3e47103a17f6d2baaf296427e5

Date: 03/20/2020

SAM Search Results
List of records matching your search for :

Search Term :
Record Status: Active

ENTITY	NAME OF ENTITY	Status:Active
DUNS: 1 #	CAGE Code: 49B27	DoDAAC:
Expiration Date: Jul 22, 2015	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: City: GRAND JUNCTION ZIP Code: 81506-4099	State/Province: COLORADO Country: UNITED STATES	



GRANT APPLICATION

Community Development Block Grant (CDBG) Program

The City of Grand Junction does not discriminate on the basis of race, color, religion, sex, national origin, age or disability in the admission, access or appointment to, or treatment or employment in, its programs or activities.

Applications and all attachments must be submitted to the City of Grand Junction electronically no later than 5:00 pm on Friday, March 20, 2020.

APPLICANT BACKGROUND

1. Organization Name: Mesa Developmental Services, dba STRIVE
 2. Organization Address: 790 Wellington Avenue
Grand Junction, CO 81501
 3. Organization DUNS Number (Data Universal Number System) (required):
020273959
 4. Organization or Parent Organization EIN/TIN Number (required):
84-6044845
 5. Primary Contact Person: Douglas A. Sorter, Senior Vice President
Phone: 970-250-1595 Email: dsorter@strivecolorado.org
 6. Do you or your parent organization file OMB A-133 (Single Audit)?
☐ Yes ☒ No
 7. If yes, please attach a copy of the most recent A-133 and Form SF-SAC to your CDBG application. You will be prompted to add attachments as the final submission step.
 8. Your entity must be registered in the **System for Award Management (SAM)** prior to application. See example at the end of this application. Provide a copy of the registration confirmation with your application. You will be prompted to add attachments as the final submission step. *For more information, visit www.sam.gov/SAM*
- Is this agency an equal employment opportunity employer? ☒ Yes ☐ No

You will be prompted to attach a copy of the agency's affirmative action plan as a final submission step.

9. Provide a brief description of your organization - what do you do?.

STRiVE provides supports for individuals representing the broad spectrum of intellectual/developmental disabilities and their families. Those served are of all ages and primarily residents of Mesa County, often presenting with co-occurring behavioral health disorders and physical disabilities.

Services provide residence (group homes, host homes and individual residential settings), Vocational and Day programs, Supported Living (for adults living on their own/with family members), and Family Support and Infant/Toddler Early Intervention services (for families with young children experiencing developmental delays). Also provided are transportation, 24-hour nursing support, case management, parenting training (The Parenting Place) and Western Colorado Botanical Gardens. With 50+ years of service to the community, STRiVE's mission is

10. Which describes your organization (check all that apply)?

- | | |
|--|--|
| ☒ A non-profit with 501(c)3 status | ☐ Housing Authority |
| ☐ Governmental Agency | ☐ Quasi-Governmental Agency |
| ☐ Faith based | ☒ Public Service / Human Services Provider |
| ☐ Public Organization | ☐ Other _____ |

11. Has the applicant received past CDBG funding from the City of Grand Junction? If so, please indicate the year received, the amount received, and the amount of CDBG and/or funds remaining to be spent at this time.

All CDBG funded projects have been completed/funds spent:
2018 Audyssey Clinic, program support - \$6,000
2015 HVAC system for admin. bldg. - \$27,210; Audyssey Clinic, program support - \$4,500
2013 Parenting Place building rehabilitation - \$20,000
2012 Program Services office remodel - \$25,000
2011 Community Center remodel - \$20,000

12. Does any employee, board member or client have any past or present ownership or financial investment in the agency, organization or proposed project? If so, please describe.

No employee, board member or client has any past or present ownership/financial investment in the nonprofit organization.

FUNDING REQUEST SUMMARY

1. Project Name: STRiVE Site Improvements
2. Project Address/Location: The Wood Shop, 2850 Chipeta Ave; and five group homes at 309
3. Amount of CDBG funds requested for the project: \$ 24,559.00
4. Funding leveraged from other sources for this project: \$ 0
5. Total Project Budget: \$ 24559
6. Minimum amount of CDBG funding to benefit your project: \$ any

PROJECT ELIGIBILITY

1. Which CDBG national objective does this project meet? (Select one.)

- ☒ Benefits low/moderate income individuals/households
- ☐ Addresses the prevention or elimination of slums or blight
- ☐ Meets an urgent community need (usually a natural disaster)

2. Which City of Grand Junction CDBG Program Priority does this project meet? (Check all that apply.)

- ☐ Need for Non-Housing Community Development Infrastructure
- ☐ Need for Affordable Housing
- ☒ Needs of the Homeless or Special Needs Populations
- ☐ Other Human Service Needs
- ☐ Economic Opportunities

SPECIFIC PROJECT INFORMATION

1. **Project Description.** Give a brief description of the project for which you are requesting funds. How do you plan to spend the funds?

STRiVE is requesting City of Grand Junction CDBG support to meet two purposes:

- necessary repairs/replacements in kitchens of five STRiVE group homes (i.e. client residences)
- replacement of four evaporative coolers at STRiVE's The Wood Shop vocational/day program facility.

Estimated costs of the necessary items and labor (all work will be sent out for bid per CDBG guidelines):

- \$14,024 for four kitchen countertop replacements.
- \$ 1,735 for one kitchen countertop, all cabinet doors and dishwasher replacement, as well as faucet repairs.
- \$ 8,800 for four evaporative coolers at The Wood Shop.

2. **Project Type.** Which of the following categories best describes your project? (Select only one.)

- ☐ Public or human service
- ☐ Capital construction, building rehabilitation or public facility improvement
- ☐ Home ownership activities
- ☒ Housing rehabilitation
- ☐ Economic development assistance
- ☐ Planning or predevelopment costs
- ☐ Acquisition or demolition of property

3. If this is a Human Service Project, is the service: ☐ New or ☐ On-going?

4. If funding an existing service, describe how the CDBG funds will support a measurable increase in that service (e.g. more families served or longer service period as compared to current operations).

N/A

5. **Demonstrated Need for Project.** Provide a brief summary of current statistical data documenting the need for the project. Include sources of information.

Due to normal wear in a high-use environment, requested kitchen items are chipped, cracked, and/or otherwise damaged and require replacement/repair. The new stain- and bacteria-resistant countertops and replacement cabinets will provide for a continued safe, healthy, and functional living environment for food preparation, meals, and related activities. The dishwasher and repaired faucet will eliminate costly water leaks. STRiVE spends a total of \$54,500/year, on average, maintaining these group homes.

The cooler replacements at The Wood Shop will ensure individuals receiving vocational/day program services and STRiVE employees continue to work in a safe and comfortable environment. The current coolers can no longer maintain the temperature required for client health and safety. The new coolers come with a 3-year warranty, including service and

6. **Project Budget.** Provide a line item budget for this project and the total budget cost, including the request for City of Grand Junction CDBG funds, other secured funding and other pending applications for funding. If this is a rehabilitation, remodeling or construction project, be sure to include Davis-Bacon wage regulations and architectural, engineering and/or environmental review fees in determining your project budget. The Total Budget must match the number provided in Request Summary Item 5.

Budget Item	Amount	Funding Source	Award Date
Kitchen countertops	\$14,024.00	CDBG request	Pending
Kitchen countertops	\$1,735.00	CDBG request	Pending
Evaporative coolers	\$8,800.00	CDBG request	Pending
Total Budget	\$24,559.00		

7. **Project Schedule.** What is the proposed project schedule if awarded the CDBG funds? Keep in mind funding will not be available until September of the current year, and must be expended within one year.

Start Date: November 2020

Completion Date: May 2021

If the project includes construction, are there plans/permits needed before the project can begin construction or has a construction schedule been identified?

☐ Yes, plans/permits completed; project is ready to begin.

☐ No, plans/permits still need to be completed.

8. **In-Kind Contributions.** What other resources (e.g. volunteers, in-kind donations, etc) will you be utilizing for this project? List all in-kind services, volunteer hours and goods you will bring to this project and determine a dollar value for all items listed.

STRiVE does not anticipate any in-kind or volunteer contributions to this project.

BENEFICIARY INFORMATION

1. **Total Persons Served.** How many total persons did this organization serve during the past year and how many total people does your organization expect to serve in the coming year?

1451 people receive services through STRiVE, a figure that stays relatively consistent on a year-to-year basis.

2. **Persons Served by Project.** What percentage of total persons served by your organization live within the City limits? Provide an estimate of the number of persons who will benefit from the specific project that **live within the City limits of Grand Junction.**

93% of the people served by STRiVE live within Grand Junction city limits. An estimated 96 Grand Junction residents will directly benefit from repairs/improvements made to these five groups homes and The Wood Shop (68 receiving STRiVE services and 28 STRiVE employees).

3. **Client Eligibility.** Will those served by this project be primarily (51% or more) of low and/or moderate income? ☒ Yes ☐ No

If you checked yes above, specify by checking all that apply to your project:

☒ The income of each household/person receiving assistance will be individually verified for eligibility.

☒ The types of households or persons served are of special need (presumed benefit) such as elderly, disabled, homeless, illiterate, or involve an abused spouse or child.

4. If the income will be verified, describe the organization's procedure for verification and how you will determine that a person is eligible for services.

All individuals supported by STRiVE receive SSI (Social Security/Supplemental Security Income) or SSDI (Social Security/Supplemental Security Disability Income), which automatically qualifies them as eligible.



COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

CDBG APPLICATION AND PRELIMINARY AGREEMENT

By signing below I certify that all of the information above and included with this application is true, and I understand that application for funds does not in any way guarantee funding. Additionally, the applicant understands and agrees that in the event the applicant receives approval from the City Council for a block grant fund allocation:

1. The applicant will not receive the block grant funds until:
 - a. HUD has approved the project and the City receives a letter of credit from HUD.
 - b. An Environmental Review has been completed and approved.
 - c. If applicable, a Request for Release of Funds and a Finding of No Significant Impact have been published for community comment and HUD has released funds for the project.
 - d. A contract between the City of Grand Junction and the sub-recipient is fully executed.
 - e. All labor standards have been met.
2. The applicant will submit a sub-recipient report with each request for reimbursement. The report will describe the progress of the project, the project beneficiaries, and other information required by HUD or the City. Invoices will accompany the report when indicated. Funds will not be released without this report.
3. The applicant will provide the City any other information required by HUD or by the City.
4. The applicant will comply with all other requirements set forth by the City and the U.S. Department of Housing and Urban Development.

Applicant: Mesa Developmental Services, dba STRIVE

Title: Senior Vice President

Signature: _____

eSigned via SeamlessDocs.com
Douglas A Sorter
Key: e0232c3e47103a17f6d2baaf296427e5

Date: 03/20/2020

SAM Search Results
List of records matching your search for :

Search Term :
Record Status: Active

ENTITY	NAME OF ENTITY	Status:Active
DUNS: 1 #	CAGE Code: 49B27	DoDAAC:
Expiration Date: Jul 22, 2015	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: City: GRAND JUNCTION ZIP Code: 81506-4099	State/Province: COLORADO Country: UNITED STATES	



GRANT APPLICATION

Community Development Block Grant (CDBG) 2020 Program Year

The City of Grand Junction does not discriminate on the basis of race, color, religion, sex, national origin, age or disability in the admission, access or appointment to, or treatment or employment in, its programs or activities.

Applications and all attachments must be submitted to the City of Grand Junction electronically no later than 5:00 pm on Friday, May 22, 2020.

APPLICANT BACKGROUND

1. Organization Name: Grand Junction Housing Authority
 2. Organization Address: 8 Foresight Circle
Grand Junction, CO 81505
 3. Organization DUNS Number (Data Universal Number System) (required):
177305612
 4. Organization or Parent Organization EIN/TIN Number (required):
84-0733257
 5. Primary Contact Person: Danette Buck
Phone: 970.986.5876 Email: dbuck@gjha.org
 6. Do you or your parent organization file OMB A-133 (Single Audit)?
☒ Yes ☐ No
 7. If yes, please attach a copy of the most recent A-133 and Form SF-SAC to your CDBG application. You will be prompted to add attachments as the final submission step.
 8. Your entity must be registered in the **System for Award Management (SAM)** prior to application. See example at the end of this application. Provide a copy of the registration confirmation with your application. You will be prompted to add attachments as the final submission step. *For more information, visit www.sam.gov/SAM*
- Is this agency an equal employment opportunity employer? ☒ Yes ☐ No

You will be prompted to attach a copy of the agency's affirmative action plan as a final submission step.

9. Provide a brief description of your organization - what do you do?.

The Grand Junction Housing Authority (GJHA) advocates for and provides safe, suitable housing and support to the residents of Grand Junction and neighboring communities. GJHA is a unit of local government, established under State statutes by the Grand Junction City Council in 1974. GJHA administers over 1200 HUD Housing Choice Vouchers, owns and manages over 600 units of affordable or subsidized housing within the Grand Junction city limits, and operates a HUD-approved housing counseling program. GJHA offers its clients supportive services through a 501(c)(3) supporting organization, Doors2Success. The majority of households GJHA serves are 60% of area median income (AMI) or below for Mesa County.

10. Which describes your organization (check all that apply)?

- | | |
|---|---|
| ☐ A non-profit with 501(c)3 status | ☒ Housing Authority |
| ☒ Governmental Agency | ☐ Quasi-Governmental Agency |
| ☐ Faith based | ☐ Public Service / Human Services Provider |
| ☐ Public Organization | ☐ Other _____ |

11. Has the applicant received past CDBG funding from the City of Grand Junction? If so, please indicate the year received, the amount received, and the amount of CDBG and/or funds remaining to be spent at this time.

2020 - \$123,653.00 ~ COVID
2019 - \$ 20,000.00 ~ None
2016 - \$ 75,000.00 ~ None
2014 - \$ 50,000.00 ~ None
2011 - \$101,205.00 ~ None
2000 - \$100,000.00 ~ None

12. Does any employee, board member or client have any past or present ownership or financial investment in the agency, organization or proposed project? If so, please describe.

No

FUNDING REQUEST SUMMARY

1. Project Name: Linden Pointe Apartments
2. Project Address/Location: 1950 Barecelona Way Grand Junction, CO 81503
3. Amount of CDBG funds requested for the project: \$ 66,015.96
4. Funding leveraged from other sources for this project: \$ 30,222.90
5. Total Project Budget: \$ 96238.86
6. Minimum amount of CDBG funding to benefit your project: \$ 54,000.00

PROJECT ELIGIBILITY

1. Which CDBG national objective does this project meet? (Select one.)

- ☒ Benefits low/moderate income individuals/households
- ☐ Addresses the prevention or elimination of slums or blight
- ☐ Meets an urgent community need (usually a natural disaster)

2. Which City of Grand Junction CDBG Program Priority does this project meet? (Check all that apply.)

- ☐ Need for Non-Housing Community Development Infrastructure
- ☒ Need for Affordable Housing
- ☐ Needs of the Homeless or Special Needs Populations
- ☐ Other Human Service Needs
- ☐ Economic Opportunities

SPECIFIC PROJECT INFORMATION

1. **Project Description.** Give a brief description of the project for which you are requesting funds. How do you plan to spend the funds?

Linden Pointe Apartments in Orchard Mesa was constructed in 2004. Building D has settled. Foundation repair is needed to stabilize the building. On October 16, 2019 SGM Engineers observed the outside of Building D, the parking lot, and backyard of a house to the east. On October 18, 2019 SGM performed a level-run survey of the parking lot to the south, points around the perimeter of Building D, and interior spaces of the units in the affected building. SGM observed what appears to be an area of subsidence on the southeast side of Building D which includes a portion of the building, dumpster enclosure, and parking lot. This area corresponds with observed areas of settlement and damage in the southeast portion of Building D. An irrigation ditch along the east property line has historically leaked and is a probable cause for the subsidence. Ditch was enclosed in a sealed pipe in March 2020 and no longer an issue.

2. **Project Type.** Which of the following categories best describes your project? (Select only one.)

- ☐ Public or human service
- ☒ Capital construction, building rehabilitation or public facility improvement
- ☐ Home ownership activities
- ☐ Housing rehabilitation
- ☐ Economic development assistance
- ☐ Planning or predevelopment costs
- ☐ Acquisition or demolition of property

3. Is this project in direct response to COVID-19 community impacts? ☐ Yes ☒ No

4. If this is a Human Service Project, is the service: ☐ New or ☐ On-going?
5. If funding an existing service, describe how the CDBG funds will support a measurable increase in that service (e.g. more families served or longer service period as compared to current operations).

N/A

6. **Demonstrated Need for Project.** Provide a brief summary of current statistical data documenting the need for the project. Include sources of information.

Building D at Linden Pointe Apartments houses 8 affordable one-bedroom units between 30% and 60% AMI. Affordable one-bedroom units in Grand Junction are few. Currently, there are 1,253 individuals on the GJHA master waiting list for all programs and properties applying for a one-bedroom. Repairs are necessary to maintain affordable housing for current and future residents.

7. **Project Budget.** Provide a line item budget for this project and the total budget cost, including the request for City of Grand Junction CDBG funds, other secured funding and other pending applications for funding. If this is a rehabilitation, remodeling or construction project, be sure to include Davis-Bacon wage regulations and architectural, engineering and/or environmental review fees in determining your project budget. The Total Budget must match the number provided in Request Summary Item 5.

Budget Item	Amount	Funding Source	Award Date
Structural stabilization	\$66,015.96	CDBG	pending
Tenant relocation	\$2,000.00	GJHA	pending
Ditch repair	\$14,150.00	GJHA	3/31/2020
SGM engineering	\$9,500.00	GJHA	4/30/2020
West Water	\$4,572.90	GJHA	4/8/2020
Total Budget	\$96,238.86		

8. **Project Schedule.** What is the proposed project schedule if awarded the CDBG funds? Keep in mind funding will not be available until September of the current year, and must be expended within one year.

Start Date: April 2021 Completion Date: June 2021

If the project includes construction, are there plans/permits needed before the project can begin construction or has a construction schedule been identified?

☐ Yes, plans/permits completed; project is ready to begin.

☒ No, plans/permits still need to be completed.

9. **In-Kind Contributions.** What other resources (e.g. volunteers, in-kind donations, etc) will you be utilizing for this project? List all in-kind services, volunteer hours and goods you will bring to this project and determine a dollar value for all items listed.

N/A

BENEFICIARY INFORMATION

1. **Total Persons Served.** How many total persons did this organization serve during the past year and how many total people does your organization expect to serve in the coming year?

Total households served by GJHA in the past year were - 2270
Total individuals served by GJHA in the past year were - 4086
GJHA Expects to serves at least as many as were served last year but could be higher if we can return to full leasing.

2. **Persons Served by Project.** What percentage of total persons served by your organization live within the City limits? Provide an estimate of the number of persons who will benefit from the specific project that **live within the City limits of Grand Junction.**

Total households living in GJ City limits - 1972
Total individuals living in in GJ City limits - 3410
Total households living in GJ City limits to with opportunity to benefit - 92
Total individuals living in GJ City limits to with opportunity to benefit - over 200

3. **Client Eligibility.** Will those served by this project be primarily (51% or more) of low and/or moderate income? ☒ Yes ☐ No

If you checked yes above, specify by checking all that apply to your project:

☒ The income of each household/person receiving assistance will be individually verified for eligibility.

☐ The types of households or persons served are of special need (presumed benefit) such as elderly, disabled, homeless, illiterate, or involve an abused spouse or child.

4. If the income will be verified, describe the organization's procedure for verification and how you will determine that a person is eligible for services.

Linden Pointe is a LIHTC property that has income restrictions for initial move-in at or below 60% AMI verified through 3rd party verification. Residents are required to self-certify the current status of household size, household income, and household assets annually per the CHFA guidelines.



COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

CDBG APPLICATION AND PRELIMINARY AGREEMENT

By signing below I certify that all of the information above and included with this application is true, and I understand that application for funds does not in any way guarantee funding. Additionally, the applicant understands and agrees that in the event the applicant receives approval from the City Council for a block grant fund allocation:

1. The applicant will not receive the block grant funds until:
 - a. HUD has approved the project and the City receives a letter of credit from HUD.
 - b. An Environmental Review has been completed and approved.
 - c. If applicable, a Request for Release of Funds and a Finding of No Significant Impact have been published for community comment and HUD has released funds for the project.
 - d. A contract between the City of Grand Junction and the sub-recipient is fully executed.
 - e. All labor standards have been met.
2. The applicant will submit a sub-recipient report with each request for reimbursement. The report will describe the progress of the project, the project beneficiaries, and other information required by HUD or the City. Invoices will accompany the report when indicated. Funds will not be released without this report.
3. The applicant will provide the City any other information required by HUD or by the City.
4. The applicant will comply with all other requirements set forth by the City and the U.S. Department of Housing and Urban Development.

Applicant: Grand Junction Housing Authority

Title: Scott Aker, COO

Signature: _____

eSigned via SeamlessDocs.com
Key: e0232c3e47103a17f6d2baaf296427e5

Date: 05/21/2020

SAM Search Results
List of records matching your search for :

Search Term :
Record Status: Active

ENTITY	NAME OF ENTITY	Status:Active
DUNS: 1 #	CAGE Code: 49B27	DoDAAC:
Expiration Date: Jul 22, 2015	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: City: GRAND JUNCTION ZIP Code: 81506-4099	State/Province: COLORADO Country: UNITED STATES	



GRANT APPLICATION

Community Development Block Grant (CDBG) 2020 Program Year

The City of Grand Junction does not discriminate on the basis of race, color, religion, sex, national origin, age or disability in the admission, access or appointment to, or treatment or employment in, its programs or activities.

Applications and all attachments must be submitted to the City of Grand Junction electronically no later than 5:00 pm on Friday, May 22, 2020.

APPLICANT BACKGROUND

1. Organization Name: Community Food Bank
 2. Organization Address: 562 W Crete Circle, Suite 102, Grand Junction CO, 81505
(Project site address: 476 28 1/2 Rd, Grand Junction CO,
 3. Organization DUNS Number (Data Universal Number System) (required):
021367943
 4. Organization or Parent Organization EIN/TIN Number (required):
84-0817696
 5. Primary Contact Person: Alisha Wenger
Phone: 970-640-0336 x 3 Email: alisha@foodbankgj.org
 6. Do you or your parent organization file OMB A-133 (Single Audit)?
☐ Yes ☒ No
 7. If yes, please attach a copy of the most recent A-133 and Form SF-SAC to your CDBG application. You will be prompted to add attachments as the final submission step.
 8. Your entity must be registered in the **System for Award Management (SAM)** prior to application. See example at the end of this application. Provide a copy of the registration confirmation with your application. You will be prompted to add attachments as the final submission step. *For more information, visit www.sam.gov/SAM*
- Is this agency an equal employment opportunity employer? ☒ Yes ☐ No

You will be prompted to attach a copy of the agency's affirmative action plan as a final submission step.

9. Provide a brief description of your organization - what do you do?.

The mission of the Community Food Bank is to provide an emergency supply of nutritious food to Mesa County individuals and families in crisis. We have been fulfilling that work in Mesa County for over forty years. There are no restrictions on who is eligible to receive an emergency supply of food, but the majority of our clients fall into the low-moderate income level category, or are from vulnerable populations such as seniors/veterans. Clients receive a food box based on their household size with approximately three days worth of food that includes both shelf-stable and fresh/frozen foods through our grocery rescue efforts.

10. Which describes your organization (check all that apply)?

- | | |
|--|---|
| ☒ A non-profit with 501(c)3 status | ☐ Housing Authority |
| ☐ Governmental Agency | ☐ Quasi-Governmental Agency |
| ☐ Faith based | ☐ Public Service / Human Services Provider |
| ☐ Public Organization | ☐ Other _____ |

11. Has the applicant received past CDBG funding from the City of Grand Junction? If so, please indicate the year received, the amount received, and the amount of CDBG and/or funds remaining to be spent at this time.

We just applied to the CDBG-CV round and received funding, other than this we have not applied to CDBG funds in the past.

12. Does any employee, board member or client have any past or present ownership or financial investment in the agency, organization or proposed project? If so, please describe.

N/A

FUNDING REQUEST SUMMARY

1. Project Name: Community Food Bank Capital Improvements and Expansion
2. Project Address/Location: 476 28 1/2 Rd, Grand Junction, CO 81501
3. Amount of CDBG funds requested for the project: \$ 15000
4. Funding leveraged from other sources for this project: \$ 150000
5. Total Project Budget: \$ 165000
6. Minimum amount of CDBG funding to benefit your project: \$ 11000

PROJECT ELIGIBILITY

1. Which CDBG national objective does this project meet? (Select one.)

- ☐ Benefits low/moderate income individuals/households
- ☒ Addresses the prevention or elimination of slums or blight
- ☐ Meets an urgent community need (usually a natural disaster)

2. Which City of Grand Junction CDBG Program Priority does this project meet? (Check all that apply.)

- ☐ Need for Non-Housing Community Development Infrastructure
- ☐ Need for Affordable Housing
- ☐ Needs of the Homeless or Special Needs Populations
- ☒ Other Human Service Needs
- ☐ Economic Opportunities

SPECIFIC PROJECT INFORMATION

1. **Project Description.** Give a brief description of the project for which you are requesting funds. How do you plan to spend the funds?

The Community Food Bank is requesting funds to complete the roof replacement on a portion of the new building we are in the process of purchasing this summer. CFB is under contract on the warehouse property located at 476 28 1/2 Rd as our new permanent location, and have just received approval on our mortgage loan and completed both a property inspection and walk-through with PNCI Instruction Inc. for additional construction/renovation costs., and have received an initial bid on the roofing replacement from SAENZ Roofing Inc.

We plan to use the requested funding on the roof repair over what will become the CFB intake and programs office. We are currently leasing our warehouse space at 562 W Crete Circle and our estimated mortgage on the new building will be less cost per month for over double the space.

2. **Project Type.** Which of the following categories best describes your project? (Select only one.)

- ☐ Public or human service
- ☒ Capital construction, building rehabilitation or public facility improvement
- ☐ Home ownership activities
- ☐ Housing rehabilitation
- ☐ Economic development assistance
- ☐ Planning or predevelopment costs
- ☐ Acquisition or demolition of property

3. Is this project in direct response to COVID-19 community impacts? ☒ Yes ☐ No

4. If this is a Human Service Project, is the service: ☐ New or ☐ On-going?
5. If funding an existing service, describe how the CDBG funds will support a measurable increase in that service (e.g. more families served or longer service period as compared to current operations).

While this application is not to fund direct program services, the new building will greatly improve the service delivery capabilities of the Community Food Bank. The improved location is more well suited to where the majority of our clients live, and it is much closer to a main bus route for those clients with transportation barriers which will support a measurable increase in the number of clients we will have capacity to serve. The space also has larger intake office space, with private offices for increased wrap around services such as on-site SNAP enrollment and nutritional counseling.

6. **Demonstrated Need for Project.** Provide a brief summary of current statistical data documenting the need for the project. Include sources of information.

According to the Colorado Blueprint to End Hunger, 1 in 10 CO residents experienced hunger, 1 in 6 children do not know where their next meal will come from, and 1 in 10 seniors are food insecure. Amidst the COVID19 crisis, we initially saw up to triple our average numbers, and now seem to be leveling off at approx. double our average 2019 numbers (includes our new food box delivery numbers). This tracks with a recent national poll conducted by the Brookings Institution (USA Today Article) showing one fifth of Americans are now struggling with food insecurity due to this crisis, doubling in a very short period of time, and triple the rate during the great recession of 2008. We anticipate a sustained high demand for our food box programs throughout the long economic recovery period as some people struggle to find work after losing their jobs during the shut-down.

7. **Project Budget.** Provide a line item budget for this project and the total budget cost, including the request for City of Grand Junction CDBG funds, other secured funding and other pending applications for funding. If this is a rehabilitation, remodeling or construction project, be sure to include Davis-Bacon wage regulations and architectural, engineering and/or environmental review fees in determining your project budget. The Total Budget must match the number provided in Request Summary Item 5.

Budget Item	Amount	Funding Source	Award Date
Roof Replacement	\$15,000.00	CDBG 2020 Funding	TBD
Building	\$100,000.00	CFB reserves/donors	Allocated in bank acct.
Asbestos Removal	\$22,000.00	CFB reserves/donors	Allocated in bank acct.
Misc. Construction	\$28,000.00	CFB reserves/donors	Allocated in bank acct.
Total Budget	\$165,000.00		

8. **Project Schedule.** What is the proposed project schedule if awarded the CDBG funds? Keep in mind funding will not be available until September of the current year, and must be expended within one year.

Start Date: July 27, 2020 Completion Date: December 31, 2020

If the project includes construction, are there plans/permits needed before the project can begin construction or has a construction schedule been identified?

☐ Yes, plans/permits completed; project is ready to begin.

☒ No, plans/permits still need to be completed.

9. **In-Kind Contributions.** What other resources (e.g. volunteers, in-kind donations, etc) will you be utilizing for this project? List all in-kind services, volunteer hours and goods you will bring to this project and determine a dollar value for all items listed.

We will utilize as much in-kind and volunteer services as reasonable for this project assuming it will not delay our timeline of moving into the new building site by late October of 2020. Currently we are working with architect and contracting firms to draw up plans for permitting and to share with donors/businesses we hope to solicit for reduced costs/in-kind donations. Additionally, we intend to recruit groups of volunteers to help with landscaping, painting, moving and other miscellaneous updates to the building that are appropriate for volunteers assistance.

BENEFICIARY INFORMATION

1. **Total Persons Served.** How many total persons did this organization serve during the past year and how many total people does your organization expect to serve in the coming year?

In 2019, CFB served 18,000 individuals. If we continue to serve around double our average numbers through our drive-up and delivery box program, we anticipate providing emergency food boxes for over 35,000 individuals in 2020. The larger space/better location will also increase numbers.

2. **Persons Served by Project.** What percentage of total persons served by your organization live within the City limits? Provide an estimate of the number of persons who will benefit from the specific project that **live within the City limits of Grand Junction.**

Around 70% or higher of the Community Food Bank clients live within the city limits of Grand Junction. We anticipate serving over 25,000 GJ individuals if we sustain double our increased average numbers.

3. **Client Eligibility.** Will those served by this project be primarily (51% or more) of low and/or moderate income? ☒ Yes ☐ No

If you checked yes above, specify by checking all that apply to your project:

☐ The income of each household/person receiving assistance will be individually verified for eligibility.

☒ The types of households or persons served are of special need (presumed benefit) such as elderly, disabled, homeless, illiterate, or involve an abused spouse or child.

4. If the income will be verified, describe the organization's procedure for verification and how you will determine that a person is eligible for services.

While we do not verify individual income levels, we offer a self-reporting survey and also interview our clients to determine their current situation and need. For our food box delivery program, we work directly with partner agencies such as Mesa County Public Health, Mesa County Meals on Wheels, The Joseph Center, Riverside Education Center, the VA Hospital, and Grand Valley Peace and Justice Center who have a referral process to ensure we are reaching the most vulnerable residents in our community.



COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

CDBG APPLICATION AND PRELIMINARY AGREEMENT

By signing below I certify that all of the information above and included with this application is true, and I understand that application for funds does not in any way guarantee funding. Additionally, the applicant understands and agrees that in the event the applicant receives approval from the City Council for a block grant fund allocation:

1. The applicant will not receive the block grant funds until:
 - a. HUD has approved the project and the City receives a letter of credit from HUD.
 - b. An Environmental Review has been completed and approved.
 - c. If applicable, a Request for Release of Funds and a Finding of No Significant Impact have been published for community comment and HUD has released funds for the project.
 - d. A contract between the City of Grand Junction and the sub-recipient is fully executed.
 - e. All labor standards have been met.
2. The applicant will submit a sub-recipient report with each request for reimbursement. The report will describe the progress of the project, the project beneficiaries, and other information required by HUD or the City. Invoices will accompany the report when indicated. Funds will not be released without this report.
3. The applicant will provide the City any other information required by HUD or by the City.
4. The applicant will comply with all other requirements set forth by the City and the U.S. Department of Housing and Urban Development.

Applicant: Alisha Wenger

Title: Executive Director

Signature:  _____
eSigned via SeamlessDocs.com
Key: e0232c3e47103a17f6d2baaf296427e5

Date: 05/22/2020

SAM Search Results
List of records matching your search for :

Search Term :
Record Status: Active

ENTITY	NAME OF ENTITY	Status:Active
DUNS: 1 #	CAGE Code: 49B27	DoDAAC:
Expiration Date: Jul 22, 2015	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: City: GRAND JUNCTION ZIP Code: 81506-4099	State/Province: COLORADO Country: UNITED STATES	



GRANT APPLICATION

Community Development Block Grant (CDBG) 2020 Program Year

The City of Grand Junction does not discriminate on the basis of race, color, religion, sex, national origin, age or disability in the admission, access or appointment to, or treatment or employment in, its programs or activities.

Applications and all attachments must be submitted to the City of Grand Junction electronically no later than 5:00 pm on Friday, May 22, 2020.

APPLICANT BACKGROUND

1. Organization Name: Karis, Inc.
 2. Organization Address: P.O. Box 2837
Grand Junction, CO 81502
 3. Organization DUNS Number (Data Universal Number System) (required):
078505107
 4. Organization or Parent Organization EIN/TIN Number (required):
26-4600743
 5. Primary Contact Person: John Mok-Lamme
Phone: 970-234-1810 Email: jmoklamme@karisinc.org
 6. Do you or your parent organization file OMB A-133 (Single Audit)?
☐ Yes ☒ No
 7. If yes, please attach a copy of the most recent A-133 and Form SF-SAC to your CDBG application. You will be prompted to add attachments as the final submission step.
 8. Your entity must be registered in the **System for Award Management (SAM)** prior to application. See example at the end of this application. Provide a copy of the registration confirmation with your application. You will be prompted to add attachments as the final submission step. *For more information, visit www.sam.gov/SAM*
- Is this agency an equal employment opportunity employer? ☒ Yes ☐ No

You will be prompted to attach a copy of the agency's affirmative action plan as a final submission step.

9. Provide a brief description of your organization - what do you do?.

Karis, Inc (dba the House) provides services and housing to homeless youth ages 13-24. We operate an emergency shelter (The House), two transitional programs, including Zoe House which serves youth made homeless by domestic violence, the only federally funded street outreach program between Denver and Las Vegas, and Bonnie's House which provides permanent housing. This year, we will open 34 units of permanent supportive housing at the Karis Apartments. We also provide a suite of evidence-based services to address the mental health, employment and developmental needs of youth. In all of this, our goal is help youth escape a lifetime of homelessness and trauma. Karis youth experience breathtaking outcomes. Last year, youth from the House showed statistically significant improvements in all but one area measured one year after exit, and 84% were safely and stably housed.

10. Which describes your organization (check all that apply)?

- | | |
|--|---|
| ☒ A non-profit with 501(c)3 status | ☐ Housing Authority |
| ☐ Governmental Agency | ☐ Quasi-Governmental Agency |
| ☐ Faith based | ☐ Public Service / Human Services Provider |
| ☐ Public Organization | ☐ Other _____ |

11. Has the applicant received past CDBG funding from the City of Grand Junction? If so, please indicate the year received, the amount received, and the amount of CDBG and/or funds remaining to be spent at this time.

2013 The House 83,000 Funds expended
2015 Asset House 10,400 Funds expended
2016 Zoe House 50,000 Funds expended
2017 Services Mental Health Funds expended
2018 Services Mental Health Funds expended
2019 Zoe House 414,000 Funds expended

12. Does any employee, board member or client have any past or present ownership or financial investment in the agency, organization or proposed project? If so, please describe.

No.

FUNDING REQUEST SUMMARY

1. Project Name: Benni's House Remodel
2. Project Address/Location: 2045 N 7th Street Grand Junction, CO 81501
3. Amount of CDBG funds requested for the project: \$ 30000
4. Funding leveraged from other sources for this project: \$ 35000
5. Total Project Budget: \$ 65000
6. Minimum amount of CDBG funding to benefit your project: \$ 5000

PROJECT ELIGIBILITY

1. Which CDBG national objective does this project meet? (Select one.)

- ☒ Benefits low/moderate income individuals/households
- ☐ Addresses the prevention or elimination of slums or blight
- ☐ Meets an urgent community need (usually a natural disaster)

2. Which City of Grand Junction CDBG Program Priority does this project meet? (Check all that apply.)

- ☐ Need for Non-Housing Community Development Infrastructure
- ☒ Need for Affordable Housing
- ☒ Needs of the Homeless or Special Needs Populations
- ☐ Other Human Service Needs
- ☐ Economic Opportunities

SPECIFIC PROJECT INFORMATION

1. **Project Description.** Give a brief description of the project for which you are requesting funds. How do you plan to spend the funds?

Karis' Transitional Living Program (TLP) provides up to 2 years of housing and support to homeless youth. The consequences of youth homelessness are severe, as these youth face risks including sexual exploitation and other types of criminal victimization, and higher rates of mental health problems and suicide. Early intervention is critical to keeping youth safe and preventing long-term homelessness. During the last six months, the TLP has housed 12 youth, of whom 2 exited to safe and stable housing.

One of the houses in this program, Benni's House, is nearly 70 years old and in significant need of upgrades, which include: replacing kitchen cabinets and countertops, windows, and appliances, remodeling bathrooms, rewiring the house, and repainting. CDBG funding will help pay for remodel expenses. Karis is also applying to DOLA, with whom we have a 100% success rate for past funding applications, and who is helping us with the application.

2. **Project Type.** Which of the following categories best describes your project? (Select only one.)

- ☒ Public or human service
- ☐ Capital construction, building rehabilitation or public facility improvement
- ☐ Home ownership activities
- ☐ Housing rehabilitation
- ☐ Economic development assistance
- ☐ Planning or predevelopment costs
- ☐ Acquisition or demolition of property

3. Is this project in direct response to COVID-19 community impacts? ☐ Yes ☒ No

4. If this is a Human Service Project, is the service: ☐ New or ☒ On-going?
5. If funding an existing service, describe how the CDBG funds will support a measurable increase in that service (e.g. more families served or longer service period as compared to current operations).

The planned improvements are projected to last at least 25 years. Without these improvements, some features, such as the kitchen appliances, are estimated to last only 1-2 more years, so CDBG funding will support an increase in the program's lifetime by 23-24 years. This would allow us to serve approximately 275-360 youth over 23-24 years.

Furthermore, according to a homeless policy expert, the cost of sustaining individuals in homelessness is \$35,000 to \$150,000 per year. Therefore, we expect this project to save the community between \$9.6 and \$54 millions dollars over its lifetime.

6. **Demonstrated Need for Project.** Provide a brief summary of current statistical data documenting the need for the project. Include sources of information.

Karis served 245 unduplicated homeless youth in Mesa County last year. The number of homeless persons in Mesa County represents 12% of the homeless population in Colorado (Mesa County Community Health Needs Assessment 2018-2020), even though Mesa County comprises only 2.7% of the state's population, and 20% of homeless individuals are under age 18. Finally, according to the 2019 Point in Time Youth Supplemental Survey, there were 41 homeless youth and young adults age 11-24, with 68% of these youth ages 18-21. Yet despite the number of homeless youth in Mesa County, there are only 17 transitional housing beds for homeless youth, all operated by Karis, and 7 beds are designated specifically for youth who have become homeless due to intimate partner violence. This project is therefore essential to continue providing transitional housing to homeless youth in our community.

7. **Project Budget.** Provide a line item budget for this project and the total budget cost, including the request for City of Grand Junction CDBG funds, other secured funding and other pending applications for funding. If this is a rehabilitation, remodeling or construction project, be sure to include Davis-Bacon wage regulations and architectural, engineering and/or environmental review fees in determining your project budget. The Total Budget must match the number provided in Request Summary Item 5.

Budget Item	Amount	Funding Source	Award Date
Cabinets and	\$20,000.00	CDBG	TBD
Windows	\$5,900.00	CDBG	TBD
Appliances	\$2,400.00	CDBG and in-kind	TBD
Painting	\$4,800.00	In-kind	TBD
Rewiring the house	\$14,000.00	CDBG and DOLA	TBD
Remodel bathrooms	\$17,900.00	DOLA	TBD
Total Budget	\$65,000.00		

8. **Project Schedule.** What is the proposed project schedule if awarded the CDBG funds? Keep in mind funding will not be available until September of the current year, and must be expended within one year.

Start Date: September 1 2020

Completion Date: August 31 2021

If the project includes construction, are there plans/permits needed before the project can begin construction or has a construction schedule been identified?

☐ Yes, plans/permits completed; project is ready to begin.

☒ No, plans/permits still need to be completed.

9. **In-Kind Contributions.** What other resources (e.g. volunteers, in-kind donations, etc) will you be utilizing for this project? List all in-kind services, volunteer hours and goods you will bring to this project and determine a dollar value for all items listed.

Karis will utilize in-kind resources for this project from volunteer hours to help paint the house, and from Lowe's, to whom we will apply for an appliance donation.

Volunteer labor: \$4800

Appliance donation: \$800

BENEFICIARY INFORMATION

1. **Total Persons Served.** How many total persons did this organization serve during the past year and how many total people does your organization expect to serve in the coming year?

Last year Karis served 245 unduplicated homeless youth, and we expect to serve at least 250 in the coming year.

2. **Persons Served by Project.** What percentage of total persons served by your organization live within the City limits? Provide an estimate of the number of persons who will benefit from the specific project that **live within the City limits of Grand Junction.**

Karis estimates that 90% or more of the youth that we serve live within Grand Junction city limits. 100% of persons benefiting from the project will live within the city limits of Grand Junction.

3. **Client Eligibility.** Will those served by this project be primarily (51% or more) of low and/or moderate income? ☒ Yes ☐ No

If you checked yes above, specify by checking all that apply to your project:

☐ The income of each household/person receiving assistance will be individually verified for eligibility.

☒ The types of households or persons served are of special need (presumed benefit) such as elderly, disabled, homeless, illiterate, or involve an abused spouse or child.

4. If the income will be verified, describe the organization's procedure for verification and how you will determine that a person is eligible for services.

Youth have presumed benefit because they are homeless. However, we also ask about income in our intake application (attached).



COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

CDBG APPLICATION AND PRELIMINARY AGREEMENT

By signing below I certify that all of the information above and included with this application is true, and I understand that application for funds does not in any way guarantee funding. Additionally, the applicant understands and agrees that in the event the applicant receives approval from the City Council for a block grant fund allocation:

1. The applicant will not receive the block grant funds until:
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 - b. An Environmental Review has been completed and approved.
 - c. If applicable, a Request for Release of Funds and a Finding of No Significant Impact have been published for community comment and HUD has released funds for the project.
 - d. A contract between the City of Grand Junction and the sub-recipient is fully executed.
 - e. All labor standards have been met.
2. The applicant will submit a sub-recipient report with each request for reimbursement. The report will describe the progress of the project, the project beneficiaries, and other information required by HUD or the City. Invoices will accompany the report when indicated. Funds will not be released without this report.
3. The applicant will provide the City any other information required by HUD or by the City.
4. The applicant will comply with all other requirements set forth by the City and the U.S. Department of Housing and Urban Development.

Applicant: Sarah Fuller

Title: Grant Writer

Signature: _____

eSigned via SeamlessDocs.com
Key: e0232c3e47103a17f6d2baaf296427e5

Date: 05/22/2020

SAM Search Results
List of records matching your search for :

Search Term :
Record Status: Active

ENTITY	NAME OF ENTITY	Status:Active
DUNS: 1 #	CAGE Code: 49B27	DoDAAC:
Expiration Date: Jul 22, 2015	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: City: GRAND JUNCTION ZIP Code: 81506-4099	State/Province: COLORADO Country: UNITED STATES	



GRANT APPLICATION

Community Development Block Grant (CDBG) 2020 Program Year

The City of Grand Junction does not discriminate on the basis of race, color, religion, sex, national origin, age or disability in the admission, access or appointment to, or treatment or employment in, its programs or activities.

Applications and all attachments must be submitted to the City of Grand Junction electronically no later than 5:00 pm on Friday, May 22, 2020.

APPLICANT BACKGROUND

1. Organization Name: Karis, Inc.
 2. Organization Address: P.O. Box 2837
Grand Junction, CO 81502
 3. Organization DUNS Number (Data Universal Number System) (required):
078505107505107
 4. Organization or Parent Organization EIN/TIN Number (required):
26-4600743-4600743
 5. Primary Contact Person: John Mok-Lamme
Phone: 9702341810 Email: jmoklamme@karisinc.org
 6. Do you or your parent organization file OMB A-133 (Single Audit)?
☐ Yes ☒ No
 7. If yes, please attach a copy of the most recent A-133 and Form SF-SAC to your CDBG application. You will be prompted to add attachments as the final submission step.
 8. Your entity must be registered in the **System for Award Management (SAM)** prior to application. See example at the end of this application. Provide a copy of the registration confirmation with your application. You will be prompted to add attachments as the final submission step. *For more information, visit www.sam.gov/SAM*
- Is this agency an equal employment opportunity employer? ☒ Yes ☐ No

You will be prompted to attach a copy of the agency's affirmative action plan as a final submission step.

9. Provide a brief description of your organization - what do you do?.

Karis, Inc (dba the House) provides services and housing to homeless youth ages 13-24. We operate an emergency shelter (The House), two transitional programs, including Zoe House which serves youth made homeless by domestic violence, the only federally funded street outreach program between Denver and Las Vegas, and Bonnie's House which provides permanent housing. This year, we will open 34 units of permanent supportive housing at the Karis Apartments. We also provide a suite of evidence-based services to address the mental health, employment and developmental needs of youth. In all of this, our goal is help youth escape a lifetime of homelessness and trauma. Karis youth experience breathtaking outcomes. Last year, youth from the House showed statistically significant improvements in all but one area measured one year after exit, and 84% were safely and stably housed.

10. Which describes your organization (check all that apply)?

- | | |
|--|---|
| ☒ A non-profit with 501(c)3 status | ☐ Housing Authority |
| ☐ Governmental Agency | ☐ Quasi-Governmental Agency |
| ☐ Faith based | ☐ Public Service / Human Services Provider |
| ☐ Public Organization | ☐ Other _____ |

11. Has the applicant received past CDBG funding from the City of Grand Junction? If so, please indicate the year received, the amount received, and the amount of CDBG and/or funds remaining to be spent at this time.

2013 The House 83,000 Funds expended
2015 Asset House 10,400 Funds expended
2016 Zoe House 50,000 Funds expended
2017 Services Mental Health Funds expended
2018 Services Mental Health Funds expended
2019 Zoe House 414,000 Funds expended

12. Does any employee, board member or client have any past or present ownership or financial investment in the agency, organization or proposed project? If so, please describe.

No.

FUNDING REQUEST SUMMARY

1. Project Name: Matthew's House Acquisition and Rehabilitation
2. Project Address/Location: 215 Independent Ave
3. Amount of CDBG funds requested for the project: \$ 50000
4. Funding leveraged from other sources for this project: \$ 210210
5. Total Project Budget: \$ 260210
6. Minimum amount of CDBG funding to benefit your project: \$ 5000

PROJECT ELIGIBILITY

1. Which CDBG national objective does this project meet? (Select one.)

- ☒ Benefits low/moderate income individuals/households
- ☐ Addresses the prevention or elimination of slums or blight
- ☐ Meets an urgent community need (usually a natural disaster)

2. Which City of Grand Junction CDBG Program Priority does this project meet? (Check all that apply.)

- ☐ Need for Non-Housing Community Development Infrastructure
- ☒ Need for Affordable Housing
- ☒ Needs of the Homeless or Special Needs Populations
- ☐ Other Human Service Needs
- ☐ Economic Opportunities

SPECIFIC PROJECT INFORMATION

1. **Project Description.** Give a brief description of the project for which you are requesting funds. How do you plan to spend the funds?

Karis' Transitional Living Program (TLP) provides up to 2 years of housing and support to homeless youth. The consequences of youth homelessness are severe, as these youth face risks including sexual exploitation and other types of criminal victimization, and higher rates of mental health problems and suicide. Early intervention is critical to keeping youth safe and preventing long-term homelessness.

Matthew's House is one of the TLP houses. Nearly 50 years old, this house needs significant upgrades and improvements, including: replacing doors, remodeling the kitchens and bathrooms, and repainting the interior. Additionally, Karis plans to develop the garage into another unit, increasing the number of TLP beds. CDBG funds will help support these endeavors. Karis is also applying to DOLA, with whom we have a 100% funding success rate and who is helping us with the application to acquire and rehabilitate the project.

2. **Project Type.** Which of the following categories best describes your project? (Select only one.)

- ☒ Public or human service
- ☐ Capital construction, building rehabilitation or public facility improvement
- ☐ Home ownership activities
- ☐ Housing rehabilitation
- ☐ Economic development assistance
- ☐ Planning or predevelopment costs
- ☐ Acquisition or demolition of property

3. Is this project in direct response to COVID-19 community impacts? ☐ Yes ☒ No

4. If this is a Human Service Project, is the service: ☐ New or ☒ On-going?
5. If funding an existing service, describe how the CDBG funds will support a measurable increase in that service (e.g. more families served or longer service period as compared to current operations).

The improvements we plan to make are expected to last at least 25 years. Without improvements, some features, such as kitchen appliances, are expected to last only 1-2 more years. Thus, CDBG funding will help extend the life of the project by 23-24 years, allowing us to serve approximately 275-360 youth.

Funds will also allow us to add 1 new unit, increasing the number of transitional housing beds for homeless youth in Mesa County, and to purchase the building. Finally, we anticipate the return on investment of this project to save the community between \$9.6 and 54 million over

6. **Demonstrated Need for Project.** Provide a brief summary of current statistical data documenting the need for the project. Include sources of information.

Karis served 245 unduplicated homeless youth in Mesa County last year. The number of homeless persons in Mesa County represents 12% of the homeless population in Colorado (Mesa County Community Health Needs Assessment 2018-2020), even though Mesa County comprises only 2.7% of the state's population, and 20% of homeless individuals are under age 18. Finally, according to the 2019 Point in Time Youth Supplemental Survey, there were 41 homeless youth and young adults age 11-24, with 68% of these youth ages 18-21. Yet despite the number of homeless youth in Mesa County, there are only 17 transitional housing beds for homeless youth, all operated by Karis, and 7 beds are designated specifically for youth who have become homeless due to intimate partner violence. This project is therefore essential to continue providing transitional housing to homeless youth in our community.

7. **Project Budget.** Provide a line item budget for this project and the total budget cost, including the request for City of Grand Junction CDBG funds, other secured funding and other pending applications for funding. If this is a rehabilitation, remodeling or construction project, be sure to include Davis-Bacon wage regulations and architectural, engineering and/or environmental review fees in determining your project budget. The Total Budget must match the number provided in Request Summary Item 5.

Budget Item	Amount	Funding Source	Award Date
Painting, replacing	\$7,438.00	In kind	TBD
Kitchen remodels	\$22,800.00	CDBG and in-kind	TBD
Bathroom remodels	\$3,400.00	CDBG	TBD
Building acquisition	\$183,000.00	DOLA, CDBG, and	TBD
Development of back	\$43,572.00	DOLA, CDBG	TBD
Total Budget	\$260,210.00		

8. **Project Schedule.** What is the proposed project schedule if awarded the CDBG funds? Keep in mind funding will not be available until September of the current year, and must be expended within one year.

Start Date: September 1 2020

Completion Date: August 31 2021

If the project includes construction, are there plans/permits needed before the project can begin construction or has a construction schedule been identified?

☐ Yes, plans/permits completed; project is ready to begin.

☒ No, plans/permits still need to be completed.

9. **In-Kind Contributions.** What other resources (e.g. volunteers, in-kind donations, etc) will you be utilizing for this project? List all in-kind services, volunteer hours and goods you will bring to this project and determine a dollar value for all items listed.

Karis will utilize in-kind resources for this project in the form of donated labor from St. Matthew's Church, who have generously supported the project through volunteer work and continue to provide in-kind support, and by applying to Lowe's for an appliance donation.

Volunteer work: \$32,500
Appliance donation: \$800

BENEFICIARY INFORMATION

1. **Total Persons Served.** How many total persons did this organization serve during the past year and how many total people does your organization expect to serve in the coming year?

Last year Karis served 245 unduplicated homeless youth, and we expect to serve at least 250 in the coming year.

2. **Persons Served by Project.** What percentage of total persons served by your organization live within the City limits? Provide an estimate of the number of persons who will benefit from the specific project that **live within the City limits of Grand Junction.**

Karis estimates that 90% or more of the youth that we serve live within Grand Junction city limits. 100% of persons benefiting from the project will live within the city limits of Grand Junction.

3. **Client Eligibility.** Will those served by this project be primarily (51% or more) of low and/or moderate income? ☒ Yes ☐ No

If you checked yes above, specify by checking all that apply to your project:

☐ The income of each household/person receiving assistance will be individually verified for eligibility.

☒ The types of households or persons served are of special need (presumed benefit) such as elderly, disabled, homeless, illiterate, or involve an abused spouse or child.

4. If the income will be verified, describe the organization's procedure for verification and how you will determine that a person is eligible for services.

Youth will have presumed benefit because they are homeless. However, we also ask about their income in our intake packet.



COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

CDBG APPLICATION AND PRELIMINARY AGREEMENT

By signing below I certify that all of the information above and included with this application is true, and I understand that application for funds does not in any way guarantee funding. Additionally, the applicant understands and agrees that in the event the applicant receives approval from the City Council for a block grant fund allocation:

1. The applicant will not receive the block grant funds until:
 - a. HUD has approved the project and the City receives a letter of credit from HUD.
 - b. An Environmental Review has been completed and approved.
 - c. If applicable, a Request for Release of Funds and a Finding of No Significant Impact have been published for community comment and HUD has released funds for the project.
 - d. A contract between the City of Grand Junction and the sub-recipient is fully executed.
 - e. All labor standards have been met.
2. The applicant will submit a sub-recipient report with each request for reimbursement. The report will describe the progress of the project, the project beneficiaries, and other information required by HUD or the City. Invoices will accompany the report when indicated. Funds will not be released without this report.
3. The applicant will provide the City any other information required by HUD or by the City.
4. The applicant will comply with all other requirements set forth by the City and the U.S. Department of Housing and Urban Development.

Applicant: Sarah Fuller

Title: Grant Writer

Signature: 

Date: 05/22/2020

SAM Search Results
List of records matching your search for :

Search Term :
Record Status: Active

ENTITY	NAME OF ENTITY	Status:Active
DUNS: 1 #	CAGE Code: 49B27	DoDAAC:
Expiration Date: Jul 22, 2015	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: City: GRAND JUNCTION ZIP Code: 81506-4099	State/Province: COLORADO Country: UNITED STATES	



GRANT APPLICATION

Community Development Block Grant (CDBG) 2020 Program Year

The City of Grand Junction does not discriminate on the basis of race, color, religion, sex, national origin, age or disability in the admission, access or appointment to, or treatment or employment in, its programs or activities.

Applications and all attachments must be submitted to the City of Grand Junction electronically no later than 5:00 pm on Friday, May 22, 2020.

APPLICANT BACKGROUND

1. Organization Name: Housing Resources of Western Colorado
 2. Organization Address: 524 30 Road, Suite 3
Grand Junction, CO
 3. Organization DUNS Number (Data Universal Number System) (required):
149429300
 4. Organization or Parent Organization EIN/TIN Number (required):
84-0879892
 5. Primary Contact Person: Anna "Katie" Bowman
Phone: 970-986-9601 Email: katieb@hrwco.org
 6. Do you or your parent organization file OMB A-133 (Single Audit)?
☒ Yes ☐ No
 7. If yes, please attach a copy of the most recent A-133 and Form SF-SAC to your CDBG application. You will be prompted to add attachments as the final submission step.
 8. Your entity must be registered in the **System for Award Management (SAM)** prior to application. See example at the end of this application. Provide a copy of the registration confirmation with your application. You will be prompted to add attachments as the final submission step. *For more information, visit www.sam.gov/SAM*
- Is this agency an equal employment opportunity employer? ☒ Yes ☐ No

You will be prompted to attach a copy of the agency's affirmative action plan as a final submission step.

9. Provide a brief description of your organization - what do you do?.

The mission of Housing Resources of Western Colorado (HRWC), a private non-profit corporation, is to provide housing services that create stable, sustainable Western Colorado homes. HRWC also serves the development needs of the communities in non-entitlement areas. HRWC offers home ownership education and awareness programs, opportunities for community revitalization, and the provision of decent, safe, and affordable housing for those with low and moderate incomes. There are six core programs: Weatherization, Self-Help, Housing Rehabilitation, Property Management, Community Building and Engagement and Housing Counseling and Education. Other programs include Critical Repair and CARE. HRWC has been a charter member of NeighborWorks America since 1999 and a Certified Housing Development Organization for the State of Colorado, Division of Housing, since 1995.

10. Which describes your organization (check all that apply)?

- | | |
|--|---|
| ☒ A non-profit with 501(c)3 status | ☐ Housing Authority |
| ☐ Governmental Agency | ☐ Quasi-Governmental Agency |
| ☐ Faith based | ☐ Public Service / Human Services Provider |
| ☐ Public Organization | ☐ Other _____ |

11. Has the applicant received past CDBG funding from the City of Grand Junction? If so, please indicate the year received, the amount received, and the amount of CDBG and/or funds remaining to be spent at this time.

Yes, most recently CDBG funding for window's project awarded \$97,000 in 2019. The project is currently under way.

12. Does any employee, board member or client have any past or present ownership or financial investment in the agency, organization or proposed project? If so, please describe.

No, this is not applicable.

FUNDING REQUEST SUMMARY

1. Project Name: .Emergency Repair for Mobile Homes owned on rented lots in the City of
2. Project Address/Location: Scattered site
3. Amount of CDBG funds requested for the project: \$ 50,000
4. Funding leveraged from other sources for this project: \$ _____
5. Total Project Budget: \$ 50000
6. Minimum amount of CDBG funding to benefit your project: \$ 25,000

PROJECT ELIGIBILITY

1. Which CDBG national objective does this project meet? (Select one.)

- ☐ Benefits low/moderate income individuals/households
- ☒ Addresses the prevention or elimination of slums or blight
- ☐ Meets an urgent community need (usually a natural disaster)

2. Which City of Grand Junction CDBG Program Priority does this project meet? (Check all that apply.)

- ☐ Need for Non-Housing Community Development Infrastructure
- ☒ Need for Affordable Housing
- ☐ Needs of the Homeless or Special Needs Populations
- ☐ Other Human Service Needs
- ☐ Economic Opportunities

SPECIFIC PROJECT INFORMATION

1. **Project Description.** Give a brief description of the project for which you are requesting funds. How do you plan to spend the funds?

The Single Family Owner Occupied Housing Rehabilitation Program removes deficiencies or health and safety hazards, correct substandard conditions, correct violations of local housing codes, improve accessibility and improve energy efficiency for owner occupied housing. HRWC program has a gap in the overall funding due to HOME funding restrictions that do not allow mobile homes on rented lots. CDBG funds do allow this housing type. Emergency repair loans types are for manufactured housing on rented lots and shall not exceed \$10,000 per applicant. For emergency repairs to mobile or manufactured homes on rented lots, the maximum is based on the value of the home. If the home is worth less than \$10,000, then the maximum is \$5,000. If the home is worth over \$10,000, then the maximum is 50% of its value, up to the cap of \$10,000 for emergency loans. A home repair loan will improve the community blighted housing stock reduces the clients chance of becoming homeless from a blight unit.

2. **Project Type.** Which of the following categories best describes your project? (Select only one.)

- ☐ Public or human service
- ☐ Capital construction, building rehabilitation or public facility improvement
- ☐ Home ownership activities
- ☒ Housing rehabilitation
- ☐ Economic development assistance
- ☐ Planning or predevelopment costs
- ☐ Acquisition or demolition of property

3. Is this project in direct response to COVID-19 community impacts? ☒ Yes ☐ No

4. If this is a Human Service Project, is the service: ☐ New or ☒ On-going?
5. If funding an existing service, describe how the CDBG funds will support a measurable increase in that service (e.g. more families served or longer service period as compared to current operations).

HRWC's Housing Rehabilitation Program has a gap in the revolving loan funding due to HOME funding restrictions that do not allow mobile homes on rented lot. HRWC's CDBG funds from DOLA/DOH do allow for the mobile home on rented lots housing type to the and HRWC will defer these loans due to the current COVID 19 impact. At least 5 more families will be served in City of Grand Junction this year.

6. **Demonstrated Need for Project.** Provide a brief summary of current statistical data documenting the need for the project. Include sources of information.

This year HRWC had 5 mobile homes in the City of Grand Junction that could not be served because the property type was not available for them. This figure was obtained without marketing the program.
County of Grand Junction mobile home parks have CDBG funding provided by DOLA/DOH. This program has been part of Housing Resources since 1991. HRWC will serve additional clients with the remaining dollars left the repairs if the jobs come in below \$10,000. The Admin fee will be paid by DOLA/DOH per state guidelines.

7. **Project Budget.** Provide a line item budget for this project and the total budget cost, including the request for City of Grand Junction CDBG funds, other secured funding and other pending applications for funding. If this is a rehabilitation, remodeling or construction project, be sure to include Davis-Bacon wage regulations and architectural, engineering and/or environmental review fees in determining your project budget. The Total Budget must match the number provided in Request Summary Item 5.

Budget Item	Amount	Funding Source	Award Date
1st Mobile Home	\$10,000.00	CDBG	TBD
2nd Mobile Home	\$10,000.00	CDBG	TBD
3rd Mobile Home	\$10,000.00	CDBG	TBD
4th Mobile Home	\$10,000.00	CDBG	TBD
5th Mobile Home	\$10,000.00	CDBG	TBD1
Total Budget	\$50,000.00		

8. **Project Schedule.** What is the proposed project schedule if awarded the CDBG funds? Keep in mind funding will not be available until September of the current year, and must be expended within one year.

Start Date: 10/1/2020 Completion Date: 9/30/2021

If the project includes construction, are there plans/permits needed before the project can begin construction or has a construction schedule been identified?

☐ Yes, plans/permits completed; project is ready to begin.

☒ No, plans/permits still need to be completed.

9. **In-Kind Contributions.** What other resources (e.g. volunteers, in-kind donations, etc) will you be utilizing for this project? List all in-kind services, volunteer hours and goods you will bring to this project and determine a dollar value for all items listed.

HRWC has a contract with DOLA/DOH to pay Administrative fees to HRWC. Also HRWC Received funding from Western Community Foundation for small repairs, Weatherization services and collaborates with ADRC, volunteers, and subcontractors for in kind donations in past history.

BENEFICIARY INFORMATION

1. **Total Persons Served.** How many total persons did this organization serve during the past year and how many total people does your organization expect to serve in the coming year?

HRWC served 836 this fiscal year and plans to serve over 1,000 persons this next year.

2. **Persons Served by Project.** What percentage of total persons served by your organization live within the City limits? Provide an estimate of the number of persons who will benefit from the specific project that **live within the City limits of Grand Junction.**

Approximately 28% of all persons HRWC provides services to live in the City of Grand Junction. In this requested project 100% of the persons served will live in Grand Junction city limits.

3. **Client Eligibility.** Will those served by this project be primarily (51% or more) of low and/or moderate income? ☒ Yes ☐ No

If you checked yes above, specify by checking all that apply to your project:

☒ The income of each household/person receiving assistance will be individually verified for eligibility.

☐ The types of households or persons served are of special need (presumed benefit) such as elderly, disabled, homeless, illiterate, or involve an abused spouse or child.

4. If the income will be verified, describe the organization's procedure for verification and how you will determine that a person is eligible for services.

Client Eligibility Criteria

1. Minimum Income
- 2..Maximum Income
3. Part 5- Annual Gross Income
4. Calculating Income
5. Verifying Income and Assets
6. Primary Residence
7. Forms and Verification of Ownership
8. Lawful Presence
9. Local Client Eligibility Practice



COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

CDBG APPLICATION AND PRELIMINARY AGREEMENT

By signing below I certify that all of the information above and included with this application is true, and I understand that application for funds does not in any way guarantee funding. Additionally, the applicant understands and agrees that in the event the applicant receives approval from the City Council for a block grant fund allocation:

1. The applicant will not receive the block grant funds until:
 - a. HUD has approved the project and the City receives a letter of credit from HUD.
 - b. An Environmental Review has been completed and approved.
 - c. If applicable, a Request for Release of Funds and a Finding of No Significant Impact have been published for community comment and HUD has released funds for the project.
 - d. A contract between the City of Grand Junction and the sub-recipient is fully executed.
 - e. All labor standards have been met.
2. The applicant will submit a sub-recipient report with each request for reimbursement. The report will describe the progress of the project, the project beneficiaries, and other information required by HUD or the City. Invoices will accompany the report when indicated. Funds will not be released without this report.
3. The applicant will provide the City any other information required by HUD or by the City.
4. The applicant will comply with all other requirements set forth by the City and the U.S. Department of Housing and Urban Development.

Applicant: Anna K. Bowman

Title: Executive Director

Signature: 
eSigned via SeamlessDocs.com
Key: e0232c3e47103a17f6d2baaf296427e5

Date: 05/26/2020

SAM Search Results
List of records matching your search for :

Search Term :
Record Status: Active

ENTITY	NAME OF ENTITY	Status:Active
DUNS: 1 #	CAGE Code: 49B27	DoDAAC:
Expiration Date: Jul 22, 2015	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: City: GRAND JUNCTION ZIP Code: 81506-4099	State/Province: COLORADO Country: UNITED STATES	



GRANT APPLICATION

Community Development Block Grant (CDBG) Program

The City of Grand Junction does not discriminate on the basis of race, color, religion, sex, national origin, age or disability in the admission, access or appointment to, or treatment or employment in, its programs or activities.

Applications and all attachments must be submitted to the City of Grand Junction electronically no later than 5:00 pm on Friday, March 20, 2020.

APPLICANT BACKGROUND

1. Organization Name: Western Colorado Business Development Corp. dba Revolving
 2. Organization Address: 2591 Legacy Way
Grand Junction, CO 81503
 3. Organization DUNS Number (Data Universal Number System) (required):
DUNS #627252604
 4. Organization or Parent Organization EIN/TIN Number (required):
EIN #84-1054192
 5. Primary Contact Person: Dean DiDario, Helen Roe
Phone: 970-243-5242 Email: Deandd@gjincubator.org Hroe@gjincubator.org
 6. Do you or your parent organization file OMB A-133 (Single Audit)?
☐ Yes ☒ No
 7. If yes, please attach a copy of the most recent A-133 and Form SF-SAC to your CDBG application. You will be prompted to add attachments as the final submission step.
 8. Your entity must be registered in the **System for Award Management (SAM)** prior to application. See example at the end of this application. Provide a copy of the registration confirmation with your application. You will be prompted to add attachments as the final submission step. *For more information, visit www.sam.gov/SAM*
- Is this agency an equal employment opportunity employer? ☒ Yes ☐ No

You will be prompted to attach a copy of the agency's affirmative action plan as a final submission step.

9. Provide a brief description of your organization - what do you do?.

Programs of the Western Colorado Business Development Corp. (WCBDC) include the Business Incubator Center that supports the launch, growth, stabilization and long-term success of business enterprises in Mesa County and surrounding regions, and the Revolving Loan Fund of Mesa County which is an economic driver/development program that provides loans to Mesa County Business when capital is not available through traditional sources. This stimulates the economy and helps to create or retain jobs for low to moderate income earners in the community. The RLF supports the development of new businesses and the growth of existing businesses.

10. Which describes your organization (check all that apply)?

- | | |
|--|---|
| ☒ A non-profit with 501(c)3 status | ☐ Housing Authority |
| ☐ Governmental Agency | ☐ Quasi-Governmental Agency |
| ☐ Faith based | ☐ Public Service / Human Services Provider |
| ☐ Public Organization | ☐ Other _____ |

11. Has the applicant received past CDBG funding from the City of Grand Junction? If so, please indicate the year received, the amount received, and the amount of CDBG and/or funds remaining to be spent at this time.

Yes, WCBDC received \$50k to fund its Revolving Loan Fund for the use and benefit of for-profit small business enterprises within Grand Junction City limits that meet CDBG and HUD criteria with start-up or existing business expenses, including capital expenditure and working capital. Funding approval 11-30-12

12. Does any employee, board member or client have any past or present ownership or financial investment in the agency, organization or proposed project? If so, please describe.

No

FUNDING REQUEST SUMMARY

1. Project Name: Revolving Loan Fund - COVID-19 Responder Loan Fund
2. Project Address/Location: 2591 Legacy Way, Grand Junction, CO 81503
3. Amount of CDBG funds requested for the project: \$ 250,000.00
4. Funding leveraged from other sources for this project: \$ 250,000.00
5. Total Project Budget: \$ 500000
6. Minimum amount of CDBG funding to benefit your project: \$ 250,000.00

PROJECT ELIGIBILITY

1. Which CDBG national objective does this project meet? (Select one.)
 - ☐ Benefits low/moderate income individuals/households
 - ☐ Addresses the prevention or elimination of slums or blight
 - ☒ Meets an urgent community need (usually a natural disaster)
2. Which City of Grand Junction CDBG Program Priority does this project meet? (Check all that apply.)
 - ☐ Need for Non-Housing Community Development Infrastructure
 - ☐ Need for Affordable Housing
 - ☐ Needs of the Homeless or Special Needs Populations
 - ☒ Other Human Service Needs
 - ☒ Economic Opportunities

SPECIFIC PROJECT INFORMATION

1. **Project Description.** Give a brief description of the project for which you are requesting funds. How do you plan to spend the funds?

The requested CDBG funding will allow the Revolving Loan Fund of Mesa County to supply expedited business capital loans to companies located in Grand Junction City limits that need funding to purchase equipment, inventory and resources in response to the COVID-19 crisis. There are numerous requests for funding from companies that will manufacture products for vital emergency needs such as PPE or services such as community food production and distribution, and social and medical care services.

2. **Project Type.** Which of the following categories best describes your project? (Select only one.)
 - ☐ Public or human service
 - ☐ Capital construction, building rehabilitation or public facility improvement
 - ☐ Home ownership activities
 - ☐ Housing rehabilitation
 - ☒ Economic development assistance
 - ☐ Planning or predevelopment costs
 - ☐ Acquisition or demolition of property
3. If this is a Human Service Project, is the service: ☐ New or ☐ On-going?

4. If funding an existing service, describe how the CDBG funds will support a measurable increase in that service (e.g. more families served or longer service period as compared to current operations).

The Board of WCBDC approved emergency funding for small business through The Revolving Loan Fund of Mesa County (RLF) for a COVID-19 Responder Loan Fund. The Revolving Loan Fund has set aside \$250,000 of it's existing funding portfolio to meet the immediate need of the community. The COVID-19 Responder Loan Fund program will provide expedited funding to community businesses up to \$25,000 per applicant. Under the existing program this would only provide 10 small businesses with capital. Wth the addition of the requested \$250,000 CDBG funding, the fund could help 10 more companies.

5. **Demonstrated Need for Project.** Provide a brief summary of current statistical data documenting the need for the project. Include sources of information.

There is documented community and global need for products and services to fill shortages and gaps due to the COVID-19 pandemic.

6. **Project Budget.** Provide a line item budget for this project and the total budget cost, including the request for City of Grand Junction CDBG funds, other secured funding and other pending applications for funding. If this is a rehabilitation, remodeling or construction project, be sure to include Davis-Bacon wage regulations and architectural, engineering and/or environmental review fees in determining your project budget. The Total Budget must match the number provided in Request Summary Item 5.

Budget Item	Amount	Funding Source	Award Date
Direct Business	\$210,000.00	CDBG Request	
16% State Contract	\$40,000.00	CDBG Request	
Direct Business	\$250,000.00	WCBDC , RLF	Approved New Project
Total Budget	\$500,000.00		

7. **Project Schedule.** What is the proposed project schedule if awarded the CDBG funds? Keep in mind funding will not be available until September of the current year, and must be expended within one year.

Start Date: April 1, 2020

Completion Date: TBD, April 1, 2021

If the project includes construction, are there plans/permits needed before the project can begin construction or has a construction schedule been identified?

☐ Yes, plans/permits completed; project is ready to begin.

☐ No, plans/permits still need to be completed.

8. **In-Kind Contributions.** What other resources (e.g. volunteers, in-kind donations, etc) will you be utilizing for this project? List all in-kind services, volunteer hours and goods you will bring to this project and determine a dollar value for all items listed.

The Small Business Development Center (SBDC) focuses on individual consultation, technical assistance and educational seminars designed to meet the needs of the small business community. Numerous volunteer subject matter experts are available through the program to help small business with business strategy such as finance, management, marketing, human resources and marketing. Most recently staff and three volunteer coaches have become proficient in helping distressed businesses navigate the SBA disaster loan application and are staying up to date on new federal grant resources. Previous impact: 479 clients with 2,057 hours of counseling sessions that supported 32 business starts and created/retained 182 jobs in Mesa County.

BENEFICIARY INFORMATION

1. **Total Persons Served.** How many total persons did this organization serve during the past year and how many total people does your organization expect to serve in the coming year?

If CDBG funding is received to support businesses located within Grand Junction city limits and using already committed RLF resources, it is expected the COVID-19 Responder Loan program will assist at least 20 community businesses.

2. **Persons Served by Project.** What percentage of total persons served by your organization live within the City limits? Provide an estimate of the number of persons who will benefit from the specific project that **live within the City limits of Grand Junction.**

Businesses served located within city limits varies. At minimum 51% of persons served will be of low to moderate income levels.

3. **Client Eligibility.** Will those served by this project be primarily (51% or more) of low and/or moderate income? ☒ Yes ☐ No

If you checked yes above, specify by checking all that apply to your project:

☐ The income of each household/person receiving assistance will be individually verified for eligibility.

☐ The types of households or persons served are of special need (presumed benefit) such as elderly, disabled, homeless, illiterate, or involve an abused spouse or child.

4. If the income will be verified, describe the organization's procedure for verification and how you will determine that a person is eligible for services.

The RLF has policies and procedures in place that already follow regulatory requirements to track and report based on CDBG Guidelines. The Revolving Loan Fund of Mesa County has been in operation for over 30 years and has received CDBG funding specific to Loan Funds during that duration. All guidelines and requirements are well documented.



COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

CDBG APPLICATION AND PRELIMINARY AGREEMENT

By signing below I certify that all of the information above and included with this application is true, and I understand that application for funds does not in any way guarantee funding. Additionally, the applicant understands and agrees that in the event the applicant receives approval from the City Council for a block grant fund allocation:

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 - b. An Environmental Review has been completed and approved.
 - c. If applicable, a Request for Release of Funds and a Finding of No Significant Impact have been published for community comment and HUD has released funds for the project.
 - d. A contract between the City of Grand Junction and the sub-recipient is fully executed.
 - e. All labor standards have been met.
2. The applicant will submit a sub-recipient report with each request for reimbursement. The report will describe the progress of the project, the project beneficiaries, and other information required by HUD or the City. Invoices will accompany the report when indicated. Funds will not be released without this report.
3. The applicant will provide the City any other information required by HUD or by the City.
4. The applicant will comply with all other requirements set forth by the City and the U.S. Department of Housing and Urban Development.

Applicant: Helen Roe

Title: Loan Fund Associate

Signature: _____

eSigned via SeamlessDocs.com
Key: e0232c3e47103a17f6d2baaf296427e5

Date: 04/03/2020

SAM Search Results
List of records matching your search for :

Search Term :
Record Status: Active

ENTITY	NAME OF ENTITY	Status:Active
DUNS: 1 #	CAGE Code: 49B27	DoDAAC:
Expiration Date: Jul 22, 2015	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: City: GRAND JUNCTION ZIP Code: 81506-4099	State/Province: COLORADO Country: UNITED STATES	

Safe Neighborhood Connections / Safe Routes to School

2817 Elm Ave to 28 1/4 Road



430 feet of curb, gutter, sidewalk —
2 access ramps ●
0 crosswalks ●
ROW required – None
Grading Required – minimal
Irrigation Structures: none
Utilities – minimal
Costs - \$120k



Elm Ave looking east near 2817 Elm Ave

Safe Routes to School / Neighborhood Connection

Linden Ave from Unaweeep to Hwy 50

450 feet of curb, gutter, sidewalk —

Additional asphalt width —

2 access ramp ●

0 crosswalks ○

ROW required – None

Grading Required – ADA

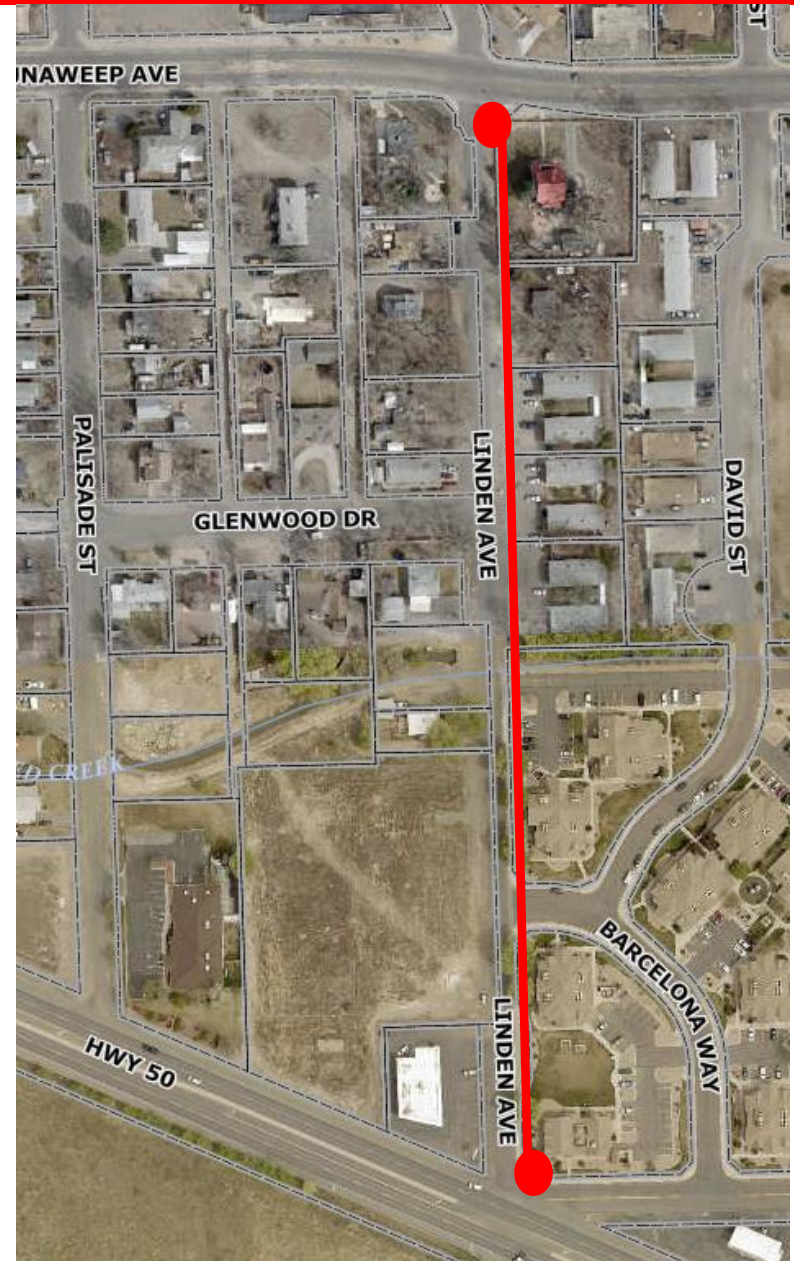
Irrigation Structures – none

Utilities – minimal

Costs - \$195K



Linden Ave looking north



Safe Neighborhood Routes

27 Rd from UnawEEP to Hwy 50

220 feet of curb, gutter, sidewalk —

4 access ramps ●

1 crosswalk ●

ROW required – None

Grading Required – minimal

Irrigation Structures – none

Utilities – minimal

Costs - \$285K



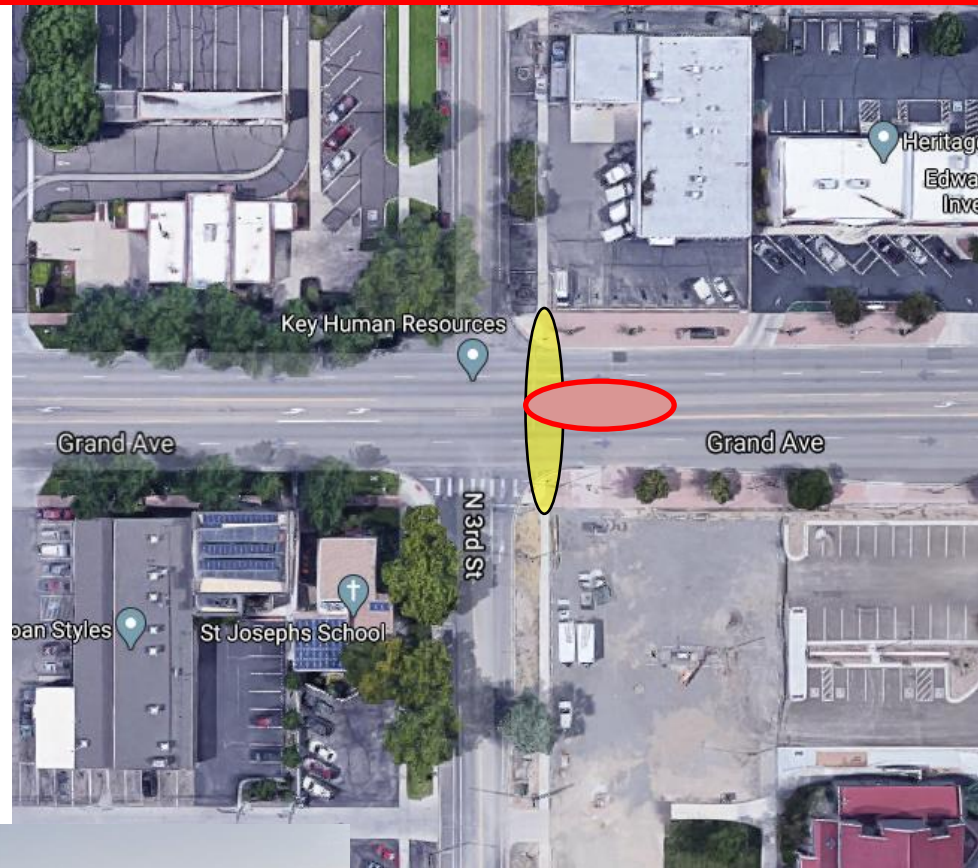
27 Rd at B ¾ Rd Looking North



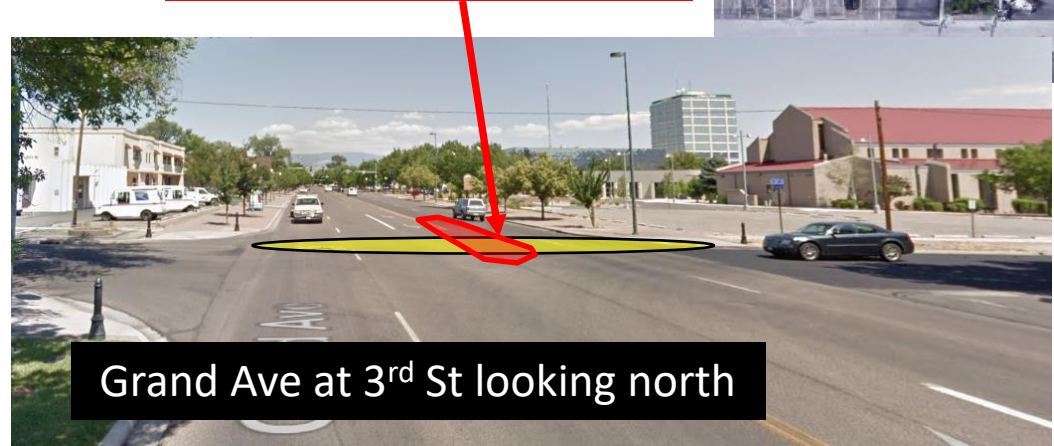
Safe Neighborhood Connections

3rd Street and Grand Ave

0 feet of curb, gutter, sidewalk
0 access ramps
1 crosswalk
1 protected median
ROW required – None
Grading Required: minimal
Utilities – minimal
Traffic Control - \$10k
Total Cost - \$70K



Median / Ped Refuge



3rd St and Grand Ave
protected median
for North/South
multimodal crossing.

Safe Neighborhood Connections

12th Street near Wellington Ave

0 feet of curb, gutter, sidewalk —
2 access ramps ●
1 crosswalk ○
2 yellow-flashing signals - ■
ROW required – None
Grading Required: minimal
Irrigation Structures: adjacent; minimal impact
Utilities – minimal
Total Cost - \$80K

Yellow-Flashing Lights



12th St at Wellington Ave looking north

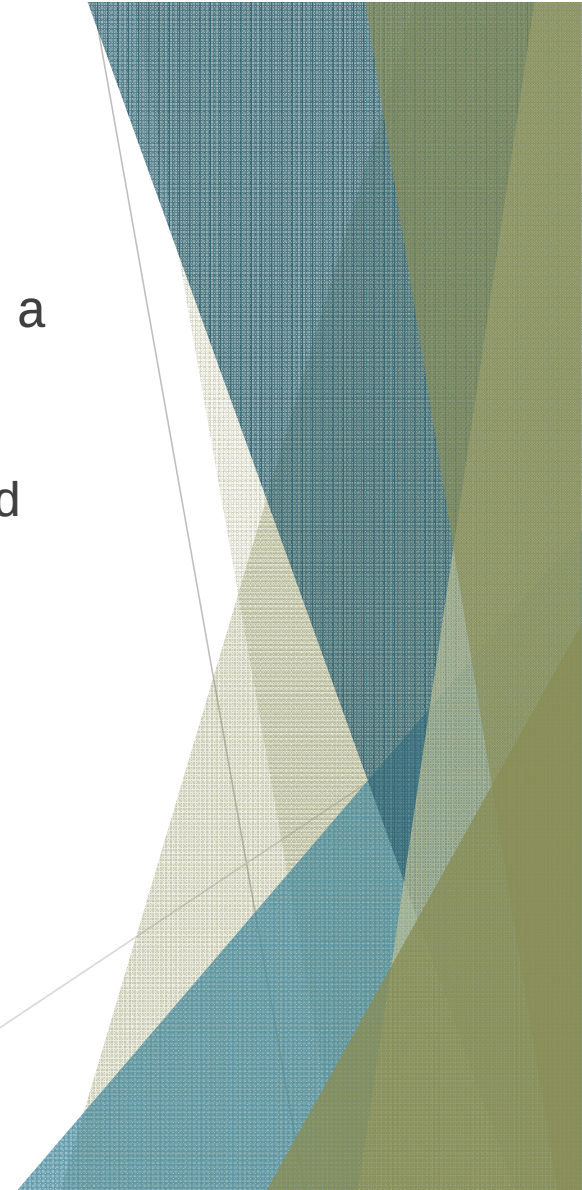


Yellow-flashing light and crosswalk.
Important to GVT Route 1 access.

Underserved Neighborhoods

Tree Canopy Restoration and Protection

- ▶ In GJ's Historic Core, insect damage and drought have had a significant negative impact on tree canopy within Grand Junction's historic city core
 - ▶ In the past 5 years 1,671 public trees have been removed and 421 trees have been planted
 - ▶ There is a need to focus new attention on mitigating these impacts to neighborhood character and the loss of environmental benefits
 - ▶ Historic parks lacking species diversity, and insect impact to ash tree health needs to be addressed
 - ▶ Surrounding residential neighborhoods also suffering substantial tree losses



Ash Monoculture in Decline

-Safety pruning and plant health care treatments needed

	Total Trees	Total Ash	Average Trunk	
			Diameter	Percent Ash
Emerson Park	63	23	25	36.51%
Hawthorne Park	111	47	21	42.34%
Totals	174	70	23	



Loss of Tree Canopy Cover in Emerson Park

Emerson Park 2013



Emerson Park 2019



Neighborhood Engagement to Partner with the City in the Planting of Street Trees



Underserved Neighborhood Tree Canopy Protection and Restoration

- ▶ Target Areas: Emerson Park and Hawthorne Park Neighborhoods
 - ▶ Replacement of lost park and street trees
 - ▶ Pruning of declining trees to increase public safety and improve tree health
 - ▶ Protecting the health of mature high-value ash trees through trunk injections

Project Cost Estimates

Tree Planting	75 New trees	\$7,500.00
Tree Pruning	35 Trees	\$39,375.00
Tree Treatments	35 Ash Trees	\$6,720.00
Total Cost		\$53,595.00

West Lake Landscape and Disc Golf Improvement 325 West Orchard Avenue

- Inadequate soil conditions in the park turf make it difficult to have a healthy stand of grass and trees.
- Wear and tear of disc golf makes maintenance challenging to provide aesthetic appeal.
- Incorporating considerable amendment to the existing soil profile and selecting a more site-specific turf grass variety will provide a healthier turf and soil condition for trees
- Defining the holes more intentionally, with a granite soft surface, will improve aesthetic and maintenance.
- Portions of the park will be planted in more xeric and native selections of plant material for sustainability and low water use.
- Add 100 trees. Our goal is to add trees to passive spaces for shade, environmental benefits, and mental health.
 - Proposed Estimated Budget of \$55,000
 - Add Alternate: Playground is slated for replacement in 2-3 years but has visible rust and missing components.
 - Playground Budget \$125,000



Preservation of Historic Water Treatment Plant

► CDBG Grant request: \$25,000

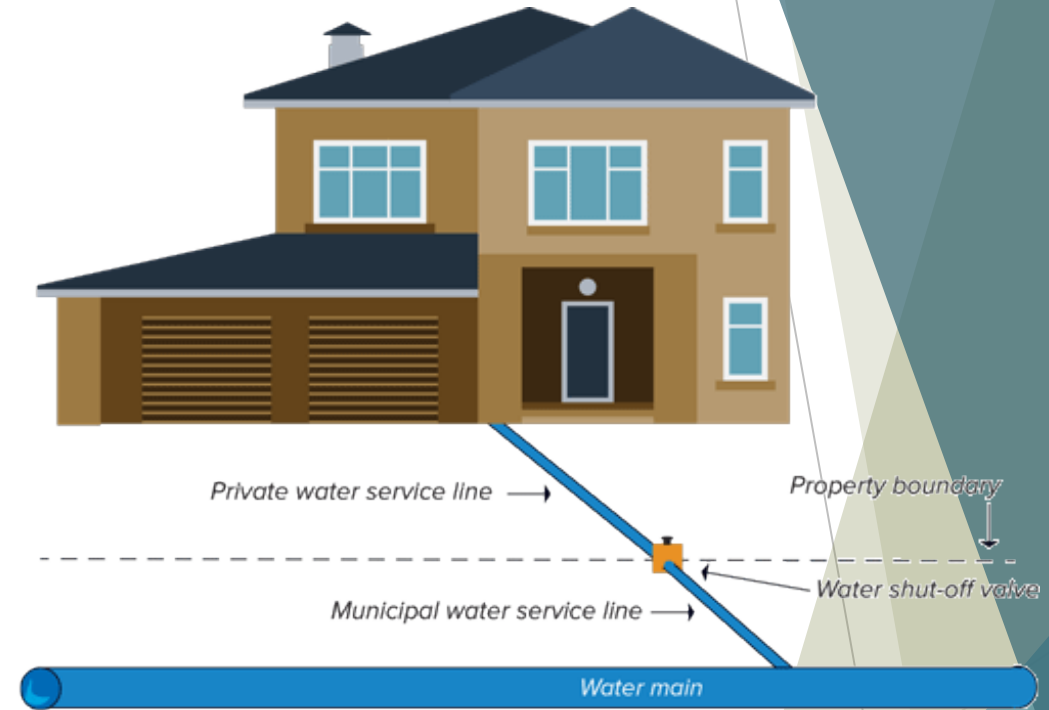
- Designated in the City Register of Historic Sites
- Awarded \$15,000 grant from the State Historic Fund to perform an Historic Structure Assessment
- Rehabilitating the water treatment plant building, water tower, and filtration basins would enable the structures to be utilized for a public purpose as a water history museum and education center.
- Applying for State Historic Fund grant for Phase 1 preservation that requires a 25% match
- CDBG grant funding would assist with matching fund for preservation as well as public outreach required by State Historic Fund



Water Service Line Replacements - Phase 3

► CDBG Grant request: \$20,000

- Property owner incentive program to replace customer-owned portion of the lead service line
- Piloted program in FY18 grant
- 3 properties qualified for CDBG funding based on income levels
- Costs per property: \$4,000
- Remaining FY18 and FY19 grant funding: 7 properties
- FY20 grant funding: 5 properties





Grand Junction City Council

Workshop Session

Item #1.b.

Meeting Date: June 29, 2020

Presented By: Greg Caton, City Manager

Department: City Manager's Office

Submitted By: Greg LeBlanc, Sr. Asst. to the City Manager

Information

SUBJECT:

De-Brucing Discussion

EXECUTIVE SUMMARY:

The Taxpayers Bill of Rights (TABOR), which was approved by votes in November 1992 amended the Colorado Constitution to, among other things, require voter approval on all tax increases in all taxing districts within the state. Included are tax rate increases, imposition of new taxes, and increases in property tax assessment ratios. The law also explicitly prohibits the implementation of certain types of taxes including new or increased real estate transfer taxes, local income taxes, state property taxes, and state income tax surcharges. TABOR also requires voter approval to change any existing spending limits or revenue growth limits.

Equally important, TABOR restricts general revenues to the prior year's revenues adjusted for growth and inflation. Any "excess revenues" which are determined by the growth and inflation formula, must be rebated through tax reductions or refunds. Voter approval is needed to override any of these provisions and some provisions cannot be exempted. "De-Brucing" is a term that refers to a process local governments across the State have approved in order to use all of the tax revenue that comes in for public service and projects. Currently, 230 Colorado communities have de-Bruced, and the City is one of the only municipality of our size and full scope of services that has not permanently de-Bruced.

BACKGROUND OR DETAILED INFORMATION:

The economic crisis caused by the COVID-19 pandemic will negatively affect the City's revenues, and 2020 revenues are projected to be 25% lower than budgeted. Because

the formula to calculate the TABOR surplus is based on the previous year's actual revenues or the revenue allowed under TABOR restrictions (TABOR Limit), whichever is lower, this reduction could result in a greater amount of 2021 and future revenues being subject to the TABOR Surplus calculation. The "whichever is lower" requirement of the TABOR amendment is what causes the ratchet-down effect.

The City's 2% sales tax revenues in 2019 totaled approximately \$35 million, and of that the TABOR Limit was \$34.3 million. Because the TABOR Limit from 2019 is less than the actual revenues, that is used as the base and then is increased by an estimated allowed growth rate of 3.2% for a TABOR Limit of \$35.4 million in 2020. When developing the 2020 Annual Budget, staff projected revenues to be approximately \$36.2 million, however due to the economic impact from the COVID-19 crisis, the revenues have been reduced by 25%. Assuming that revenues return to a pre-pandemic level in 2021 with no growth, the amount of revenue now subject to TABOR will increase significantly.

Although there is no new growth in 2021, the amount subject to surplus actually increases and the ratchet down in the 2021 TABOR limit has ongoing ramifications and remains significantly less than revenues based on a modest 3% assumed sales tax growth and allowed TABOR growth of 3.2% each year.

The City is currently allowed to use its TABOR surplus for road and transportation projects. While the City will be able to use the new amount of surplus on transportation projects, the ratchet-down effect will reduce the amount of funds available for other operations, such as police and fire. This effectively reduces the amount of funding available for other core municipal services.

This ratchet-down effect could disproportionately affect our revenue streams and ability to provide core municipal services. Without the ability to use the greater amount of surplus for things other than road and transportation projects, there exists a scenario where some services would not have enough funding when other services have an increased amount available.

There is, however, a method for reducing the restrictions brought by TABOR. When local governments are allowed to keep revenues in excess of TABOR's specified limit in lieu of returning it to the citizens, it is known as de-Brucing. The term de-Bruce is in reference to Douglas Bruce, the architect of the TABOR amendment. A common misconception of the practice is that it strips the voters of their right to vote on taxes or the issuance of new debt; however, de-Brucing only allows local governments to keep "excess revenues" collected. By de-Brucing the entirety of the City's TABOR surplus, there would be no restrictions on how the City could spend the funds. This means that core municipal services would not be at risk of reduced revenues.

Attached is a schedule listing the municipalities that have held municipal elections in the last 27 years to either temporarily, permanently, partially, or fully de-Bruce. Of the 230 Colorado communities that have de-Bruced, many are regional neighbors and most of the municipalities that are considered comparable to the City of Grand Junction in population and scope of services provided have permanently de-Bruced.

Comparable Municipalities:

Arvada, 1996
Boulder, 1993
Broomfield, 1993
Commerce City, 2000
Englewood, 1997
Fort Collins, 1997
Greeley, 1999
Lakewood, 1999
Longmont, 1996
Loveland, 1994
Thornton, 1998
Westminster, 2002

Regional Neighbors:

Carbondale, 2002
DeBeque, 1996
Glenwood Springs, 1994
Gunnison, 1995
Montrose, 1996
Olathe, 2018
Palisade, 1995
Parachute, 1996
Rangely, 1997
Ridgway, 1994
Rifle, 1995

There are revenue collection scenarios that may not trigger as significant of an amount of additional TABOR excess. For example, if the revenue growth does not return to pre-pandemic levels in 2021 and is slow and it falls within the allowed revenue growth limits, then the ratchet-down would not be as severe. It is more likely for the ratchet-down to have the impact demonstrated, and if the City waits to see if this materializes, we would likely be in a reactionary position. Although we do not know the full impact of the potential ratchet-down effect on the City, we recommend City Council consider a ballot question to prevent this situation from occurring.

Should Council consider referring a ballot question to the voters this fall, the proposed timeline is as follows:

- July 26 – Deadline to notify the County Clerk of the intent to participate in a coordinated election.
- September 4 – Deadline for the City to certify ballot content to Mesa County.
- September 18 – Written comments concerning TABOR issues must be filed with State
- September 21 – Deadline to deliver TABOR notice to Mesa County
- November 3 – Election Day

Also attached is an Election Calendar for reference

FISCAL IMPACT:

This topic is for discussion purposes only.

SUGGESTED ACTION:

This topic is for discussion purposes only.

Attachments

1. DeBrucingMunicipalities
2. TABOR Memo May 2020
3. Fall Election Potential Ballot Questions Memo and Attachment to City Council

Revenue and Spending Changes, 1993–Spring 2019 Ballots

Municipality	Authorization to Retain and Spend Excess Revenues	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Aguilar	General revenue de-Brucing					pass																						
Akron	All excess revenue de-Brucing of mill levy revenues for municipal services			pass			pass																					
Alamosa	Lump sum revenue change for 1993-94	pass																										
	Lump sum revenue change in 1996, 1997, 1998 and 1999			fail																								
	All excess revenue				pass																							
Alma	All excess revenue from all sources		pass																									
Antonito	All excess revenue				pass																							
Arriba	General revenue de-Brucing						pass																					
Arvada	All excess revenue				pass																							
Aspen	All excess revenue except property tax		pass																									
	Excess 1996 property tax revenues for neighborhood improvement projects					pass																						
	\$158,275 excess property tax revenues for pedestrian improvements							pass																				
	Retain excess estimated \$545,000 of 2000 property tax revenues and for the subsequent fiscal years of 2001, 2002, 2003 and 2004 for recreational complex								pass																			
	Extend RETT and retain revenues																pass											
	Excess revenue from tobacco tax																										pass	
Ault	All excess revenue				pass																							
Aurora	Lump sum revenue change due to growth	fail																										
	All excess revenue from fees							pass																				
	Reduce property tax by 3 mills over next four years and retain property tax revenues up to the TABOR limit and de-Bruce sales and use tax revenue								pass																			
	Collect, retain and spend excess property tax revenues												pass															
Avon	Lump sum revenue change for operation of new aquatic	pass																										
	Four-year opt-out		pass																									
	General revenue de-Brucing					pass																						
Basalt	All excess revenue from all sources		pass																									
Bayfield	Broad form revenue/spending authorization		pass																									
	Collect, retain and expend from all sources; increase property tax mill levy												fail															
	2% use-tax increase on the privilege of using/consuming in the town any construction and building materials purchased at retail outside the town and town be authorized to collect, retain and spend such revenues												fail															
Bennett	All excess revenue				pass																							
	Increase mill levy not to exceed 6.5 mills; collect, retain and spend												fail															
Berthoud	All excess revenue from all sources		fail																									
	All excess revenue from all sources		pass																									
Bethune	General revenue de-Brucing					pass																						
Black Hawk	Four-year opt-out, with revenue authorization	pass																										
	All excess revenue				pass																							
Blanca	de-Brucing of sales and use tax revenues, user fees, franchise fees, and non-federal grants						pass																					

Revenue and Spending Changes, 1993–Spring 2019 Ballots

Municipality	Authorization to Retain and Spend Excess Revenues	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
	Retain and spend all town revenues									pass																		
Blue River	All excess revenue			pass																								
Boone	Exempt revenues received from non-federal grants in 1997 and thereafter					pass																						
Boulder	Broad form revenue/spending authorization	pass																										
	All excess revenue				pass																							
	Lump sum revenue change of \$419,747 received in 1995				pass																							
	Retain and spend property tax for 2009 and beyond																pass											
	Retain and Spend from 2016 sugar beverage tax																										pass	
Bow Mar	General revenue de-Brucing					pass																						
Breckenridge	Lump sum revenue change in 1993 and subsequent years for marketing and promoting the town and its environs and special events and for capital projects		pass																									
	All excess revenue for health, safety, and welfare			pass																								
	Lump sum revenue changes commencing in 1994			pass																								
Brighton	All excess revenue from all sources		fail																									
	Lump sum revenue change collection in 1994 for city's outdoor swimming pool and street overlays			fail																								
	Permission to spend 1996 excess revenues on storm sewer facilities					pass																						
	General revenue de-Brucing asking to retain and spend monies from non-federal grants and impact fees on capital projects					fail																						
	All excess revenue for public purposes							fail																				
	Lump sum revenue change of \$965,000 for 1999 for street and bridge improvements								pass																			
	Retain and spend all state and county grants, development impact fees, fees for services, urban renewal tax revenues, "Peg" channel capital contribution fees and intergovernmental transfers									pass																		
	All excess revenues from all sources																								pass			
Brookside	Retain excess revenues from state grants and from sales tax and property tax revenues for capital projects and other								pass																			
	Retain excess revenues generated in 1998 and 1999								pass																			
Broomfield	Broad form revenue/spending authorization	pass																										
Brush	Retain all excess revenue from all sources								pass																			
Buena Vista	All excess revenue from all sources in 1993-1996		pass																									
	All excess revenue, 1997-2000				pass																							
	General revenue de-Brucing, 5 year									fail																		
	Retain and spend town revenues in excess of state imposed limits, except property taxes										pass																	
Burlington	General revenue de-Brucing					pass																						
Calhan	All excess revenue from interest, sales and use taxes, non-federal grants, franchise fees and payments in lieu of franchise fees, and taxes for police protection, snow removal, street sweeping, street construction, repair and maintenance, town lawns, trees, parks and recreation, and other basic services		pass																									

Revenue and Spending Changes, 1993–Spring 2019 Ballots

[illegible]

Revenue and Spending Changes, 1993–Spring 2019 Ballots

Municipality	Authorization to Retain and Spend Excess Revenues	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
	All excess revenue										pass																	
Cokedale	General revenue de-Bruicing								pass																			
Collbran	All excess revenue from all sources		pass																									
Colorado Springs	\$2,562,414 for 1993		pass																									
	Lump sum revenue change for 1994 for street and drainage improvements, traffic safety, and congestion improvements			fail																								
	Lump sum revenue change (\$3.1 million in excess sales taxes), earmarked for traffic, road, drainage, and storm sewer improvements				pass																							
	Authorization to spend excess revenue for 25 specific public improvement projects					pass																						
	Exemption of state grants received by the city from fiscal year spending calculations (de-Bruce)					fail																						
	Lump sum revenue change (\$6.6 million for 1997)						pass																					
	Lump sum revenue change (\$790,000 for 1998)							fail																				
	Retain revenues from grants from cable franchise								fail																			
	Spend \$1,557,631, estimated 2000 revenues above the 2000 FY spending limit for specific road improvements									fail																		
	Existing sales and use tax used for trains, open space and parks											pass																
	Spend \$1,900,000 , estimated 2004 revenue above the 2004 FY spending limit to repair Prospect Lake													pass														
	Spend \$1,200,000 above 2008 fiscal spending limit																		pass									
	Retain up to \$600,000 to provide road and bridge repairs																			pass								
	Retain up to \$2.1 million for park trail improvements																							pass				
	TABOR limit waiver to allow revenue collected from existing taxes to be spent on storm water projects																									pass		
	Retain excess 2018 revenue to spend on parks, sports, cultural facilities, and trails																											pass
Columbine Valley	Authorization to retain 1997 excess revenues						pass																					
	Broad form revenue/spending authorization						pass																					
Commerce City	All excess revenue					fail																						
	General revenue de-Bruicing; funds to landscape and make drainage and roadway improvements					pass																						
	Retain all excess revenue except from property taxes								pass																			
	Retain excess revenues collected in 1999 for street projects								pass																			
Cortez	Broad form revenue/spending authorization	pass																										
	General revenue de-Bruicing for capital improvement fund						pass																					
Craig	Retain all excess revenues								pass																			
	1.25 percent increase in sales tax to support city operations and capital improvements/ 3.5% use tax																									fail		
Crawford	All revenue from county and city sales tax			pass																								
	All revenue from personal and real property for street																						pass					
Creede	All excess revenue				pass																							
Crested Butte	All excess revenue			pass																								
Crestone	General revenue de-Bruicing					pass																						
Cripple Creek	All excess revenue from all sources		pass																									

Revenue and Spending Changes, 1993–Spring 2019 Ballots

[illegible]

Revenue and Spending Changes, 1993–Spring 2019 Ballots

[illegible]

Revenue and Spending Changes, 1993–Spring 2019 Ballots

Municipality	Authorization to Retain and Spend Excess Revenues	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Fountain	All excess revenue				fail																							
	General revenue de-Brucing					fail																						
	Authority to retain \$37,448 in excess revenue						pass																					
	Retain excess revenues collected in 1999 in the amount of \$455,286 for trails, parks and open space								pass																			
	Retain and spend excess TABOR revenues of \$399,228 collected in 2000 for streets and Stormwater drainage									fail																		
	Approval to retain excess revenues from 2001 through 2011 for parks and recreation programs										fail																	
	Collect, retain and expend from all sources											fail																
	Authorization to retain revenue																fail											
	Retain and spend city revenues for economic development																		pass									
	Retain and spend \$53,145 from funds collected for baseball																		pass									
Retain and spend grants and other funds from state or other governmental entity																					pass							
Foxfield	All excess revenue			pass																								
	Mill levy - collect, retain and spend all property tax revenues												pass															
Fraser	\$1 million for 1994 and subsequent years		pass																									
	de-Brucing for capital improvements								pass																			
Frederick	All excess revenue from sales and use tax		pass																									
	Retain and spend taxes, grants, property tax and all other																					pass						
Frisco	All excess revenue from all sources through 2001		pass																									
	Retain all excess revenues									pass																		
Fruita	Broad form revenue/spending authorization (three years)	pass																										
	Lump sum revenue change for state grant (museum)	pass																										
	Lump sum revenue change for state grant (sewer)	pass																										
	All excess revenue for five-year capital improvements plan			pass																								
	de-Brucing of state grants for capital improvements								pass																			
	All excess revenue de-Brucing for capital improvements 6														pass													
	All grants and revenues for capital improvement plan through Dec. 31, 2018																				pass							
All grants and revenues for capital improvement plan through Dec. 31, 2024																										pass		
Garden City	All excess revenue from all sources		pass																									
Genoa	General revenue de-Brucing						pass																					
Georgetown	State grant revenue			pass																								
Gilcrest	All excess revenue in 1995 and subsequent years			pass																								
	Lump sum excess 1994 revenue			pass																								
Glendale	Broad form revenue/spending authorization	pass																										
	General revenue de-Brucing						fail																					
	Broad form revenue/spending authorization from 1998-2004						pass																					
	Retain and spend city revenues for public safety, municipal services, transportation, and other public recreational facilities											pass																
Glenwood Springs	All excess revenue from all sources		pass																									
	\$54 million bond for streets and bridges																								pass			

Revenue and Spending Changes, 1993–Spring 2019 Ballots

Municipality	Authorization to Retain and Spend Excess Revenues	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Golden	All excess revenue			pass																								
Granada	All excess revenue				pass																							
Granby	\$95,000 for 1994 and 1995		pass																									
	All excess revenue				pass																							
	Retain and spend all revenues, notwithstanding limitations of TABOR and property tax revenue limit									pass																		
Grand Junction	General revenue de-Brucing, except property taxes									fail																		
	Collect, retain and spend all city revenues collected for Riverside Parkway																fail											
	Retain all revenues to pay for The Beltway street, sidewalk, path, and road improvements.																				fail							
	Restructuring of Riverside Parkway Debt Repayment revenues to support construction of street improvements.																								pass			
	Quarter cent sales tax to pay for an events center and other improvements to the Two River Convention Center																									fail		
Grand Lake	All excess revenue from all sources		pass																									
Greeley	\$1 million for 1995-99 for new drainage utility		fail																									
	All excess revenue Keep and spend all of .65% sales/use tax increase for streets of 2015							pass																		pass		
Green Mountain Falls	General revenue de-Brucing						pass																					
Greenwood Village	Broad form revenue/spending authorization	pass																										
	Lump sum revenue change due to growth	pass																										
	General revenue de-Brucing					pass																						
Grover	General revenue de-Brucing					pass																						
	Retain and spend from all sources for providing municipal services and capital improvements												fail															
	De-Bruce/retain and spend												pass															
Gunnison	All excess revenues			pass																								
Gypsum	All excess revenue from all sources		pass																									
Haswell	All excess revenue			pass																								
Haxtun	All excess revenue			pass																								
Hayden	All excess revenue			pass																								
Hillrose	Broad form revenue/spending authorization						pass																					
Holly	All excess revenue				pass																							
Holyoke	Lump sum revenue change for 1994 (airport)		pass																									
	All excess revenue			pass																								
Hooper	Authorization to collect and increase fiscal year spending for streets, capital improvements, and municipal services						pass																					
Hot Sulphur Springs	All excess revenue				pass																							
	Remove 5.5% limitation																									pass		
Hudson	Lump sum revenue change of \$13,000 from 1995				pass																							
	General revenue de-Brucing								pass																			
	Fewer limits on revenue resources																	pass										
Hugo	General revenue de-Brucing						pass																					
Idaho Springs	Four-year opt-out		pass																									

Revenue and Spending Changes, 1993–Spring 2019 Ballots

[illegible]

Revenue and Spending Changes, 1993–Spring 2019 Ballots

[illegible]

Revenue and Spending Changes, 1993–Spring 2019 Ballots

[illegible]

Revenue and Spending Changes, 1993–Spring 2019 Ballots

[illegible]

Municipal Elections

Revenue and Spending Changes, 1993–Spring 2019 Ballots

Municipality	Authorization to Retain and Spend Excess Revenues	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Norwood	All excess revenue from all sources		pass																									
Nucia	All excess revenue			pass																								
Nunn	All excess revenues from town's fees and revenues and nonfederal grants		pass																									
Oak Creek	Broad form revenue/spending authorization						pass																					
Olathe	Excess revenue from 3% sales tax, 1% use tax, and nonfederal grants			pass																								
	All excess revenues from 2017 forward																									pass		
Olney Springs	General revenue de-Brucing					pass																						
Ordway	All excess revenue from all sources		pass																									
Otis	All excess revenue			pass																								
	All excess revenue						pass																					
Ouray	All excess revenue from sales tax, lodging tax, and non-federal grants		pass																									
	All excess revenue						pass																					
	All excess revenue commencing 2007 and thereafter														fail													
	All excess revenues commencing 2015 and thereafter																					pass						
Pagosa Springs	All excess revenue from all sources		pass																									
Palisade	Excess revenue from state grants, sales and use tax,			pass																								
Palmer Lake	Lump sum revenue change for 1993 (capital improvements)		pass																									
	All excess revenues for 1994 (capital improvements)		pass																									
	Lump sum revenue change (1995, approx. \$77,000)			pass																								
	All excess revenue, 1996 only			pass																								
	Authorization to retain 1997 excess revenues for street repairs and improvements						pass																					
	Authorization to retain 1998 excess revenues for street construction and reconstruction and water system improvements						pass																					
	General revenue de-Brucing for capital improvements								pass																			
	General revenue de-Brucing for 5-year period								pass																			
	Lump sum revenue change of \$88,235								fail																			
	de-Bruce future revenues										fail																	
	Retain and expend for capital improvements											pass																
	Retain and expend excess rev. for police, fire and roads												pass															
	Retain and expend excess rev. for lake rehabilitation												pass															
	Collect, retain and expend full revenues from all sources in 2012 for building maintenance, parking, sidewalks, roads, parks and water supplies																			pass								
	Collect, retain and expend full revenues from all sources in 2013 for building maintenance, parking, sidewalks, roads, parks and water supplies																			pass								
	Collect, retain and expend full revenues from all sources in 2014, 2015, 2016 and 2017 for building maintenance, parking, sidewalks, roads, parks and water supplies																											
	Permanent debrucing all revenues																								pass			

Revenue and Spending Changes, 1993–Spring 2019 Ballots

[illegible]

Revenue and Spending Changes, 1993–Spring 2019 Ballots

[illegible]

Revenue and Spending Changes, 1993–Spring 2019 Ballots

[illegible]

Municipal Elections

Revenue and Spending Changes, 1993–Spring 2019 Ballots

Municipality	Authorization to Retain and Spend Excess Revenues	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	
	All excess property tax revenue generated from mill levy							pass																					
Wiley	All excess revenue			pass																									
Williamsburg	All excess revenues																					fail							
Windsor	Broad form revenue/spending authorization						fail																						
	All excess revenue to be used for new parks acquisition and development							pass																					
	De-Bruce road impact fee										pass																		
	Retain and spend all revenues for police, parks & rec., and other capital improvement projects.												pass																
Winter Park	All excess revenue from all sources, except property tax		pass																										
Woodland Park	All excess revenue from all sources		pass																										
Wray	All excess revenue			pass																									
Yampa	General revenue de-Brucing							pass																					
Yuma	All excess revenue				pass																								
TOTALS*		Pass	31	82	59	82	37	37	24	31	10	8	6	15	5	6	1	7	6	5	1	5	3	7	7	5	7	7	4
		Fail	3	9	5	4	4	6	5	6	4	4	4	5	1	5	2	2	0	0	0	0	3	2	0	0	3	1	0
		Totals	34	91	64	86	41	43	29	37	14	12	10	20	6	11	3	9	6	5	1	5	6	9	7	5	10	8	4

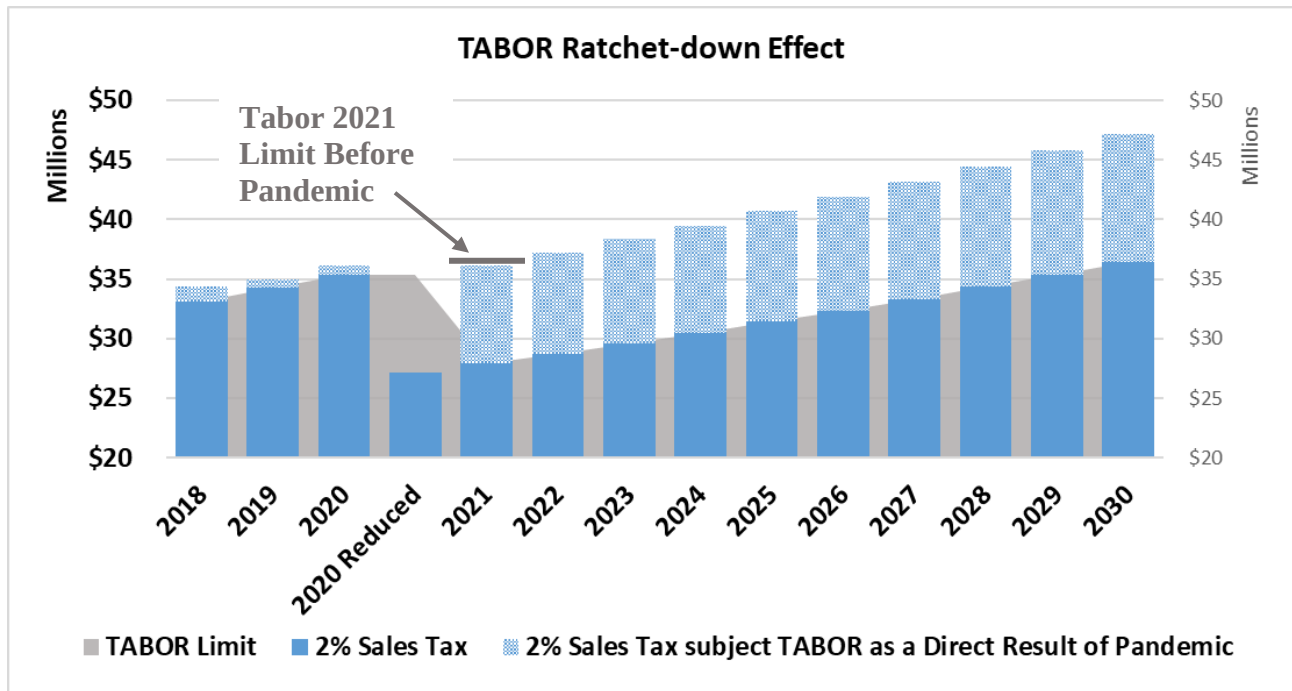
CUMULATIVE TOTALS:
PASS 498
FAIL 78
TOTAL 576 (86.5% approval rate)

Memorandum

TO: Mayor and Members of Council
FROM: Greg Caton, City Manager
Jodi Romero, Finance Director
DATE: May 15, 2020
SUBJECT: TABOR's Ratchet-down Effect on City Revenues

The passage of the TABOR law in November 1992 required voter approval on all tax increases in all taxing districts within the state. These include tax rate increases, imposition of new taxes, and increases in property tax assessment ratios. The law also explicitly prohibits the implementation of certain types of taxes including new or increased real estate transfer taxes, local income taxes, state property taxes, and state income tax surcharges. TABOR also requires voter approval to change any existing spending limits or revenue growth limits. Equally important, TABOR restricts general revenues to the prior year's revenues adjusted for population growth and inflation. Any excess revenues must be rebated back to the population through tax reductions or cash rebates. Voter approval is needed to override any of these provisions and some provisions cannot be exempted.

Ratchet-down Effect –The economic crisis caused by the COVID-19 pandemic will negatively affect the City's revenues, and 2020 revenues are projected to be 25% lower than budgeted. Since the formula to calculate the TABOR Surplus is based on the previous year's actual revenues or the revenue allowed under TABOR restrictions (TABOR Limit), whichever is lower, this reduction could result in a greater amount of 2021 and future revenues being subject to the TABOR Surplus calculation. The "whichever is lower" requirement in the TABOR amendment is what causes the ratchet-down effect. The image below illustrates that *ratchet-down* effect on City's 2% sales tax, which is the City's primary funding source of the General Fund:



The City's 2% sales tax revenues in 2019 totaled approximately \$35 million, and of that the TABOR Limit was \$34.3 million. Because the TABOR Limit from 2019 is less than the actual revenues, that is used as the base and then is increased by an estimated allowed growth rate of 3.2% for a TABOR Limit of \$35.4 million in 2020. When developing the 2020 Annual Budget, staff projected revenues to be approximately \$36.2 million, however due to the economic impact from the COVID-19 pandemic crisis, the revenues have been reduced by 25%. Assuming that revenues return to a pre-pandemic level in 2021 with no growth, the amount of revenue now subject to TABOR will increase significantly.

Although there is no new growth in 2021, the amount subject to surplus actually increases, and as shown in the chart, the ratchet down in the 2021 TABOR limit has ongoing ramifications and remains significantly less than revenues based on a modest 3% assumed sales tax growth and allowed TABOR growth of 3.2% each year. As a reminder, the City is currently allowed to use its TABOR surplus for road and transportation projects. While the City will be able to use the new amount of surplus on transportation projects, the *ratchet-down* effect will reduce the amount of funds available for other operations, such as police and fire. This effectively reduces the amount of funding available for other core municipal services.

De-Brucing – This ratchet-down effect could disproportionately affect our revenue streams and ability to provide core municipal services. Without the ability to use the greater amount of surplus for things other than road and transportation projects, there exists a scenario where some services would not have enough funding when other services have an increased amount available.

There is, however, a method for reducing the restrictions brought by TABOR. When local governments are allowed to keep revenues in excess of TABOR's specified limit in lieu of returning it to the citizens, it is known as *de-Brucing*. The term *de-Bruce* is in reference to Douglas Bruce, the architect of the TABOR amendment. A common misconception of the practice is that it strips the voters of their right to vote on taxes or the issuance of new debt. However, *de-Brucing* only allows local governments to keep excess revenues collected. By *de-Brucing* the entirety of the City's TABOR surplus, there would be no restrictions on how the City could spend the funds. This means that core municipal services would not be at risk of reduced revenues.

There are revenue collection scenarios that may not trigger as significant of an amount of additional TABOR excess. For example, if the revenue growth does not return to pre-Pandemic levels in 2021 and is slow and it falls within the allowed revenue growth limits, then the ratchet-down would not be as severe. However, it is more likely for the ratchet-down to have the impact demonstrated, and if we wait to see if this materialized, we would likely be in a reactionary position. Although we do not know the full impact of the potential ratchet-down effect on the City, we recommend City Council consider a ballot question to prevent this situation from occurring.



CITY MANAGER'S OFFICE

Memorandum

TO: Mayor and Members of Council
FROM: Greg Caton, City Manager
DATE: May 28, 2020
SUBJECT: Fall Election & Potential Ballot Questions

The crisis caused by the COVID-19 pandemic has had an impact on our local economy. The *Stay at Home* Order from the Governor and mandatory business closures occurred in mid-March and significantly impacted many businesses and corresponding retail activity. Since sales tax is a major and primary source of revenue for cities, the impacts to retail activity affect our ability to fund core municipal services.

The City's revenues are also constrained by the ratchet-down effect of the Taxpayers Bill of Rights (TABOR). TABOR restricts general revenues to the prior year's revenues adjusted for population growth and inflation. Any excess revenues must be rebated back to the population through tax reductions or cash rebates. Voter approval is needed to override any of these provisions and some provisions cannot be exempted.

2020 revenues are projected to be 25% lower than budgeted. With these projected losses in revenues, we suggest that City Council refers two questions to the voters during the November election. These questions are for an increase in sales tax on tobacco and vaping products and to *de-Bruce* the City from restrictions brought by TABOR. This purpose of this memo is to describe the current state of the City's revenues and offer suggestions for expanding into new areas of sales tax collections as well as *de-Bruicing*.

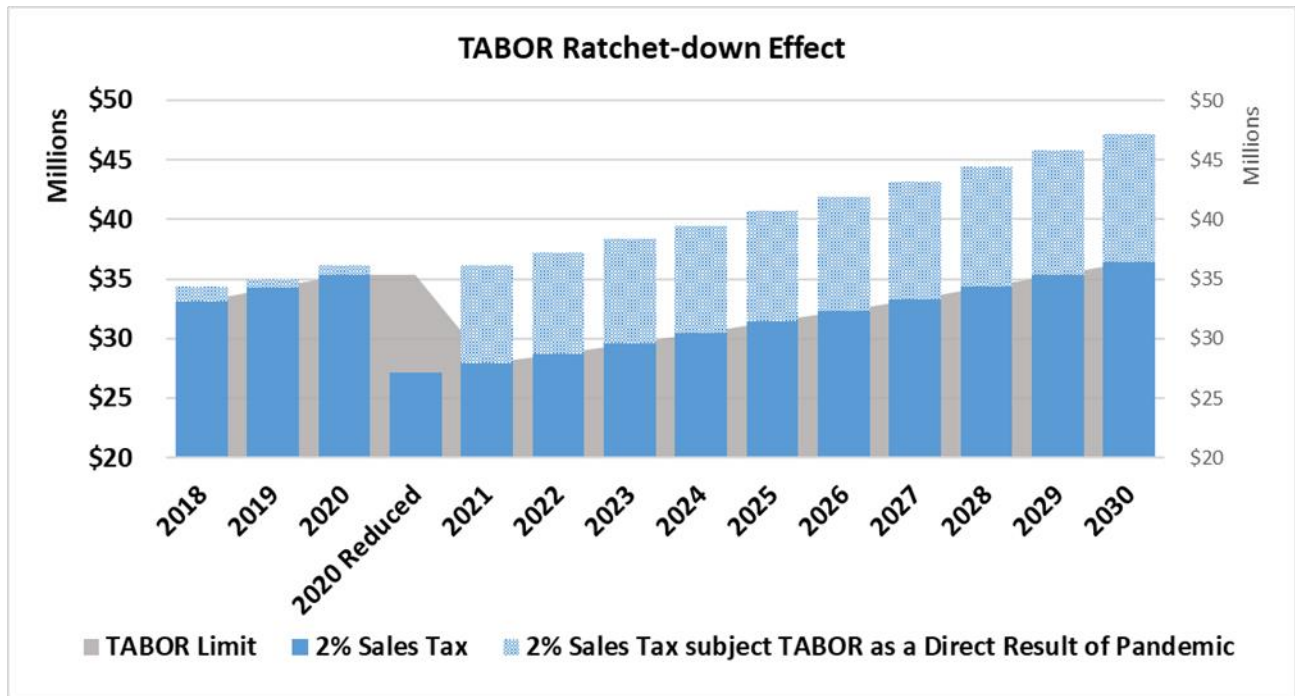
TABOR Restrictions – The following describes the current restrictions placed on revenues by TABOR:

Ratchet-down Effect of TABOR – The formula to calculate the TABOR surplus is based on the previous year's actual revenues or the revenue allowed under TABOR restrictions (TABOR Limit), whichever is lower. This reduction could result in a greater amount of 2021 and future revenues being subject to the TABOR surplus calculation. The *whichever is lower* requirement in the TABOR amendment is what causes the ratchet-down effect.

The City's 2% sales tax revenues in 2019 totaled approximately \$35 million, and of that the TABOR Limit was \$34.3 million. Because the TABOR Limit from 2019 is less than the actual revenues, that is used as the base and then is increased by an estimated allowed growth rate of 3.2% for a TABOR Limit of \$35.4 million in 2020. When developing the 2020 Annual Budget, staff projected revenues to be approximately \$36.2 million, however due to the economic impact from the COVID-19 pandemic crisis, the revenues have been reduced by 25%. Assuming that revenues return to a pre-pandemic level in 2021 with no growth, the amount of revenue now subject to TABOR will increase significantly.

Although there is no new growth in 2021, the amount subject to surplus actually increases. As shown in the chart below, the effect of the *ratchet-down* means that the 2021 TABOR limit will be significantly less than the limit would have been if revenues had not been affected by the

pandemic. As a reminder, the City is currently allowed to use its TABOR surplus for road and transportation projects. While the City will be able to use the new amount of surplus on transportation projects, the *ratchet-down* effect will reduce the amount of funds available for other operations, such as police and fire. This effectively reduces the amount of funding available for other core municipal services.



Options for Next Steps – The ratchet-down effect could disproportionately affect our expenditures and ability to provide core municipal services. Without the ability to use the greater amount of surplus for things other than road and transportation projects, there exists a scenario where some services would not have enough funding when other services have an increased amount available.

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There are revenue collection scenarios that may not trigger as significant of an amount of additional TABOR surplus. For example, if the revenue growth does not return to pre-pandemic levels in 2021 and is slow and it falls within the allowed revenue growth limits, then the ratchet-down would not be as severe. However, it is more likely for the ratchet-down to have the impact demonstrated, and if we wait to see if this materialized, we would likely be in a reactionary position. Although we do not know the full impact of the potential ratchet-down effect on the City, we recommend City Council consider a ballot question to prevent this situation from occurring.

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City of Aspen	- \$3.00 per pack of cigarettes - 40% tax on other tobacco or nicotine products
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Town of Crested Butte	- \$3.00 per pack of cigarettes - 40% tax on other tobacco or nicotine products

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Election Schedule & Timeline – Attached is the full election calendar for the November election. Election Day is November 3.

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We suggest that City Council consider two questions this fall. The first question would entail de-*Brucing* in order to prevent the *ratchet-down* effect from negatively impacting our ability to fund core city services. The second question could entail a new sales tax on tobacco and vaping products, which could generate approximately \$800,000 - \$1 million in new revenue, depending on the rate and volume of sales.

I look forward to receiving your feedback.

Attachment

Election Calendar

November 3, 2020 Special Municipal Election
(in conjunction with Mesa County Coordinated Election)

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Notes:

Requires Council Action

Amended by SB 18-233

Tuesday, November 3, 2020

Election Day



Grand Junction City Council

Workshop Session

Item #1.c.

Meeting Date: June 29, 2020

Presented By: Greg Caton, City Manager

Department: City Manager's Office

Submitted By: Greg LeBlanc, Sr. Asst. to the City Manager

Information

SUBJECT:

Tobacco & Vaping Discussion

EXECUTIVE SUMMARY:

A core responsibility of the City of Grand Junction is to be a responsible steward of our finances. Staff is regularly asked about revenue options, so we annually share revenue for Council's information. Historically, the community's growing expectation to provide additional services has not been met with a proportional increase in a willingness to increase funding. Sales tax is a major and primary source of revenue for cities. Sales taxes are currently collected on only a certain number of items at a rate of 3.25%. For example, the City of Grand Junction does not tax food for home consumption or residential utilities. With scarce resources, it is important to be creative in finding solutions to funding challenges, furthermore with the crisis caused by the COVID-19 pandemic, our traditional revenue sources will likely be stressed for the foreseeable future.

In order to meet funding challenges, the sale of items to which sales tax applies/is currently collected could be expanded. Recent community conversations have highlighted the opportunity to explore taxing the sales of tobacco and vaping products.

BACKGROUND OR DETAILED INFORMATION:

Sales Tax on Tobacco & Vaping Products – Taxes on tobacco and vaping products is universally used by state governments in the United States. The rationale behind these taxes is typically to reduce the demand for tobacco products due to associated health risks, and to generate tax revenue for tobacco secession, tobacco related health

services and education.

Voters in municipalities across the State of Colorado have approved taxes on tobacco and vaping products. The City of Boulder has a 40% tax on vape products. A 40% tax on other tobacco products, including electronic cigarettes, passed in Crested Butte, Glenwood Springs, New Castle, Vail, and Eagle, Summit, and Pitkin counties. Local taxes on cigarettes range between \$3 and \$4 per pack.

Revenue generated from the tax in the Town of New Castle during the months of January and February of this year were trending in a direction that would surpass the \$65,000 threshold voters approved last year. At this rate, the town would collect approximately \$390,000 over the course of a year. Summit County estimates that the tobacco tax will generate \$3.8 million in revenue in its first year. Similarly, the City of Boulder and City of Glenwood Springs estimated revenues from the tobacco tax to be \$2.5 million and \$650,000 in their respective 2020 budgets.

Using the projections provided by these cities as a model, the City of Grand Junction could increase revenues by approximately \$800,000 to \$1 million.

This discussion will feature a presentation from a Health Promotion Specialist with Mesa County Public Health on tobacco use.

Should Council consider referring a ballot question to the voters this fall, the proposed timeline is as follows:

- July 26 – Deadline to notify the County Clerk of the intent to participate in a coordinated election.
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- November 3 – Election Day

Also attached is an Election Calendar for reference

FISCAL IMPACT:

This topic is for discussion purposes only.

SUGGESTED ACTION:

This topic is for discussion purposes only.

Attachments

1. Revenue Options Memo May 2020

2. Fall Election Potential Ballot Questions Memo and Attachment to City Council



CITY MANAGER'S OFFICE

Memorandum

TO: Mayor and Members of Council
FROM: Greg Caton, City Manager
Jodi Romero, Finance Director
DATE: May 11, 2020
SUBJECT: Revenue Options

A core responsibility of the City of Grand Junction is to be a responsible steward of our finances. Staff is regularly asked about revenue options, so we annually share revenue for Council's information. Historically, the community's growing expectation to provide additional services has not been met with a proportional increase in a willingness to increase funding. With scarce resources, it is important to be creative in finding solutions to funding challenges. Recent community conversations have highlighted the opportunity to explore tax options for the sales of tobacco and vaping products as well as taxing the sale of marijuana products. Marijuana is complex topic and will be discussed in a separate memo in the coming weeks. The following memo explores some standard revenue and new source options. The City's primary revenue source, sales tax, will be stressed for the foreseeable future. So, City Council may want to consider new sources to replace the shortfall from historic sources.

Increase & Expand Sales Tax – Sales tax is a major and primary source of revenue for cities. Sales taxes are currently collected on only a certain number of items at a rate of 3.25%. For example, the City of Grand Junction does not tax food for home consumption or residential utilities. The rate could be increased as the City's current sales tax rate is lower than the average of other cities in Colorado. The types of items from which sales tax is currently collected could be expanded as well. With the crisis causes by the COVID-19 pandemic, our traditional revenue sources will likely be stressed for the foreseeable future, therefore, we wanted to put forward the following suggestions for discussion of new sources of revenue:

Sales Tax on Tobacco & Vaping Products – Taxes on tobacco and vaping products is universally used by state governments in the US. The rationale behind these taxes is typically to reduce the demand for tobacco products due to associated health risks, and to generate tax revenue for tobacco secession, tobacco related health services and education.

Voters in municipalities across the state have approved taxes on tobacco and vaping products. The city of Boulder has a 40% tax on vape products. A 40% tax on other tobacco products, including electronic cigarettes, passed in Crested Butte, Glenwood Springs, New Castle, Vail, and Eagle, Summit, and Pitkin counties. Local taxes on cigarettes will range between \$3 and \$4 per pack.

Revenue generated from the tax in the Town of New Castle during the months of January and February of this year were trending in a direction that, if allowed to continue, would surpass the \$65,000 threshold voters approved last year. At this rate, the town would collect approximately \$390,000 over the course of a year. The town does not have to adhere to the cap in years following 2020. Summit County estimates that the tobacco tax will generate \$3.8 million in revenue in its first year. Similarly, the City of Boulder and City of Glenwood Springs estimated revenues from the tobacco tax to be \$2.5 million and \$650,000 in their respective 2020 budgets.

Using the projections provided by these cities as a model, the City of Grand Junction could increase revenues by approximately \$800,000 to \$1 million.

Sales Tax on Grocery Items – In Colorado, certain grocery items are exempt from state sales tax, though municipalities can tax these items. The City of Fort Collins, for example, has a 2.25% tax on food for home consumption. The City of Aspen does not exempt food from sales tax, but refunds a fixed amount per person that lived in the city for the entire preceding year. By doing so, Aspen is able to collect sales tax on food purchased by visitors, while minimizing the impact on residents through a refund. It is estimated that \$265 million in tax exempt food for home consumption is sold in Grand Junction annually.

Sales Tax on Services – Sales tax collections could also be expanded to include services not currently taxed. Increasing revenues from services would help capture consumer dollars spent on discretionary items and would ensure that consumer spending is taxed broadly and evenly. Examples of services that are not currently taxed locally are a variety of personal services, business services, computer services, admissions and amusements, and professional services. Like collecting tax on internet sales, the standards for this would likely have to come from the Federal or State level.

Mill Levy Adjustments & Property Tax – A mill levy adjustment would allow the City to maintain revenue in response to changes in property tax from the 1982 Gallagher Amendment, which maintains Colorado's base property tax ratio at 55% for commercial property and 45% for residential. It is important to remember that under this law, commercial property is assessed at a fixed 29% rate, requiring that the residential assessment rate be lowered periodically in order to balance. Grand Junction currently enjoys low mill levy rates relative to other parts of the state. Adjusting mill levies would allow the City to also maintain revenue despite changes in valuation across the state. Alternatively, rural fire districts could adjust their respective mill levies to keep their revenues from decreasing.

The Colorado State Legislature is considering a resolution to repeal the Gallagher Amendment to the State Constitution. If approved, it would refer a question to the voters in November to freeze the residential assessment rate at 7.15%.

Property Tax – Property tax is based on the value of real estate and personal property that a person owns within a jurisdiction and is calculated by multiplying the value of the property by the assessment rate and mill levy. Increasing the City's property tax would increase revenues, however with the current rate of just 8 mills in the City of Grand Junction, property tax would have to be significantly increased to match the potential revenues of increasing other sources, such as sales tax. For example, current property tax revenues in the City are approximately \$7.5 million from our 8 mills. If an increase in sales tax by 0.25% generates roughly \$4.5 million in additional revenue, generating a similar amount of new revenue from property tax would require the mill levy to increase by an additional 4.8 mills. Furthermore, the sales tax base is much larger than the base for property tax. Using the same example, approximately \$4.5 million would be generated by a sales tax increase of 0.25%, compared to 60% increase in the property tax mill rate.



CITY MANAGER'S OFFICE

Memorandum

TO: Mayor and Members of Council
FROM: Greg Caton, City Manager
DATE: May 28, 2020
SUBJECT: Fall Election & Potential Ballot Questions

The crisis caused by the COVID-19 pandemic has had an impact on our local economy. The *Stay at Home* Order from the Governor and mandatory business closures occurred in mid-March and significantly impacted many businesses and corresponding retail activity. Since sales tax is a major and primary source of revenue for cities, the impacts to retail activity affect our ability to fund core municipal services.

The City's revenues are also constrained by the ratchet-down effect of the Taxpayers Bill of Rights (TABOR). TABOR restricts general revenues to the prior year's revenues adjusted for population growth and inflation. Any excess revenues must be rebated back to the population through tax reductions or cash rebates. Voter approval is needed to override any of these provisions and some provisions cannot be exempted.

2020 revenues are projected to be 25% lower than budgeted. With these projected losses in revenues, we suggest that City Council refers two questions to the voters during the November election. These questions are for an increase in sales tax on tobacco and vaping products and to *de-Bruce* the City from restrictions brought by TABOR. This purpose of this memo is to describe the current state of the City's revenues and offer suggestions for expanding into new areas of sales tax collections as well as *de-Bruicing*.

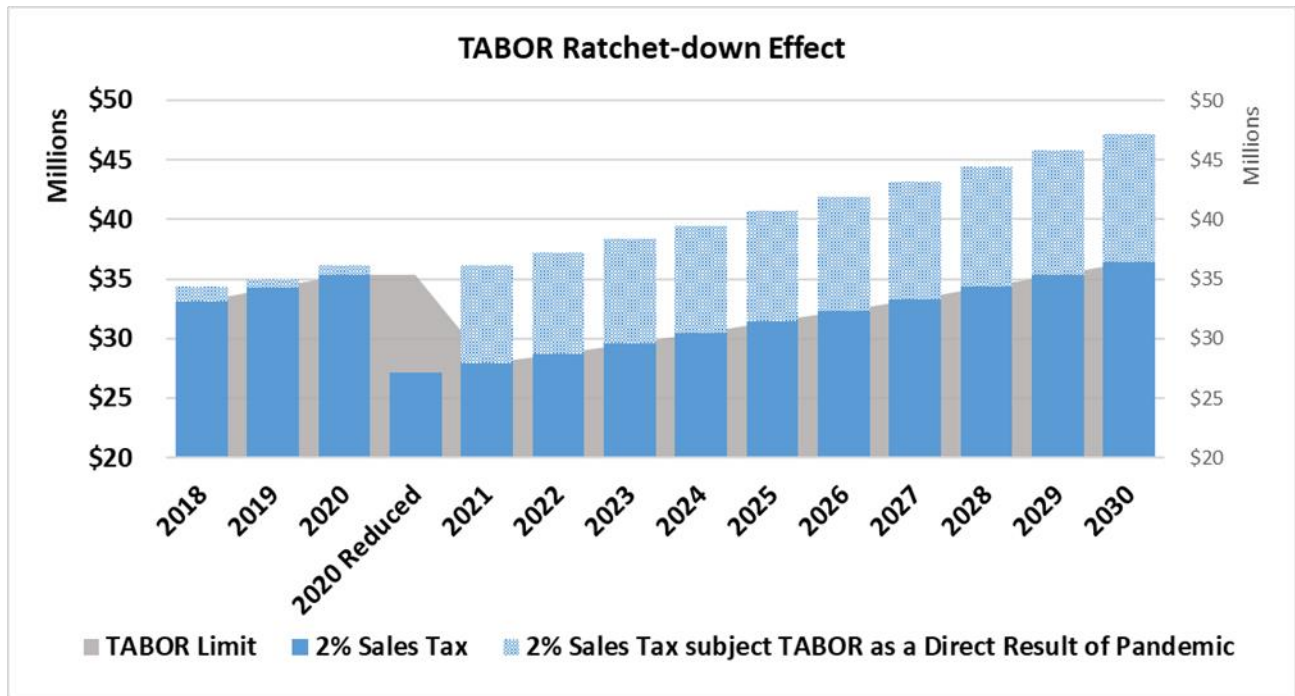
TABOR Restrictions – The following describes the current restrictions placed on revenues by TABOR:

Ratchet-down Effect of TABOR – The formula to calculate the TABOR surplus is based on the previous year's actual revenues or the revenue allowed under TABOR restrictions (TABOR Limit), whichever is lower. This reduction could result in a greater amount of 2021 and future revenues being subject to the TABOR surplus calculation. The *whichever is lower* requirement in the TABOR amendment is what causes the ratchet-down effect.

The City's 2% sales tax revenues in 2019 totaled approximately \$35 million, and of that the TABOR Limit was \$34.3 million. Because the TABOR Limit from 2019 is less than the actual revenues, that is used as the base and then is increased by an estimated allowed growth rate of 3.2% for a TABOR Limit of \$35.4 million in 2020. When developing the 2020 Annual Budget, staff projected revenues to be approximately \$36.2 million, however due to the economic impact from the COVID-19 pandemic crisis, the revenues have been reduced by 25%. Assuming that revenues return to a pre-pandemic level in 2021 with no growth, the amount of revenue now subject to TABOR will increase significantly.

Although there is no new growth in 2021, the amount subject to surplus actually increases. As shown in the chart below, the effect of the *ratchet-down* means that the 2021 TABOR limit will be significantly less than the limit would have been if revenues had not been affected by the

pandemic. As a reminder, the City is currently allowed to use its TABOR surplus for road and transportation projects. While the City will be able to use the new amount of surplus on transportation projects, the *ratchet-down* effect will reduce the amount of funds available for other operations, such as police and fire. This effectively reduces the amount of funding available for other core municipal services.



Options for Next Steps – The ratchet-down effect could disproportionately affect our expenditures and ability to provide core municipal services. Without the ability to use the greater amount of surplus for things other than road and transportation projects, there exists a scenario where some services would not have enough funding when other services have an increased amount available.

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Notes:

Requires Council Action

Amended by SB 18-233

Tuesday, November 3, 2020

Election Day